

City of Fayetteville Staff Review Form

2014-0319

Legistar File ID

8/5/2014

City Council Meeting Date - Agenda Item Only
 N/A for Non-Agenda Item

Terry Gulley

7/18/2014

Transportation Services /
 Transportation Services Department
 Division / Department

Submitted By

Submitted Date

Action Recommendation:

A resolution accepting a General Improvement Fund grant through Northwest Arkansas Economic Development District, Inc. in the amount of \$34,500.00 for snow equipment parts replacement and snow plow replacement and approval of a budget adjustment to recognize the grant revenue.

Budget Impact:

2100.4120.5403.00	Street
2100.4120.7602.70	Fund
Account Number	Fund
14016 / 1	GIF Grant for Transportation Equipment
Project Number	Project Title
Budgeted Item? <u>No</u>	Current Budget \$ -
	Funds Obligated \$ -
	Current Balance \$ -
Does item have a cost? <u>No</u>	Item Cost
Budget Adjustment Attached? <u>Yes</u>	Budget Adjustment \$ 34,500.00
	Remaining Budget \$ 34,500.00

V20140710

Previous Ordinance or Resolution # _____

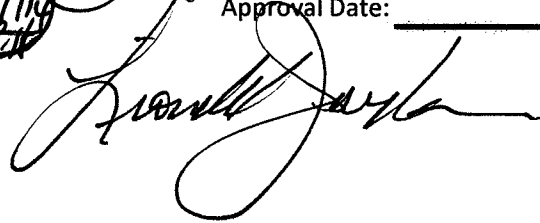
Original Contract Number: _____

Comments:

ENTERED 7/21/14
 ENTERED 7/18/14

Approval Date: _____

Paula A. Babin 7-21-2014
 Ann Man 7-22-2014





CITY COUNCIL AGENDA MEMO

MEETING OF AUGUST 5, 2014

TO: Mayor and City Council
THRU: Don Marr, Chief of Staff
FROM: Terry Gulley, Transportation Services Director *TG*
DATE: July 15, 2014

SUBJECT: Approval to accept a General Improvement Fund grant in the amount of \$34,500.00 and a budget adjustment to recognize the revenue.

RECOMMENDATION:

Staff recommends approval of a resolution accepting a General Improvement Fund grant through Northwest Arkansas Economic Development District, Inc. in the amount of \$34,500.00 for snow equipment parts replacement and snow plow replacement and approval of a budget adjustment to recognize the grant revenue and increase the necessary expense accounts.

BACKGROUND:

Due to an unusually long and severe winter season, the City incurred a lot of extra expenditures and sought every opportunity to recoup and replace supplies, equipment, and the monetary impacts of the winter events of December 2013 and the first quarter of 2014. Part of those expenditures include the need to replace two snow plows, which will cost \$6,000.00 each and the replacement of various snow equipment parts, which will cost \$22,500.00 for a total of \$34,500.00.

DISCUSSION:

The Grantor has received General Improvement Funds from the Arkansas General Assembly to be utilized to assist local public governmental jurisdictions and/or non-profit organizations to plan, develop, promote and/or implement economic and community development projects/activities designed to improve the economic, community and/or social well-being of the citizens of Arkansas.

BUDGET/STAFF IMPACT:

Approval of the attached budget adjustment will recognize grant revenue and increase the necessary expense accounts for the aforementioned purchases. This is a non-matching grant, so there will be no cost to the City.

