City of Fayetteville Staff Review Form

2015-0077

Legistar File ID

3/3/2015

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jesse Beeks/Sara Glenn/Barbara Olsen	2/11/2015	Fleet Operations / Transportation Services Department
Submitted By	**Submitted Date**	**Division / Department**

Action Recommendation:

A resolution to approve the purchase of three 2015 Hustler Super Z mowers, with propane for the amount of $12,363.00 each and the purchase of one 2015 Hustler Super Z mower, with gas for the amount of $10,768.00, for a total of $47,857.00 available off the Arkansas State purchase contract from Williams Tractor of Fayetteville, AR.

Budget Impact:

9700.1920.5802.00	Shop Fund
Account Number	Fund
02083.2014 &2015	Tractors / Mowers
Project Number	Project Title

Budgeted Item?	Yes	Current Budget	$	450,109.00
		Funds Obligated		
		Current Balance	$	450,109.00
Does item have a cost?	Yes	Item Cost	$	47,857.00
Budget Adjustment Attached?	NA	Budget Adjustment		
		Remaining Budget	$	402,252.00

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY OF Fayetteville ARKANSAS

CITY COUNCIL AGENDA MEMO

MEETING OF MARCH 3, 2015

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent

DATE: February 11, 2015

SUBJECT: Purchase of three mowers for Parks and one lawn mower for Airport

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RECOMMENDATION:
That City Council approve the purchase of three 2015 Hustler Super Z mowers, with propane for the amount of $12,363.00 each and the purchase of one 2015 Hustler Super Z mower, with gas for the amount of $10,768.00, for a total of $47,857.00 available off the Arkansas State purchase contract from Williams Tractor of Fayetteville, AR.

BACKGROUND:
Units 5017, 5018 and 5019 are all 5 year old Hustler Mowers that are worn out and can no longer stand up to Parks demanding front line use. Units 5018 and 5017 were both scheduled for replacement in 2014 and were pushed back to 2015. 5019 was scheduled for replacement in 2015.

Units 5017 and 5019 do not have propane, however the new mowers will be run on propane to improve our fuel cost and environmental footprint. Unit 5018 is already a propane unit, and the replacement will also be propane.

Unit 5021 is a 2010 John Deere mower with a 5 year life at the airport. It is worn out and due for replacement. This unit is not propane and the new unit will not be propane either because it is not cost effective for the Airport staff to drive to Fleet to fuel up.

DISCUSSION:
2015 Hustler Super Z mowers are available with and without propane off the Arkansas State Purchase Contract from Williams Tractor of Fayetteville, AR.

This purchase was approved by the Equipment Committee on February 10, 2015.

BUDGET/STAFF IMPACT:
Sufficient funds have been budgeted and collected for all replacements.

Attachments:
PO – Purchase Requisition
State Contract with Quote sheet from Williams Tractor

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.:

Date: 2/11/2015

P.O Number:

Vendor #: 11133

Vendor Name: Williams Tractor

Mail ☑ Yes ☐ No

Legistar#: 2015-0077

Address:

FOB Point:

Taxable ☐ Yes ☑ No

Expected Delivery Date:

City:

State:

Zip Code:

Ship to code: 50

Quotes Attached ☐ Yes ☑ No

Requester: Sara Glenn

Requester's Employee #: 3912

Extension: 3485

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	2015 Hustler Super Z Mowers with Propane	1	each	12,363.00	$12,363.00	9700.1920.5802.00	02083.2015		705061
2	To be unit 5061 Fixed asset # 705061				$0.00				
3	2015 Hustler Super Z Mowers with Propane	2	each	12,363.00	$24,726.00	9700.1920.5802.00	02083.2014		705059 & 705060
4	To be unit 5059 and 5060, Fixed asset # 705059 and 705060				$0.00				
5	2015 Hustler Super Z Mowers with Gas	1	each	10,768.00	$10,768.00	9700.1920.5802.00	02083.2014		705062
6	To be unit 5062, Fixed asset # 705062				$0.00				
7	Off of Arkansas State Contract number 4600031554				$0.00				
8					$0.00				
9					$0.00				
10					$0.00				
*	Shipping/Handling		Lot		$0.00				

Special Instructions:

Subtotal:	$47,857.00
Tax:	$0.00
Total:	$47,857.00

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: BOlson

Revised 6/18/2014

WILLIAMS TRACTOR
FAYETTEVILLE·BERRYVILLE·ROGERS
Proudly Serving Our Customers Since 1973
2501 N. Shiloh Drive/P.O. Box 1346
Fayetteville, Ar 72702
479-442-8284
dspears@williamstractor.com
1/26/2015

City of Fayetteville
Attn: Jesse Beeks
479-444-3496

4-New Hustler Super Z HD 1000cc Kawasaki Engine with 72" Side Discharge Deck

$10,768.00 Each
Plus Tax If Applicable

3 Metro Lawns Propane Conversion Kits Installed Less Tanks

$1,595.00 Each
Plus Tax If Applicable

Total $47,857.00
Plus Tax If Applicable

Thank you considering Williams Tractor for your equipment needs and please feel free to contact me with any questions.

Thank You
Danny Spears
479-442-8284
479-442-6013 Fax
479-841-7054 cell

STATE OF ARKANSAS

Term Contract

Vendor No. 100206373
Contact JOSH SCHMIDT @ 620 327 1248
Your reference SP-14-0053R

HUSTLER TURF EQUIPMENT LLC
PO Box 641989
HESSTON KS 67062

Contract No. 4600031554
Date 02/24/2014

Contact Anna Hawthorne
Telephone 501-371-6054
Fax 501-324-9311

Our ref. ST
Incoterms FOB
DESTINATION

Send Invoice To:
Ordering entity as specified in purchase order

Ship To:
STATEWIDE DELIVERY
LITTLE ROCK AR 72201

Valid from: 03/01/2014
Valid to: 02/28/2015

VENDOR: Hustler Turf Equipment
AWARD NO: SP-14-0053R
COMMODITY: COMMERICAL LAWN CARE EQUIPMENT

Vendor Contact: Josh Schmidt
Phone: 620-327-1248
E-mail: jschmidt@excelii.com

THIS IS A TERM CONTRACT ISSUED BY THE OFFICE OF STATE PROCUREMENT. THIS DOES NOT REPRESENT YOUR AUTHORITY TO SHIP. THE ORDERING AGENCY WILL ISSUE A PURCHASE ORDER TO AUTHORIZE SHIPMENT. THIS CONTRACT CONSTITUTES ACCEPTANCE OF YOUR BID ALONG WITH ALL TERMS AND CONDITIONS THERIN AND SIGNIFIES THE OFFERER'S KNOWLEDGE AND ACCEPTANCE OF ALL TERMS AND CONDITIONS SET FORTH WITHIN THE INVITATION FOR BID.

CONTRACT PERIOD
The contract will be a one (1) year term contract from the date of award. Upon mutual agreement by the contractor and OSP, the contract may be renewed on a year-to-year basis, for up to six (6) additional one (1) year terms or a portion thereof. In no event shall the total contract term be more than seven (7) years.

SCOPE
This is a non-mandatory term contract with Product Manufacturers to purchase Commercial Lawn Care Equipment, replacement parts, and attachments for all State entities and cooperative purchasing program participants within Arkansas.

GENERAL CONDITIONS AND INSTRUCTIONS TO VENDOR:
All purchasing rules and regulations defined by the State of Arkansas apply to this document.

Purchasing Official/Fiscal Officer

Date