City of Fayetteville Staff Review Form

2015-0085

Legistar File ID

3/3/2015

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Yolanda Fields	2/13/2015	Community Resources / Development Services Department
Submitted By	**Submitted Date**	**Division / Department**

Action Recommendation:

Approval to award a contract to GameTime c/o Cunningham Recreation for a playground install for Prism Education Center at 10 S. Willow as part of the Community Development Bock Grant (CDBG) subrecipient program and to approve a purchase order in the amount of $21,030.45

Budget Impact:

2180.4990.5390.66	CDBG - Facilities
Account Number	Fund
	Prism Eduction Center
Project Number	Project Title

Budgeted Item?	Yes	Current Budget	$	23,500.00
		Funds Obligated	$	-
		Current Balance	$	23,500.00
Does item have a cost?	Yes	Item Cost	$	21,030.45
Budget Adjustment Attached?	No	Budget Adjustment		
		Remaining Budget	$	2,469.55

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____ Approval Date: _____

Comments:

CITY OF Fayetteville ARKANSAS

CITY COUNCIL AGENDA MEMO

MEETING OF MARCH 3, 2015

TO: Mayor and City Council

THRU: Jeremy Pate, Development Services Director

FROM: Yolanda Fields, Community Resources Director

DATE: February 12, 2015

SUBJECT: **Approval of purchase order for CDBG Facilities Project at Prism Education**

RECOMMENDATION:
Staff recommends the approval of the contract to GameTime c/o Cunningham Recreation and the approval of the purchase order for the playground install at Prism Education Center (10 S. Willow)

BACKGROUND:
Prism Education Center applied for and received funding through the Community Development Block Grant subrecipient program for facilities improvements. This project was approved by the City Council as part of the CDBG 2013 Action Plan in the amount of $23,500 per Resolution #35-14. The improvements being made are to add a new playground to the facility.

DISCUSSION:
An invitation to bid on the project was not necessary because the State of Arkansas has a contract for park and playground equipment with GameTime. GameTime has submitted quote for the project in the amount of $21,030.45, which is under the budget allotted.

BUDGET/STAFF IMPACT:
Budget is $23,500. Project cost is $21,030.45. Project cost does not go over budget.

Attachments:
Purchase Order
Proof of AR State Contract with GameTime
Quote

City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.:

Date: 2/12/2015

P.O Number:

Vendor #: 19603

Vendor Name: GameTime c/o Cunningham Recreation

Mail ☐YES ☐NO

Legistar#: 2015-0085

Address: P.O. Box 240981

FOB Point:

Taxable ☐YES ☐NO

Expected Delivery Date: ASAP

City: Charlotte

State: NC

Zip Code: 28224

Ship to code:

Quotes Attached ☑YES ☐NO

Requester: Cherrell Lee

Requester's Employee #: 3386

Extension: 8260

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	**Playground Install for Prism Education at 10 S. Willow**	1		21,030.45	$21,030.45	2180.4990.5390.66			
2					$0.00				
3					$0.00				
4					$0.00				
5					$0.00				
6					$0.00				
7					$0.00				
8					$0.00				
9					$0.00				
10					$0.00				
*	Shipping/Handling		Lot		$0.00				

Special Instructions:
Vendor per AR state contract #4600024214

Subtotal: $21,030.45
Tax:
Total: $21,030.45

Approvals:

Mayor: _____

Department Director: _____

Purchasing Manager: _____

Chief Financial Officer: _____

Budget Director: _____

IT Director: _____

Dispatch Manager: _____

Utilities Manager: _____

Other: _____

Revised 1/21/2015

Park & Playground Equipment

‹ Back to State Contracts

Expiration Date	Contract	Vendor	Buyer
9/16/2015	4600024214/110179	Gametime	Julia Shackelford

Co-Op	Mandatory	Minority	Green
US Communities	No	No	No

AASIS Information

AASIS Contract # 4600024214

Material Group # 65000

Vendor # 100099197

Link

Contract

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GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

QUOTE #98709

02/12/2015

Community Development and Block Grant - Option # 2

City of Fayetteville
Attn: Kyle Belt
10 S. Willow Ave.
Fayetteville, AR 72701
Phone: 479-575-8240
kbelt@fayetteville-ar.gov

