

City of Fayetteville Staff Review Form

2014-0362

Legistar File ID

9/2/2014

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

J. Beeks/B. Olsen

8/14/2014

Fleet Operations /
 Transportation Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution awarding Bid 14-36 to Lewis Ford of Fayetteville for the purchase of on F250 Pickup with Animal Control Body in the amount of \$51,415.02 for use by Animal Services Division, and approval of a budget adjustment.

Budget Impact:

9700.1920.5802.00	Shop Fund
Account Number	Fund
02078/2014	Light / Medium Utility Vehicles
Project Number	Project Title
Budgeted Item? <u>Yes</u>	Current Budget \$ 871,500.00
	Funds Obligated \$ 471,599.00
	Current Balance \$ 399,901.00
Does item have a cost? <u>Yes</u>	Item Cost \$ 51,415.00
Budget Adjustment Attached? <u>Yes</u>	Budget Adjustment \$ 18,000.00
	Remaining Budget \$ 366,486.00

Previous Ordinance or Resolution # _____

V20140610

Original Contract Number: _____

Approval Date: _____

Comments:

[Signature] 8/13/14

Paul A. Baker 8-18-2014

[Signature] 8-19-14

ENTERED 8/15/14 AM
 ENTERED 8/18/14 PM

[Signature]

CITY COUNCIL AGENDA MEMO

MEETING OF SEPTEMBER 2, 2014

TO: Mayor and City Council
THRU: Terry Gulley, Director of Transportation
FROM: Jesse Beeks, Fleet Operations Superintendent
DATE: August 13, 2014
SUBJECT: Purchase of one F250 pickup with Deerskin animal control body

RECOMMENDATION:

That City Council approve the purchase of one Ford F250 with Deerskin animal control body in the amount of \$51,415.02 for use by Animal Services Division, and approval of a budget adjustment.

BACKGROUND:

Unit 2119 is a 2008 Ford Ranger with animal control body that has over 131,000 miles on it. This is the second truck that the animal control body has been used on – both are worn out and need to be replaced. It was scheduled for replacement this year.

DISCUSSION:

Bid 14-36 was opened on July 15, 2014; a copy of the bid tab is attached. There was one bid received from Lewis Ford Sales and they meet all specs.

Fleet recommends the purchase of one Ford F250 pickup with Deerskin Prosafety animal control body off Bid 14-36 from Lewis Ford of Fayetteville, AR in the amount of \$51,415.02

BUDGET/STAFF IMPACT:

Sufficient replacement funds have not yet been collected to replace this unit so a Budget Adjustment has been prepared by Animal Services to make up the difference.

Attachments:

BA 9-2-14 ANSV donated funds for 2185
PO 9-2-14 ANSV Truck 2185
Bid Tab 14-36

RESOLUTION NO. _____

A RESOLUTION TO AWARD BID #14-36 TO LEWIS FORD SALES, INC. OF FAYETTEVILLE, ARKANSAS FOR THE PURCHASE OF A FORD F250 PICKUP TRUCK WITH DEERSKIN ANIMAL CONTROL BODY IN THE AMOUNT OF \$51,415.02 FOR USE BY THE ANIMAL SERVICES DIVISION, AND TO APPROVE A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #14-36 to Lewis Ford Sales, Inc. of Fayetteville, Arkansas and approves the purchase of a Ford F250 pickup truck with Deerskin animal control body in the amount of \$51,415.02 for use by the Animal Control Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and APPROVED this 2nd day of September, 2014.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

Budget Year	Division: Animal Services	Adjustment Number
2014	Dept.: Development Services	
	Requestor: Justine Lentz	

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

Animal Services is upgrading the old unit #2119, POSITION #ANSV_F002 and therefore must pay for the upgrade for unit #2185 per policy. Donation funds are being used to cover the purchase of a new upgraded animal control truck that better suits the needs of the officers.

COUNCIL DATE: 9/2/2014

LEGISTAR FILE ID#: 2014-0362

Kevin Springer
 8/14/2014 5:15 PM

Budget Director Date

TYPE: _____

DESCRIPTION: _____

GLDATE: _____

POSTED: _____ / _____

RESOLUTION/ORDINANCE

Account Number	TOTAL						Account Name
	Expense	Revenue	18,000	18,000	Project	Sub	
	Increase / (Decrease)		Project.Sub#				
1010.2740.5400.00	(18,000)	-	33048	1	EX	Building & Grounds Maintenance	
1010.6600.7602.70	18,000	-	33048	2014	EX	Transfer to Shop	
9700.0970.6602.01	-	18,000	02078	2014	RE	Transfer from General	
9700.1920.5802.00	18,000	-	02078	2014	EX	Vehicles And Equipment	
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					
	-	-					

v.20140716

City of Fayetteville - Purchase Order Request (PO)
 (Not a Purchase Order)
All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.
Purchase shall not be made until an actual PO has been issued.

Requisition No.: _____ Date: #14-36 Lewis Ford Sales, Inc.
 Bid # 8/13/2014 Page 5 of 6
 P.O Number: _____

Vendor #: **7040** **LEWIS FORD** Mail Yes No **Legistar#: 2014-0362**
 Address: _____ FOB Point: _____ Taxable Yes No
 City: _____ State: _____ Zip Code: _____ Ship to code: **50** Quotes Attached Yes No Expected Delivery Date: _____

Requester: **Barbara Olsen** Requester's Employee #: **1840** Extension: **3485**

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	Ford F250 w/ Deerskin Prosafety animal control body	1	ea	51,415.02	\$51,415.02	9700.1920.5802.00	02078.2014		702185
2	To be unit 2185				\$0.00				
3					\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions: _____

Subtotal: \$51,415.02
 Tax: \$0.00
 Total: \$51,415.02

Approvals:

Mayor: _____ Department Director: _____ Purchasing Manager: _____
 Chief Financial Officer: _____ Budget Director: _____ IT Director: _____
 Dispatch Manager: _____ Utilities Manager: _____ Other: _____



Bid: 14-36
7/15/2014
3:00 PM
City of Fayetteville

Bid 14-36, Ext Cab HD Pickup with Animal Control Body

BIDDER	Truck Make	Truck Model	Chassis Make	Chassis Model	Total Bid
Lewis Ford Sales Inc	Ford	F250	Deerskin	Prosafety	\$51,415.02

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

 P. Vice Carolyn Reif 7-16-14
P. Vice, Purchasing Manager Witness