Attachments:

Grant Application
Grant Award Letter & Check Copy
Grant Agreement
Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE ACCEPTANCE OF A GENERAL IMPROVEMENT FUND GRANT IN THE AMOUNT OF \$34,500.00 FOR SNOW EQUIPMENT PARTS AND SNOW PLOW REPLACEMENT, AND TO APPROVE A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes acceptance of a General Improvement Fund grant through the Northwest Arkansas Economic Development District, Inc. in the amount of \$34,500.00 for snow equipment parts replacement and snow plow replacement and expresses its sincere appreciation to Representative Charlie Collins for his assistance in securing the grant funds.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and APPROVED this 5th day of August, 2014.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor



By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas - Budget Adjustment Form (Legistar)

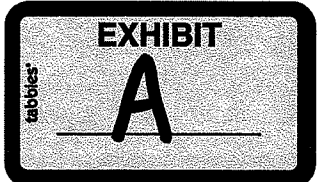
Budget Year 2014	Division: Transportation Services Dept.: Transportation Services Requestor: Ginny Gundlach	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION:

This budget adjustment recognizes \$34,500.00 in revenue from a General Improvement Fund grant through the Northwest Arkansas Economic Development District. The Vehicle & Machine Maintenance account will be increased by \$22,500.00 and will be used for the replacement of snow equipment parts. \$12,000.00 will be transferred to the Shop Fund and will be used for the replacement of two snow plows.

RESOLUTION/ORDINANCE	COUNCIL DATE: <u>8/5/2014</u>
	LEGISTAR FILE ID#: <u>2014-0319</u>
	 
	Budget Director _____ Date _____
	TYPE: _____ DESCRIPTION: _____ GLDATE: _____ POSTED: <u> / / </u>

Account Number	TOTAL		Project.Sub#		AT	Account Name
	Expense	Revenue	Project	Sub		
2100.4120.5403.00	22,500	-	14016	1	EX	Vehicle & Machine Maintenance
2100.4120.7602.70	12,000	-	14016	1	EX	Transfer to Shop
2100.0910.4302.01	-	22,500	14016	1	RE	State Grants - Operational
2100.0910.4302.00	-	12,000	14016	1	RE	**State Grants - Capital
9700.1920.5802.00	12,000	-	02078	2014	EX	Vehicles And Equipment
9700.0970.6602.10	-	12,000	02078	2014	RE	Transfer from Street
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				
	-	-				





OFFICE OF THE MAYOR
LIONELD JORDAN

April 9, 2014

Representative Charlie Collins
District 84, State of Arkansas
3225 East Paper Glen
Fayetteville, AR 72703

Representative Charlie Collins,

Representative Collins, thank you so much for the time you took on a recent phone call to visit with me about possible grant opportunities related to replacement costs from our recent winter events here in our state and specifically here in Fayetteville, AR.

This has been a long and arduous winter this year, and as a result of the past winter events, the City has incurred a lot of extra expenses. We are seeking every opportunity available to try and recoup and replace supplies, equipment, and the monetary impacts of the winter events of 2014.

As you know, one of the things that impacts Economic Development of our communities is the ability for our municipalities to have the necessary tools and resources to get streets clear so that citizens can access the roads, get to work, eat out at our restaurants, shop at our local retail establishments, buy groceries, etc.

I have attached the actual cost of each of our snow events this past year. Per my discussion with you and your willingness to see if there are state grant funds available to assist in the replacement of supplies, or snow equipment parts replacement, I provide the following attachment.

You will see from the attached detail that if the City could receive \$22,500 for Snow Equipment Parts Replacement and \$12,000 for snow Plow Replace or \$25,158.34 (which is the average of re-stocking salt/grit mix from the 2014 storm events) this will help the people of Fayetteville immensely.

We thank you for your interest in helping us with this unanticipated impact and your support of the City of Fayetteville.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Don Marr", is written over a vertical line.

Don Marr
Chief of Staff
attachment

2014 Event #1 Totals

Beet Juice	500.00	GAL	\$ 825.00
Calcium Chloride	0.00	GAL	\$ -
Crushed Rock Salt	0.00	TON	\$ -
Salt Brine	50,175.00	GAL	\$ 6,522.75
Salt/Grit Mix	1,380.50	TON	\$ 26,077.65
Sand	0.00	TON	\$ -
Total			<u>\$33,425.40</u>

