

City of Fayetteville Staff Review Form

2014-0278

Legistar File ID

8/5/2014

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Yolanda Fields

7/15/2014

Community Resources /
Development Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Approval of a budget adjustment to recognize the increase in 2014 CDBG funds and to adjust the rebudget amounts to reflect IDIS amounts and stay within the CDBG allowed spending caps.

Budget Impact:

2180.xxxx.xxxx.xx	2180 - CDBG		
Account Number	Fund		
Project Number	Project Title		
Budgeted Item? <u>Yes</u>	Current Budget	\$	1,233,578.00
	Funds Obligated	\$	325,592.64
	Current Balance	\$	907,985.36
Does item have a cost? <u>No</u>	Item Cost	\$	-
Budget Adjustment Attached? <u>Yes</u>	Budget Adjustment	\$	23,484.00
	Remaining Budget	\$	931,469.36

V20140710

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Approval Date: _____

Comments:

[Signature] 7/22/14
Paul a. Burk

[Signature]

Don Man 7/23/14

ENTERED
7/22/14

ENTERED
7/22/14

CITY COUNCIL AGENDA MEMO

MEETING OF AUGUST 5, 2014

TO: Mayor and City Council
THRU: Jeremy Pate, Director of Development Services
FROM: Yolanda Fields, Community Resources Director
DATE: July 15, 2014
SUBJECT: 2014 Community Development Block Grant (CDBG) Increase & Re-budgets

RECOMMENDATION:

Staff recommends approval of the budget adjustment to recognize the increase in 2014 CDBG funds and to adjust the re-budget amounts to reflect IDIS amounts and stay within the CDBG allowed spending caps.

BACKGROUND:

Fayetteville has been a CDBG Entitlement city since 1975. Funding is based on a formula allocation that takes into account such factors as population, percent of low/moderate income persons, and the number of housing units. This process sets aside CDBG funds for the City of Fayetteville each year, and the Community Resources Division submits an annual Action Plan outlining the proposed use for the funds to the U.S. Department of Housing & Urban Development (HUD). If the Action Plan meets HUD requirements, an agreement is received. This agreement must be executed, returned to the HUD field office in Little Rock, and then sent to Washington, D.C. for the release of funds.

DISCUSSION:

Grant amounts vary each year depending on funding levels authorized by Congress through the annual federal budget process. The estimated award for the 2014 CDBG budget was \$540,700, but \$562,000 was allotted to the division in the AS400. The actual grant amount awarded by HUD is \$585,484; an increase of \$23,484 from the \$562,000 already budgeted through the City. The adjustments to the budget are detailed below:

	Grant Funding Detail	AS400 Allotment	Difference
Admin	\$107,700	\$72,600	\$35,100
Housing	\$307,854	\$293,800	\$14,054
Redevelopment	\$46,300	\$54,100	(\$7,800)
Public Services	\$61,500	\$61,500	\$0
Public Facilities	\$62,130	\$80,000	(\$17,870)
TOTAL	\$585,484	\$562,000	\$23,484

BUDGET/STAFF IMPACT:

Increase to CDBG Grant Revenue in the amount of \$23,484; Increase to Admin Contract Services in the amount of \$23,484; Increase to Admin Publications/Dues in the amount of \$3,816; Increase to Housing Contract Services in the amount of \$14,054; Decrease in CD Undesignated Projects in the amount of \$17,870; Increase to Admin Travel & Training in the amount of \$7,800; Decrease to Redevelopment Contract Services in the amount of \$7,800

Attachments:

- Budget Adjustment
- CDBG Award Letter

RESOLUTION NO. _____

A RESOLUTION TO APPROVE A BUDGET ADJUSTMENT IN THE TOTAL AMOUNT OF \$23,484.00 RECOGNIZING A 2014 COMMUNITY DEVELOPMENT BLOCK GRANT REVENUE INCREASE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the total amount of \$23,484.00 recognizing a 2014 Community Development Block Grant revenue increase.

PASSED and APPROVED this 5th day of August, 2014.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

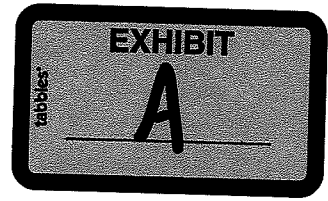
Budget Year 2014	Division: Community Services	Adjustment Number
	Dept.: Development Services	
	Requestor: Cherrell Lee	

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

Community Resources needs to adjust rebudget amounts to reflect IDIS amounts and stay within the CDBG allowed spending caps. Also, the budget needs to be adjusted to reflect the actual 2014 grant amount allocated by HUD.