Project #: P75454
Ship To Zip: 72701

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - PrimeTime Modular Playground (per drawings) (4) 12027 -- 3 1/2" Uprt Ass'Y Alum 12' (1) 18200 -- 36" Sq Punched Deck P/T 1.3125 (1) 18671 -- Shingle Roof (1) 19035 -- Optional Access Step (3' & 5') (1) 19057 -- Wave (Standard) (1) 19079 -- Rumble & Roll Zip Slide (1) 19247 -- How Tall Am I (1) 19285 -- Transfer Platform w/ Guardrail 3' (1) 19585 -- Letters Maze above deck (1) 178749 -- Owner's Kit	$8,362.00	$8,362.00
750	BONDED RUBBER	GT-Impax - Per Square Foot - Bonded Rubber - 1.5" Depth / 4' CFH - **** Materials Only - Install Not Included.*** **** Freight Included.*** **** Standard Color Quoted.***	$7.69	$5,767.50
1	INSTALL	MISC - Installation of Bonded Rubber Mulch -	$1,788.00	$1,788.00
1	INSTALL	MISC - Installation of Drainage Gravel Base	$1,741.00	$1,741.00
1	INSTALL	MISC - Demo of Playground & Dirtwork Turn Key	$941.00	$941.00
1	INSTALL	MISC - Installation of Playground Equipment	$2,561.00	$2,561.00

Site must be clear, level, free of obstruction, and accessible.
Contract: USC

SubTotal:	$21,160.50
Discount:	($1,994.88)
Tax:	$1,243.69
Freight:	$621.14
Total Amount:	**$21,030.45**

GameTime c/o Cunningham Recreation
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800.438.2780
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QUOTE #98709

02/12/2015

Community Development and Block Grant - Option # 2

Pricing: Prices are firm for 30 days unless otherwise noted. Above costs assume one shipment and one installation unless otherwise noted. Taxes will be shown as a separate line item if included.
Lead Time/Shipment: Standard orders shipped 4 weeks after receipt of order and acceptance of your purchase order, color selections, approved submittals,(if required)unless otherwise noted. Custom equipment and shades may require a longer lead time. Surfacing lead time is approximately 2 weeks after scheduling request. It is the responsibility of the owner to offload and inventory equipment, unless other arrangements have been made. Missing or damaged equipment must be reported within 60 days of acceptance of delivery. Equipment may be sent in multiple shipments based on point of origin.
Payment Terms: Payment in full, Net 30 days subject to approval by Credit Manager. Pre-payment may be required for orders equaling less than $5,000. A signed P.O. made out to Gametime C/O Cunningham Associates, Inc. or this signed quotation is required for all orders unless otherwise noted. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Checks should be made payable to Game Time unless otherwise directed.
Returns: Returns are available on shipments delivered within the last 60 days and only if the product is in merchantable condition, has never been installed, and has never been stored in an area of little or no protection. A 25% restocking fee will be applied to all goods. Customer will be charged freight for both the outbound and inbound shipment. Any credit will be based on the condition of the item upon its return. Uprights cannot be returned.

Acceptance of this proposal indicates your agreement to the terms and condition stated herein.

Wish to pay by credit card? Please complete the following information:

_____ Mastercard _____ Visa _____ AMEX

Credit Card Number: _____ Exp Date: _____
CSC, Carde Security Code: _____
Name as it appears on card: _____
Amount to be charged to card: _____
Email or Fax credit card receipt to: _____

Site should be clear, level and allow for unrestricted access of trucks and machinery. Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. The customer is responsible for theft or damage of the equipment from the time the equipment is off-loaded until the installation of the equipment is complete, unless other arrangements are made and noted on the quotation. Price includes ONLY what is stated in this quotation. If additional site work or equipment is needed then the price is subject to change. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost. Customer will be billed hourly or per job for any additional costs.

Acceptance of quotation:

Accepted By (printed): _____ Date: _____

Title: _____ P.O. No: _____

Telephone: _____ Fax: _____

Purchase Amount: **$21,030.45**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

_____ _____
Salesman Signature Customer Signature

GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

QUOTE #98709

02/12/2015

Community Development and Block Grant - Option # 2

U.S. COMMUNITIES TERMS & CONDITIONS

- LEAD TIME: normal lead time is 30 days from active order date.