2014 Event #2 Totals

Beet Juice	1,400.00	GAL	\$ 2,310.00
Calcium Chloride	2,110.00	GAL	\$ 2,532.00
Crushed Rock Salt	9.00	TON	\$ 748.80
Salt Brine	99,457.00	GAL	\$ 12,929.41
Salt/Grit Mix	1,578.50	TON	\$ 29,817.87
Sand	0.00	TON	\$ -
Total			<u>\$ 48,338.08</u>

2014 Event #3 Totals

Beet Juice	3,060.00	GAL	\$ 5,049.00
Calcium Chloride	355.00	GAL	\$ 426.00
Crushed Rock Salt	0.00	TON	\$ -
Salt Brine	66,625.00	GAL	\$ 8,661.25
Salt/Grit Mix	1,036.50	TON	\$ 19,579.49
Sand	0.00	TON	\$ -
Total			<u>\$ 33,715.74</u>

December 2013 Event Totals

Beet Juice	650.00	GAL	\$ 1,020.50
Calcium Chloride	2,000.00	GAL	\$ 2,400.00
Crushed Rock Salt	12.40	TON	\$ 999.19
Salt Brine	78,350.00	GAL	\$ 10,185.50
Salt/Grit Mix	2,229.00	TON	\$ 53,228.52
Sand	36.00	TON	\$ 349.20
Total			<u>\$68,182.91</u>

2014 Winter Season Material Usage Totals

Beet Juice	5,610.00	GAL	\$ 8,184.00
Calcium Chloride	4,465.00	GAL	\$ 2,958.00
Crushed Rock Salt	21.40	TON	\$ 748.80
Salt Brine	294,607.00	GAL	\$ 28,113.41
Salt/Grit Mix	6,224.50	TON	\$ 75,475.01
Sand	36.00	TON	\$ -
Total			<u>\$115,479.22</u>

Dec 2013 & Q1 of 2014 Winter Season Material Usage Totals

Beet Juice	10,720.00	GAL	\$ 9,204.50
Calcium Chloride	8,930.00	GAL	\$ 5,358.00
Crushed Rock Salt	42.80	TON	\$ 1,747.99
Salt Brine	539,039.00	GAL	\$ 38,298.91
Salt/Grit Mix	11,068.50	TON	\$ 128,703.53
Sand	36.00	TON	\$ 349.20
Grand Total			<u>\$218,162.13</u>

Plows Replaced \$6,000 EA \$12,000.00

Snow Equipment Parts Replacement \$22,500.00

Application

General Improvement Fund

**Northwest Arkansas Economic
Development District, Inc.**

**P. O. Box 190
Harrison, Arkansas 72602-1090**

APPLICATION COVER PAGE

Applicant: City of Fayetteville AR
Address: 113 W Mountain St.
City/Zip: Fayetteville, AR 72701
Phone: 479-575-8330
Fax:
Email: dmarr@fayetteville-ar.gov
County: Washington

Applicant Preparer: Don Marr, Chief of Staff
Address: 113 W Mountain St
City/Zip: Fayetteville, AR 72701
Phone: 479-575-8330
Fax:
Email: dmarr@fayetteville-ar.gov
Contact Person: Don Marr

Project Summary: Request for \$34,500 for Snow Equipment Parts Replacement and Snow Plow Replace. Due to the long and arduous winter this year, the City has incurred a lot of extra expenses. We are seeing every opportunity available to try and recoup and replace supplies, equipment and the monetary impacts of the winter events of December 2013, and first Quarter of 2014. Economic Development of our communities is the ability for our municipalities to have the necessary tools and resources to get streets clear so that citizens can access the roads, get to work, eat out at our restaurants, shop at our local retail establishments, buy groceries, etc.

The cost of each of our snow events this past year is attached. We would like to request funds to assist us in equipment replacement and budget supplement to allow us to clear roads as needed and keep our streets open or get them open as soon as possible after a winter event.