<p>RESOLUTION/ORDINANCE</p>	<p>COUNCIL DATE: <u>8/5/2014</u></p> <p>LEGISTAR FILE ID#: <u>2014-0278</u></p> <p style="text-align: center;"><i>Kevin Springer</i> 7/22/2014 8:39 AM</p> <hr/> <p style="text-align: center;">Budget Director Date</p> <p>TYPE: _____</p> <p>DESCRIPTION: _____</p> <p>GLDATE: _____</p> <p>POSTED: _____ / _____</p>
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Account Number	Increase / (Decrease)		Project.Sub#		AT	Account Name
	Expense	Revenue	Project	Sub		
TOTAL	23,484	23,484				v.20140619
2180.0918.4320.00	-	23,484			RE	Grant Funding CDBG
2180.4930.5315.00	23,484	-			EX	Contract Services
2180.4930.5303.00	3,816	-			EX	Publications & Dues
2180.4940.5315.00	14,054	-			EX	Contract Services
2180.4990.5390.00	(17,870)	-			EX	Cdbg Projects Undesignated
2180.4930.5304.00	7,800	-			EX	Travel & Training
2180.4945.5315.00	(7,800)	-			EX	Contract Services
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Little Rock Field Office, Region VI
Office of the Field Office Director
425 West Capitol Avenue, Suite 1000
Little Rock, AR 72201
Phone (501) 918-5700 - Fax (501) 324-6142
www.hud.gov espanol.hud.gov

June 18, 2014

The Honorable Lioneld Jordan
Mayor
City of Fayetteville
117 West Central Avenue
Fayetteville, AR 72712

Dear Mayor Jordan:

I am pleased to inform you of your community's Fiscal Year (FY) 2014 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special populations across the country. The Program Year for these funds began on January 1, 2014. Your community's FY 2014 available amounts are:

Community Development Block Grant (CDBG)	\$585,484
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HUD noted that the Consolidated Plan/Annual Action Plan submitted for the use of these funds provided the actual amount listed above for CDBG. Enclosed are four copies of the Grant Agreement and Funding Approval forms that have been executed by this office. This document constitutes the contract between the U. S. Department of Housing and Urban Development (HUD) and the City of Fayetteville for the CDBG programs. Please sign all copies. After execution please return three copies to this office as soon as possible. The third copy should be retained in the City's files.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures for the Community Development Block Grant Program). Funds for such activities may not be obligated or expended unless HUD has approved a release of funds in writing. A request for release of funds must be accompanied by an environmental certification.

In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning Dun and Bradstreet Data Universal Numbering System (DUNS), the Central Contractor Registration (CCR) database, and the Federal Funding Accountability and Transparency Act, including Appendix A to Part 25 of the *Financial Assistance Use of Universal Identifier and Central Contractor Registration*, 75 Fed. Reg. 55671 (Sep. 14, 2010) (to be codified at 2 CFR part 25) and Appendix A to Part 170 of the *Requirements for Federal Funding and Accountability and Transparency Act Implementation*, 75 Fed. Reg. 55663 (Sept. 14, 2010) (to be codified at 2 CFR part 170).

CPD has moved rapidly to implement the OneCPD technical assistance process. Under OneCPD, technical assistance adopts a place-based strategy with the goal of improving the ability of grantees to understand their local market conditions, set goals, and design and effectively carry out their housing and community development programs. HUD encourages your continued use of this available resource.

HUD again urges grantees to consider the needs of returning veterans and their families in the design and administration of these formula programs. Our fellow Americans have served our nation on the battlefields of Iraq and Afghanistan and seemingly countless other places around the globe. Many veterans are returning to our communities with wounds and injuries that may make it difficult for them to find housing or support themselves and/or their families. I ask that you consider their sacrifice and ensure that these men and women receive every appropriate consideration in the use of these funds at the local level.

CPD looks forward to working with you in a true partnership to successfully meet the challenges we face in FY 2014. On behalf of the Department, I wish the City of Fayetteville much success in the use of these resources to implement the City's community development initiatives. If you have questions, or if we may be of assistance to the City in the implementation of its CDBG Program, please contact me on (501) 918-5700, or Lisa Spigner, Community Planning and Development Representative, on (501) 918-5734.

Sincerely,



Wanda C. Merritt
Field Office Director

Enclosures

cc:

Ms. Yolanda Fields