**City of Fayetteville Staff Review Form**

2015-0076

Legistar File ID

3/3/2015

**City Council Meeting Date - Agenda Item Only**
**N/A for Non-Agenda Item**

| Jesse Beeks/Sara Glenn/Barbara Olsen | 2/11/2015 | Fleet Operations / Transportation Services Department |
|---|---|---|
| **Submitted By** | **Submitted Date** | **Division / Department** |

## Action Recommendation:

A resolution to approve the purchase of two 2015 Ford F550 4x4 with Reading Utility Body from Lewis Ford Sales Inc of Fayetteville, AR off of Bid 15-18 in the amount of $45,703.76 each, for a total amount of $91,407.52.

## Budget Impact:

| | |
|---|---|
| 9700.1920.5802.00 | Shop Fund |
| Account Number | Fund |
| 02078.2014 &2015 | Light/Medium Trucks |
| Project Number | Project Title |

| | | | | |
|---|---|---|---|---|
| **Budgeted Item?** | Yes | Current Budget | $ | 940,801.00 |
| | | Funds Obligated | $ | 151,659.02 |
| | | Current Balance | $ | 789,141.98 |
| **Does item have a cost?** | Yes | Item Cost | $ | 91,407.52 |
| **Budget Adjustment Attached?** | NA | Budget Adjustment | | |
| | | Remaining Budget | $ | 697,734.46 |

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

CITY OF Fayetteville ARKANSAS

# CITY COUNCIL AGENDA MEMO

**MEETING OF MARCH 3, 2015**

**TO:** Mayor and City Council

**THRU:** Terry Gulley, Director of Transportation

**FROM:** Jesse Beeks, Fleet Operations Superintendent

**DATE:** February 11, 2015

**SUBJECT:** Purchase of two Utility body trucks for Water and Sewer

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**RECOMMENDATION:**
That City Council approve the purchase of two 2015 Ford F550 4x4 with Reading Utility Body from Lewis Ford Sales Inc of Fayetteville, AR off of Bid 15-18 in the amount of $45,703.76 each, for a total amount of $91,407.52

**BACKGROUND:**
Unit #364 is a 2008 Ford F550 truck that is worn out and needs to be replaced. It is due for replacement this year and needs to go as it is no longer reliable for full time front line use.

Unit #347 is a 2005 Ford F550 truck that is worn out and needs to be replaced. It had an 8 year life and we utilized it for 10 years. It is now worn out and overdue for replacement.

**DISCUSSION:**
Bid 15-18 was opened on January 30th, Lewis Ford Sales Inc had the lowest bid that met all specs that were required, and with the utility body that best suits the City's needs.

This purchase was approved by the Equipment Committee on February 10, 2015.

**BUDGET/STAFF IMPACT:**
Sufficient replacement funds have been budgeted. The funds already collected along with what the old units will bring when sold will easily cover the costs of the new units.

**Attachments:**
PO – Purchase Requisition
Bid Tab

# City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

**All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.**
**Purchase shall not be made until an actual PO has been issued.**

Requisition No.:

Date: 2/11/2015

P.O Number:

Vendor #: 7040

Vendor Name: Lewis Ford Sales Inc.

Mail ☑ Yes ☐ No

**Legistar#: 2015-0076**

Address:

FOB Point:

Taxable ☐ Yes ☑ No

Expected Delivery Date:

City:

State:

Zip Code:

Ship to code: 50

Quotes Attached ☐ Yes ☑ No

Requester: Sara Glenn

Requester's Employee #: 3912

Extension: 3485

| Item | Description | Quantity | Unit of Issue | Unit Cost | Extended Cost | Account Number | Project.Sub# | Inventory # | Fixed Asset # |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 2015 Ford F550 4x4 with Reading Utility Body | 1 | each | 45,703.76 | $45,703.76 | 9700.1920.5802.00 | 02078.2015 | | 700386 |
| 2 | To be unit 386, Fixed asset # 700386 | | | | $0.00 | | | | |
| 3 | 2015 Ford F550 4x4 with Reading Utility Body | 1 | each | 45,703.76 | $45,703.76 | 9700.1920.5802.00 | 02078.2014 | | 700385 |
| 4 | To be unit 385, Fixed asset # 700385 | | | | $0.00 | | | | |
| 5 | Off of Bid Tab 15-18 | | | | $0.00 | | | | |
| 6 | | | | | $0.00 | | | | |
| 7 | | | | | $0.00 | | | | |
| 8 | | | | | $0.00 | | | | |
| 9 | | | | | $0.00 | | | | |
| 10 | | | | | $0.00 | | | | |
| * | Shipping/Handling | | Lot | | $0.00 | | | | |

Special Instructions:

Subtotal: $91,407.52
Tax: $0.00
Total: $91,407.52

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____

Revised 6/18/2014

CITY OF Fayetteville ARKANSAS

Bid: 15-18
1/30/2015
2:00 PM
City of Fayetteville

# Bid 15-18, 4x4 Utility Body Truck

| BIDDER | QTY | Chassis | Utility Body | Total Bid |
|---|---|---|---|---|
| Breeden Dodge CJR Opt 1 Mfg/Model Bid | 2 | $ 36,827.00 RAM 5500 | $ 7,654.00 Knapheide 7108D54FJ | $ 88,962.00 |
| Breeden Dodge CJR Opt 2 Mfg/Model Bid | 2 | $ 45,327.00 RAM 5500 - Diesel | $ 7,654.00 Knapheide 7108D54FJ | $ 105,962.00 |
| Equipment Technologies LLC Mfg/Model Bid | 2 | $ 39,740.04 Ford F550 | $ 9,975.49 ETI SB68 | $ 99,431.06 |
| Lewis Ford Sales Inc Mfg/Model Bid | 2 | $ 37,997.76 Ford F550 | $ 7,706.00 Reading U108ABHH | $ 91,407.52 |

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

**CERTIFIED:**

P. Vice — P. Vice, Purchasing Manager

C. Rey — Witness

1-30-15 — Date