Type of Applicant:

X City County Non-profit (Attach 501 C3)
Other Specify:
Joint* List Joint Members :

*Joint Applicants must be accompanied by an agreement signed by all members applying for funding in the application

State Senator(s) / District(s):
State Representative(s) / District(s):

Budget:

Amount Requesting \$ 34,500
Other Funding (specified in budget) \$ See Attached Sheet
Total Project Budget \$ See Attached Sheet

Authorized Representative: The signature indicates that I have been authorized to submit an application requesting funding for the proposed project and to the best of my knowledge and belief, all data contained in this application is true and correct. If the application is approved for funding, I am authorized to sign any applicable documents on behalf of the applicant.

Type Name Title

REQUEST FOR PROJECTS

1. The purpose of this Request for Projects (RFP) is to invite the submission of projects for funding provided by the State of Arkansas through the Northwest Arkansas Economic Development District, Inc. Projects should complement the Economic and Community Development Goals of the State of Arkansas.
2. Communication concerning this RFP should be addressed to:

Mr. J. Michael Norton, Executive
Northwest Arkansas Economic Development District, Inc.
P. O. Box 190
Harrison, AR 72602-0190
3. To qualify for consideration, an original completed packet must be received by NWAEDD at the above address.
4. Award, if any, will be made to the responsible organizations whose projects meets the requirements of the general improvement grant program. NWAEDD reserves the right to reject all or any part of a submission or all submissions.
5. An award letter will be issued by the requester to the successful organizations. Successful applicants will be required to enter into a contractual agreement with NWAEDD prior to funding.
6. Any disputes arising from the selection/rejection of any submission will be resolved solely by the Northwest Arkansas Economic Development District, Inc.
7. To facilitate submission evaluation, entities shall organize the submission based on the following outline.
 - A. APPLICATION FACT SHEET (*Form Attached*)

Complete and sign the attached form.
 - B. Project Narrative (limit 1 page)
 1. Briefly describe the Applicant Organization
 2. Briefly describe the need and the nature of the applicant project.
 3. Briefly describe how the proposed project will improve the local area and assist with state

- wide efforts in economic and community development.
4. State the names of the persons who will be authorized to make representations for the applicant organization, their title, address, and telephone number. State that the person signing the letter will be authorized to bind the applicant.

C. PROJECT BUDGET (*Form Attached*)

Include a line item project budget. Please utilize the budget form which is attached.

D. ATTACHMENTS

If appropriate, attach a project map, project time line and support letter(s). Include other pertinent documents as needed to complete the project description.

Project Budget

Please itemize the cost estimate for the proposed GIF portion of the project.

ITEM	PROJECTED COST
TOTAL PROJECTED COST (GIF PORTION)	



NORTHWEST ARKANSAS
ECONOMIC DEVELOPMENT DISTRICT, INC.

NWAEDD PLAZA
818 Highway 62-65-412 North • P.O. Box 190
Harrison, Arkansas 72602-0190
(870) 741-5404

RECEIVED

JUL 3 2014

CITY OF FAYETTEVILLE
MAYOR'S OFFICE

July 1, 2014

The Honorable Lioneld Jordan
Mayor of Fayetteville
113 West Mountain Street
Fayetteville, Arkansas 72701

Mayor Jordan:

The Northwest Arkansas Economic Development District (NWAEDD) is pleased to notify you it has approved a General Improvement Fund (GIF) grant to the City of Fayetteville – Street Department. NWAEDD is funding the GIF project in the amount of Thirty-Four Thousand Five Hundred Dollars and No/100's (\$34,500.00).

The GIF grant is a community development grant to City of Fayetteville – Street Department. The project is to help City with snow equipment parts replacement and snow plow replacement.

The funds were appropriated to NWAEDD for the GIF program through Acts supported by your Representative Charlie Collins from Northwest Arkansas. We wish to thank all the Northwest Arkansas Legislators for their support and enabling NWAEDD to serve Arkansas and its citizens.

Please do not hesitate to reach out to me directly if I can be of assistance or provide any information.