- PURCHASE ORDERS: MUST BE MADE OUT TO GAMETIME c/o CUNNINGHAM RECREATION

- PRICING: pricing is net, f.o.b. destination, after freight charges have been calculated using the contact shipping rates provided herein and added to the net product prices shown on the contract price list. Gametime offers most favored pricing and special discounts to those local public agencies participating in the U.S. Communities contract. Product pricing derives from and is indexed by the 2006 GameTime Catalog, less the applicable discounts stated herein. GameTime pricing is adjusted the first of each year with the printing and distribution
- QUANTITY DISCOUNTS: Volume single purchases of composite play systems only shall be eligible for an additional discount.
- ORDERS: All orders shall be in writing on the buying entity's purchase order form or similar documentation, and showing GameTime as the vendor. Open buying on the Internet (OBI) is not currently available.
- SHIPMENT: Shipping shall commence within 4-6 weeks after our receipt and acceptance of the customer purchase order, color selections and approval of submittals, if required.
- TERMS OF SALE: Payment is due within 30 days from date of invoice for governmental agencies. Payment may be made by VISA or MasterCard. Orders for materials paid for at the time of placement are entitled to a 3% cash-with-order discount.
- MINIMUM ORDER: RFP 269-2003-007 purchases, other than replacement parts, require a minimum order of $500.00.
- PACKAGING: All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- RECEIPT OF GOODS: Ccustomer shall receive, unload and inspect goods upon arrival, reporting any descrepancies on the delivery receipt prior to written acceptance of the shipment. Concealed damages must be reported within 15 days of delivery & concealed shortages must be reported within 60 days.
- INSTALLATION: If included with purchase, shall be by a Certified GameTime installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Added charges may result for failure to notify the installer of schedule changes or site conditions that prevent installation.
- EXCLUSIONS: Unless otherwise noted, this proposal excludes all site work and landscaping, removal of existing equipment; storage of goods prior to installation; drainage provisions; and safety surfacing and borders unless purchased separately. Customer shall be responsible for providing a clear, level site for installation and for scheduling deliveries and coordinating installation.
- SUBMITTALS: Our design proposal relfects the spirit and intent of the solicitation. While some variations may exist between GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. If required, we shall submit for review and approval by the owner's representative detailed drawings depecting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements. GameTime shall provide for each playground two sets of installation, assembly and maintenance instructions in accordance with our standard practices. All composite playground designs and equipment shall comply with ASTM F 1487-01, Standard Consumer Safety Performance Specifications for Playground Equipment for Public Use; Handbook for Public Playground Safety Publication 325 by the U.S. Consumer Products Safety Commission; and the Guide to ADA Accessibility Guidelines for Play Areas published by the U.S. Access Board.
- CREDIT APPLICATIONS: If required must be submitted with your order.
- FINANCE CHARGE: A 1.5% monthly finance charge will be added to all invoices over 30 days past due.

ORDER INFORMATION:

Bill to: _____ Ship to: _____

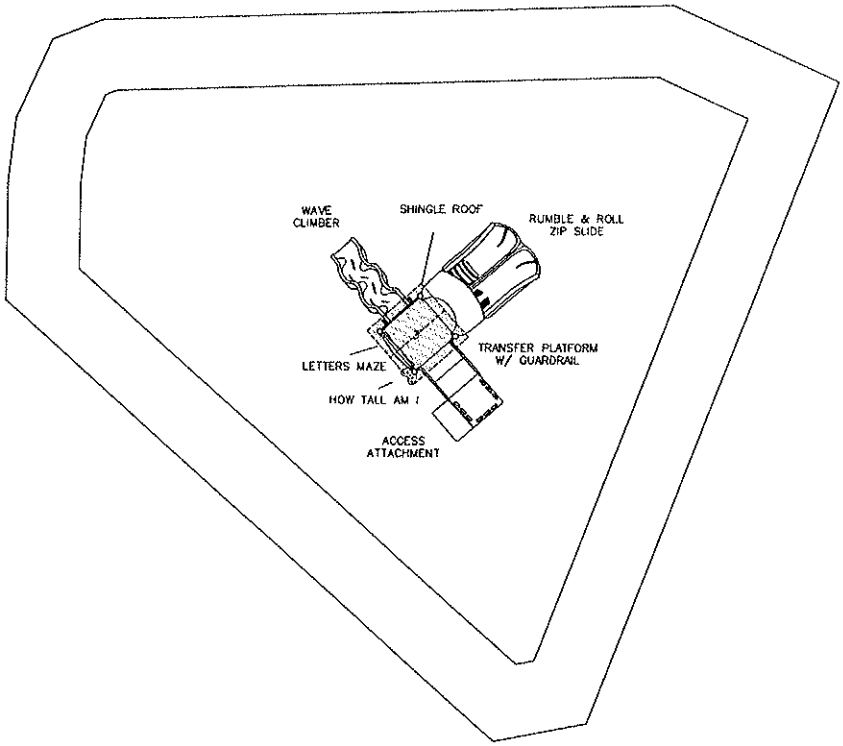
Contact: _____ Contact: _____

Address: _____ Address: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Tel: _____ Fax: _____ Tel: _____ Fax: _____



GameTime
A PLAYCORE company
150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

ISO 9001 CERTIFIED

City of Fayetteville
Prism Education Center - Option # 2
Fayetteville, AR
Representative
Cunningham Recreation

This play equipment is recommended for children ages
2-5

Minimum Area Required:
Scale: NTS
This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By: DW
Date: 1-19-2015
Drawing Name: 75454-02.dwg