

City of Fayetteville Staff Review Form

2015-0364

Legistar File ID

8/18/2015

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Yolanda Fields

7/31/2014

Community Resources /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends that a letter of intent be approved and that the authority be given to the Mayor to execute grant agreements for Special Needs Assistance Program (SNAP) grants which total approximately \$522,891.

Budget Impact:

Account Number

Fund

Project Number

Project Title

Budgeted Item? NA

Current Budget \$ -

Funds Obligated \$ -

Current Balance \$ -

Does item have a cost?

Item Cost

Budget Adjustment Attached?

Budget Adjustment

Remaining Budget \$ -

Previous Ordinance or Resolution # _____

V20140710

Original Contract Number: _____

Approval Date: _____

Comments:

MEETING OF AUGUST 18, 2015

TO: Mayor and City Council
THRU: Jeremy Pate, Dir. Development Services
FROM: Yolanda Fields, Dir. Community Resources
DATE: July 31, 2015
SUBJECT: **Special Needs Assistance Programs Grants Letter of Intent**

RECOMMENDATION:

Staff recommends that a letter of intent be approved and that the authority be given to the Mayor to execute grant agreements for Special Needs Assistance Program (SNAP) grants which total approximately \$522,891.

BACKGROUND:

The funds have been released and are at risk of reallocation out of the Fayetteville area. The Special Needs Assistance Program funds would keep homeless assistance programs viable in the Fayetteville area. HUD has provided an attachment that includes grant information for each grant, along with grant balances and the grants are all active. The HUD Little Rock Field Office has approached the City of Fayetteville to prevent the loss of grant funds that support our most vulnerable population of individuals, families and veterans who are experiencing homelessness. The grants were administered by Seven Hills Homeless Center. The Seven Hills Homeless Center, Executive Director provided HUD with a written notice on July 17 stating Seven Hills Homeless Center could no longer administer HUD's homeless program due to the agency's current financial situation.

DISCUSSION:

In order for the funding reallocation process to begin a letter of intent must be submitted to the HUD Little Rock Fields Office as soon as possible.

BUDGET/STAFF IMPACT:

None

Attachments:

HUD - Seven Hills Grant Information
Letter of Intent

Seven Hills Grant Information

1. AR0038L6F011301

Grant Period: September 1, 2014 – August 1, 2015

Component Type: Transitional Housing

Grant Award: \$186,095 **balance \$115,819**

Tenant Based Rental Assistance

Supportive Services

Administration

FY14 Renewal

AR0038L6F011401

Grant Period: September 1, 2015 – August 1, 2016

Component Type: Transitional Housing

Grant Award: \$188,525

Tenant Based Rental Assistance

Supportive Services

Administration

- 12 Months grant period.
- The grant was awarded to provide housing and services ten (10) individuals and eight (8) families who are homeless.
- Maximum length of stay in a transitional housing program is twenty-four (24) months.
- Grant budget and subpopulations may be amended all cost must be eligible based on CoC Program Interim Rule at 24 CFR 578.
- All eligible funding costs except leasing must be matched with no less than a 25 percent cash or in-kind match.

2. AR0039L6F011401

Grant Period: February 1, 2015 – January 31, 2016

Component Type: Permanent Supportive Housing

Grant Award: \$35,476

Tenant Based Rental Assistance

Supportive Services

Administration

- 12 Months grant period.
- The grant was awarded to provide permanent housing and services three individuals and one family who are chronically homeless and has a disability. (person with disability can be adult or child in family)
- Housing length of stay is indefinite.
- Grant budget and subpopulations may be amended all cost must be eligible based on CoC Program Interim Rule at 24 CFR 578.
- All eligible funding costs except leasing must be matched with no less than a 25 percent cash or in-kind match.

3. AR0043B6F011100

Grant Period: April 1, 2014 – March 31, 2016

Component Type: Permanent Supportive Housing

Grant Award: \$354,510 balance **\$240,059.81**

Leasing

Supportive Services

Administration

- 24 Months grant period.
- The grant was awarded to provide permanent housing and services three individuals and thirteen families who are homeless and has a disability.
- Housing length of stay is indefinite.
- Grant budget and subpopulations may be amended all cost must be eligible based on Supportive Housing Program at 24 CFR 583.
- Supportive Service must be cash match at 20% supportive service total budget.

4. AR0044B6F011100

Grant Period: September 1, 2015 – August 31, 2016

Component Type: Permanent Supportive Housing

Grant Award: \$68,830 **balance \$58.830.33**

Leasing

Supportive Services

Administration

- 24 Months grant period.
- The grant was awarded to provide permanent housing and services three individuals and one family who are chronically homeless with a disability. (person with disability can be adult or child in family)
- Housing length of stay is indefinite.
- Grant budget and subpopulations may be amended all cost must be eligible based on Supportive Housing Program at 24 CFR 583.
- Supportive Service must be cash match at 20% supportive service total budget.



Sandra Lewis-Payne
U.S. Dept. of HUD
425 West Capitol Ave., Suite 1000
Little Rock, AR 72201

RE: Letter of Intent – Grant Funding (AR0043B6F011100, AR0044B6F011100,
AR0038L6F011301, AR0038L6F011401 and AR0039L6F011401)

Dear Ms. Lewis-Payne:

This letter of intent is being submitted to advise you of the City of Fayetteville's intent to accept the above listed Special Needs Assistance Program grants. Our community has built a long standing partnership with your office and we hope to continue to work on the challenges facing our community members in need.

As we move forward in the process of transition on this grant funding please let me if I may be of further assistance. Thank you for this opportunity to assist our community in meeting the challenges of the homeless population.

Sincerely,

Mayor Lioneld Jordan



OFFICE OF THE
CITY ATTORNEY

DEPARTMENTAL CORRESPONDENCE



Kit Williams
City Attorney

Blake Pennington
Assistant City Attorney

Patti Mulford
Paralegal

TO: Mayor Jordan
City Council

CC: Kit Williams, City Attorney

FROM: Blake Pennington, Assistant City Attorney

A blue ink handwritten signature, likely belonging to Blake Pennington.

DATE: August 5, 2015

RE: Special Needs Assistance Program (SNAP) Grants

Given the breadth and costs of these SNAP grants (five individual grant programs totaling more than \$500,000.00), I believed it was appropriate to have the City Council specifically authorize the Mayor to sign a letter of intent which will get the City to the next steps in the grant process. Signing the letter of intent does not bind the City to administer these grant programs.

After the letter of intent is submitted, HUD will prepare grant agreements that will require separate approval by the City Council and the Mayor. These grant agreements will need to be carefully reviewed by the Administration, the City Attorney's office and the City Council before the City agrees to administer the grant programs.