Sincerely,

Michael Norton
Executive Director

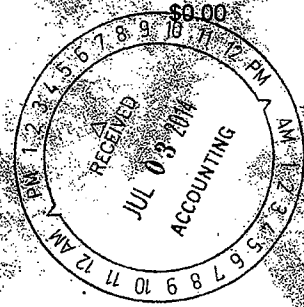
Cc: The Honorable Charlie Collins, Arkansas Representative District 84

NORTHWEST ARKANSAS ECONOMIC

Payee City of Fayetteville
Vendor ID City of Fayette Account #:

1467
7/1/2014

Invoice	Description	Discount	Amount
84-237-04-14	General Improvement Funds Grant #84-237-04-14	\$0.00	\$34,500.00
General Improvement Grant		Total :	\$0.00 \$34,500.00



NORTHWEST ARKANSAS ECONOMIC
DEVELOPMENT DISTRICT, INC
LEGISLATIVE FUNDS
818 HWY 62-65-412 N
HARRISON, AR 72601

ARVEST BANK
ARVEST.COM

1467

Thirty Four Thousand Five Hundred and 00/100 Dollars

DATE

7/1/2014

AMOUNT

\$34,500.00

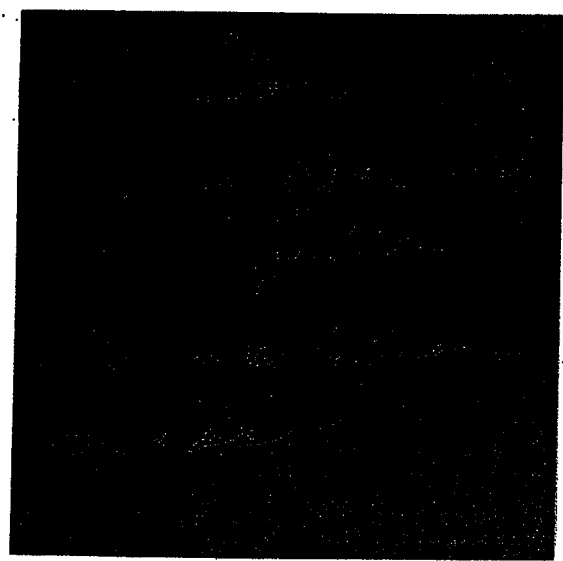
PAY TO THE ORDER OF
City of Fayetteville
113 West Mountain Street
Fayetteville, AR 72701

Bill Wittig
Bill Wittig

⑈001467⑈⑈01082900872⑈

001468611⑈

Details on back
Security Features Included.



Northwest Arkansas Economic Development District, Inc.
General Improvement Fund Grant Program
Grant Agreement

Grantee: CITY OF FAYETTEVILLE – STREET DEPT.

Grant #: 84-237-04-14

Grant Amount: \$ 34,500.00

Purpose: Equipment Purchase

GRANTOR

Northwest Arkansas Economic Development District, Inc.
P.O. Box 190
Harrison, AR 72602-0190
Phone: 870-741-5404

GRANTEE

City of Fayetteville – Street Dept.
113 West Mountain Street
Fayetteville, Arkansas 72701
Phone: (479) 575-8330

1. PURPOSE

This Agreement is entered into by Northwest Arkansas Economic Development District, Inc. (NWAEDD), herein referred to as Grantor, and **City of Fayetteville – Street Department**, herein referred to as Grantee. The Grantor has received General Improvement Funds from the Arkansas General Assembly to be utilized to assist local public governmental jurisdictions and/or non-profit organizations to plan, develop, promote and/or implement economic and community development projects/activities designed to improve the economic, community and/or social well-being of the citizens of Arkansas. Projects should complement the Economic and Community Development Goals and Objects of the State of Arkansas. The Grantee agrees to implement and complete a General Improvement Fund Program project in accordance with the provisions of this Agreement.

2. LEGAL AUTHORITY

By signing this Agreement the Grantee certifies that it possesses legal authority to accept grant funds under the General Improvement Fund program. The act of signing will also certify that the Grantee will comply with all parts of this Agreement, and the Grantee accepts full legal responsibility for properly implementing the project described in the original grant application documents and agrees to expend funds in accordance with the original grant application form.

3. FINANCIAL MANGEMENT AND ACCOUNTING

The Grantee will establish and/or maintain a financial management and accounting system, which conforms to generally accepted accounting principles and complies with requirements of the State Purchasing Law, the General Accounting and Budgetary Procedures Law, and other applicable fiscal control laws of the State of this State and regulations promulgated by the Department of Finance and Administration shall be observed in connection with the utilization of said grant funds.

4. RECORDKEEPING

Grantee will maintain records of all project expenditures on file for a period of three years or until the Grantee's audit for the period in which grant funds were utilized have been conducted. The Grantor and duly authorized officials of the State will have full access and the right to examine any pertinent documents of the Grantee or persons or organizations with which the Grantee may contract, which involve transactions related to this Agreement.

5. REPORTING

The Grantee agrees to provide Grantor with a final close-out report within sixty (60) days of project completion on which grant funds have been utilized, (See Attachment "A" - Closeout Form).

6. INDEMNIFICATION

The Grantee agrees to follow all local and state laws and regulations. Furthermore, the Grantee agrees to hold harmless the Grantor from any and all claims, suits and actions arising from any act of omission, noncompliance or misuse of grant funds by the Grantee or any employee or agent in the performance of this Grant Agreement.

7. METHOD OF PAYMENT

The Grantor shall make payment of authorized grant funds upon proper execution of this Grant Agreement by the Grantee. The Grantor reserves the right to determine the most appropriate distribution of payments, based upon the nature of the approved project. In no event will the total amount of grant funds to the Grantee for allowable expenses incurred in relation to the project exceed the amount noted on Page 1 of this Agreement as the Grant Amount.

8. MODIFICATIONS

The Grant Agreement may be modified, at the discretion of the Grantor, only with prior written notification from the Grantee. The Grantee will be notified, in writing, of the decision of the Grantor.

Approved for the Grantor

Approved for the Grantee

BY:

BY:

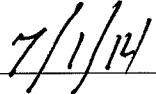
NORTHWEST ARKANSAS ECONOMIC
DEVELOPMENT DISTRICT, INC.

CITY OF FAYETTEVILLE -
STREET DEPARTMENT



J. Michael Norton
Executive Director

Lioneld Jordan
Mayor



Date

Date

**Northwest Arkansas Economic Development District, Inc.
General Improvement Fund Project Closeout**

I do hereby affirm that all funds awarded to this organization under the Northwest Arkansas Economic Development District's General Improvement Fund Program were spent strictly in accordance with the submitted and approved proposed project.

I understand that any monies not spent or not spent in accordance with the approved budget are to be repaid to NWAEDD.

I also affirm that the approved project has been completed and all payments have been made in full. As such, I am officially requesting the formal closure of this grant.

Lioneld Jordan, Mayor

Date

City of Fayetteville – Street Department

Grant Number: 84-237-04-14

Notary Seal:

Northwest Arkansas Economic Development District, Inc. General Improvement Fund Grant
General Improvement Fund Grant Program

Grant Agreement

Grantee: CITY OF FAYETTEVILLE – STREET DEPT.

Grant #: 84-237-04-14

Grant Amount: \$ 34,500.00

Purpose: Equipment Purchase

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Northwest Arkansas Economic Development District, Inc.
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Approved for the Grantor

Approved for the Grantee

BY:

BY:

NORTHWEST ARKANSAS ECONOMIC
DEVELOPMENT DISTRICT, INC.

CITY OF FAYETTEVILLE -
STREET DEPARTMENT



J. Michael Norton
Executive Director

Lioneld Jordan
Mayor

7/1/14
Date

Date

**Northwest Arkansas Economic Development District, Inc.
General Improvement Fund Project Closeout**

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I also affirm that the approved project has been completed and all payments have been made in full. As such, I am officially requesting the formal closure of this grant.

Lioneld Jordan, Mayor

Date

City of Fayetteville – Street Department

Grant Number: 84-237-04-14

Notary Seal:

