

City of Fayetteville Item Review Form

2014-0282

Legistar File Number

July 15, 2014

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Yolanda Fields

Submitted By

Development Services

Department

Action Required:

Approval of the purchase order for a moderate rehabilitation project at 1211 N. Starr Dr. as part of the CDBG Housing Program

Does this item have a cost? Yes

\$38,190.00

Cost of this request

\$482,037.00

Category or Project Budget

Contract Services

Program or Project Name

2180.4940.5315.00

Account Number

\$88,138.84

Funds Used to Date

Housing Services

Program or Project Category

62123.1404

Project Number

\$355,708.16

Remaining Balance

Community Development

Fund Name

Budgeted Item? Yes

Budget Adjustment Attached? No

V20130812

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Comments:



Chris for Jeremy Pate
7/1/14

Paul A. Baker 7-1-2014


Don Man 7-2-14

CITY COUNCIL AGENDA MEMO

MEETING OF JULY 15, 2014

TO: Mayor and City Council

THRU: Jeremy Pate, Dir. Development Services

FROM: Yolanda Fields, Dir. Community Services 

DATE: June 24, 2014

SUBJECT: Approval of Purchase Order for Community Resources Division

RECOMMENDATION:

Staff recommends approval of the attached purchase order for the housing project located at 1211 N. Starr Dr.

BACKGROUND:

Community Resources has deemed the \$38,190 housing rehabilitation project cost necessary in order to fully rehabilitate the home located at 1211 N. Starr Dr.

DISCUSSION:

In December 2013, a Fayetteville home-owner applied for a housing rehabilitation project on their home at 1211 N. Starr Dr. After verifying that the owner qualified for the program by being within the low-income population, Community Resources conducted an environmental review of the property, performed an assessment of the property, and completed a dwelling assessment on the property. The housing structure was deemed stable, livable, and eligible for rehabilitation.

In June 2014, the bid for the rehab project was advertised in the local newspaper and emails were sent out to contractors with the bid packet attached. Only one contractor, Evans Construction & Remodeling, placed a bid on the entire project. There was an additional bid by another contractor which was deemed incomplete and ineligible.

BUDGET/STAFF IMPACT:

Project cost is \$38,190

Attachments:

Purchase Order
Receipt of Bids and Bids
Bid Invitation Packet

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE A CONTRACT WITH EVANS CONSTRUCTION AND REMODELING, LLC IN THE AMOUNT OF \$38,190.00 FOR COMMUNITY DEVELOPMENT BLOCK GRANT REHABILITATION OF AN ELIGIBLE RESIDENCE LOCATED AT 1211 N. STARR DRIVE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby authorizes a contract with Evans Construction and Remodeling, LLC in the amount of \$38,190.00 for Community Development Block Grant rehabilitation of an eligible residence located at 1211 N. Starr Drive.

PASSED and APPROVED this 15th day of July, 2014.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: 6/25/2014 A. 12
P.O Number:	Expected Delivery Date: ASAP Evans Construction and Remodeling, LLC Page 4 of 22

Vendor #: 19403	Vendor Name: Evans Construction & Remodeling LLC	Mail Yes:___ No:___	Quotes Attached Yes: <u> X </u> No:___
Address: 1123 Crutcher St.		Fob Point:	
City: Springdale	State: AR	Zip Code: 72764	Ship to code:
Requester: Cherrell Lee		Requester's Employee #: 3386	Division Head Approval:
		Extension: 8260	

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	Moderate Rehabilitation at 1211 N. Starr Dr.	1		38,190.00	\$38,190.00	2180.4940.5315.00	62123.1404		
2					\$0.00				
3					\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions: _____	Subtotal: \$38,190.00 Tax: _____ Total: \$38,190.00
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Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RECEIPT OF BIDS

OWNER(S): City of Fayetteville

ADDRESS: 1211 N. Starr Dr.

PROJECT No: 62123-1404

PROJECT TITLE: Moderate Rehabilitation of Residential Building

BID CLOSING DAY/DATE/TIME: June 23, 2014, 4:00 P.M.

CONTRACTOR: Evans Construction & Remodeling BID AMOUNT: \$38,190

CONTRACTOR: Ozark Mountain Glass BID AMOUNT: _____
Bid on only 1 piece of project (incomplete)
did not meet requirements

CONTRACTOR: _____ BID AMOUNT: _____

CONTRACTOR: _____ BID AMOUNT: _____

CONTRACTOR: _____ BID AMOUNT: _____

Certified by: CMCJ Date: 6/23/14

Witness: [Signature] Date: 6/23/2014



STANDARD BID PROPOSAL FORM

PROJECT NUMBER: 62123-1404 **DATE ISSUED:** 06-9-2014

DATE AND TIME OF OPENING: Monday, 4:00 pm, June 23, 2014

OWNER'S NAME: City of Fayetteville

PROJECT ADDRESS: 1211 N. Starr Dr., Fayetteville, AR 72701

ATTENTION

The City has the right to select which of the items listed below will be completed based on the amount of funds available.

*In blanks below please quote price for each item and the total for project at the bottom.

- A) Flooring: 4,000
- B) Walls, Trim & Paint: 2,410
- C) Insulation: 1,400
- D) Windows & Doors: 9,405
- E) Plumbing: 2,200
- F) Electrical: 405
- G) Venting: 300
- H) Exteriors: 15,400
- I) Cleanup: 500
- J) Other: 2,170

MY TOTAL BID PRICE FOR THIS PROJECT IS \$ 38,190.⁰⁰

Upon signing this Bid, the bidder certifies that they have viewed the property, read and agree to the requirements set forth in this bid proposal, including specifications, terms and standard conditions, and pertinent information regarding the articles being bid on, and agree to furnish these articles at the prices stated.

Complete Business Address:

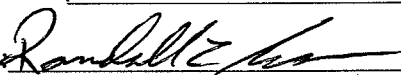
Name of Firm: Evans Construction & Remodeling LLC Phone # (479) 530-0801

Residential Contractor's License number 0204640814

Street address or P.O. Box 123 Crutcher St

City / State / Zip Code Springdale, AR 72764

Printed Name: Randall Evans

Signature:  Title: President



STANDARD BID PROPOSAL FORM

PROJECT NUMBER: 62123-1404 **DATE ISSUED:** 06-9-2014

DATE AND TIME OF OPENING: Monday, 4:00 pm, June 23, 2014

OWNER'S NAME: City of Fayetteville

PROJECT ADDRESS: 1211 N. Starr Dr., Fayetteville, AR 72701

ATTENTION

The City has the right to select which of the items listed below will be completed based on the amount of funds available.

*In blanks below please quote price for each item and the total for project at the bottom.

A) Flooring: _____

B) Walls, Trim & Paint: _____

C) Insulation: _____

D) Windows & Doors: *Supplier- Mid West Window + Door* 10,500.00

E) Plumbing: _____

F) Electrical: _____

G) Venting: _____

H) Exteriors: _____

I) Cleanup: included in total -

J) Other: price ☺

MY TOTAL BID PRICE FOR THIS PROJECT IS \$ 10,500.⁰⁰

Upon signing this Bid, the bidder certifies that they have viewed the property, read and agree to the requirements set forth in this bid proposal, including specifications, terms and standard conditions, and pertinent information regarding the articles being bid on, and agree to furnish these articles at the prices stated.

Complete Business Address:

Name of Firm: Ozark Mountain Glass Inc. Phone # 479-283-6341

Residential Contractor's License number 0242140513

Street address or P.O. Box 2231 North Lowell St. Suite D1

City / State / Zip Code Springdale, Ar 72764

Printed Name: Kaci Alterici

Signature: Kaci Alterici Title: HR- Estimator - VP



CITY OF FAYETTEVILLE

**113 W. Mountain St.
Fayetteville, AR 72701**

INVITATION TO BID

Bid# 62123-1404

**Community Resources Division
(479) 575-8240**

BID#: 62123-1404

DATE ISSUED: 06-9-2014

DATE & TIME OF OPENING: Monday, June 23, 2014 4:00pm

CONTACT: Kyle Belt—(479) 575-8240



INVITATION TO BID

DATE ISSUED: June 9, 2014

RECEIPT OF BIDS: Monday, 4:00 pm, June 23, 2014
Community Resources Division
125 West Mountain Street
Fayetteville, AR 72701

COMMUNITY DEVELOPMENT PROGRAMS ADMINISTRATOR:
Kyle Belt
CDBG Programs Administrator
113 West Mountain Street
Fayetteville, Arkansas 72701
Phone (479) 575-8240

BRIEF SCOPE OF PROJECT: Flooring repairs, wall changes and repairs. Drywall and paint repairs. Add some trim. Add floor insulation and vapor barrier. Replace windows and doors. Plumbing, electrical, and venting changes. New deck, siding, and gutters. Repair storage room roof. Cleanup and trash removal.

PROJECT NUMBER: 62123-1404

PROJECT LOCATION: 1211 N. Starr Dr., Fayetteville, AR 72701

CITY OF FAYETTEVILLE: The City of Fayetteville encourages participation of small, minority and women owned business enterprises in the procurements of goods, services, and construction, either as a general contractor or subcontractor. The City is an affirmative action / equal opportunity employer. Section 55.55 prohibits discrimination against qualified individuals because of their handicapped status.

GENERAL: A copy of the Specifications is available at the Community Resources Division's office.

******* Attention! New Requirements! *******

- **New permitting requirements, please see attached**
- **Any bid of \$20,000 or over must be accompanied by a certified check or bid bond in an amount not less than five percent (5%) of the amount bid.**
- **A one hundred percent (100%) performance and payment bond is required with a contract awarded amount of over \$20,000 and filed with the Washington County Circuit Clerk.**
- **A State of Arkansas Residential Contractor's License is required for ALL bids.**



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

SPECIAL TERMS AND CONDITIONS

1. All bids shall be submitted in a sealed envelope and must be submitted on forms provided by the city. No employees of the Community Resources Division are allowed to fill out bid sheets for Contractors.
2. The company or contractor name and project # shall be stated on the face of the sealed bid envelope.
3. Bidders shall include all applicable local, state, and federal sales tax in the bid. The responsibility of payment shall remain with the successful bidder.
4. Prices shall include all labor, materials, profit, insurance, etc., to cover the furnishing of the items of the bid.
5. Bids received after the date and time set for receiving bids will not be considered.
6. The Owner reserves the right to accept or reject any and all bids, waive formalities in the bidding and make a bid award deemed to be in the best interest of the Owner. The Owner shall be able to purchase more or less than the quantity indicated subject to availability of funds.
7. The bid price shall remain good and firm for a period of thirty (30) calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the Owner.
8. All products delivered shall comply with applicable standards of quality.
9. Any exceptions to the requirements of the City of Fayetteville must be noted on the Bid Form or on an attached form.
10. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any such bidders, at the discretion of the Owner.
11. **The Contractor is to supply the City with evidence of the following:**
 - 1) **Current and valid Certificate of Liability Insurance that includes coverage for**
 - a) **Workman's Compensation and Employer Liability in accordance with the laws of the State of Arkansas,**
 - b) **Commercial General Liability that covers public liability and property damage and**
 - c) **Automobile Liability, if applicable. All premiums and**



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

costs shall be paid by the Contractor. In no way will the Owner be responsible in case of accident.

- 2) Current and valid license from the State of Arkansas Contractors Licensing Board.**
 - 3) EPA/HUD Approved Lead Safety Training Program certification.**
12. Specifications furnished with this invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product at the lowest possible price. Other than designated brands and/or models approved as equal to designated products shall receive equal consideration.
 13. The City reserves the right to request any additional information it deems necessary from any or all bidders after the submission deadline.
 14. Quality, time and probability of performance may be factors in making an award.
 15. Any ambiguity in any bid as a result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the Owner.
 16. Bidders must provide the City with their bids signed by an employee having legal authority to submit bids on behalf of the bidder.
 17. The request for bid is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by bidder in preparation of bid.
 18. Bids must be hand delivered or received by mail in the Community Resources Office, 125 West Mountain St. Fayetteville, and AR. 72701, on or before the time of closing listed on the Bid Form. Under no circumstances will faxed bids be allowed.
 19. The successful bidder will be required to enter into a contract with the Owner and shall provide a certificate of insurance to the Community Resources Division within ten (10) days of notice of bid award.
 20. In the event a contract is entered into pursuant to the "Invitation to Bid", the bidder shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin, or ancestry. The bidder must include in any and all subcontracts a provision similar to the above.
 21. The contractor must be prepared to commence work on start date per Notice to Proceed issued by the City Community Resources Division, and must complete the work within Thirty (30) calendar days. Exceptions as noted in the Rehabilitation Contract.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

22. A Maximum of three payments may be made on each Housing Rehabilitation Project. Upon satisfactory completion of 40% of the work and submission of proper documentation, 30% of the contract amount may be released to the contractor with 10% being held as retainer. Upon satisfactory completion of 70% of the work and submission of proper documentation, 60% of the contract amount may be released to the contractor with 10% being held as retainer. Final payment shall be made after satisfactory completion and acceptance of the project. Retainers shall be released with the final payment.
23. A certificate of final inspection by the City of Fayetteville's Building Safety Division must be performed before the release of the final check.
24. Any construction material containing Lead-Based Paint (LBP) shall be removed by workers certified in LBP Interim Controls and with adherence to the current HUD Regulation on LBP Hazards.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Residential Permit Application and Plan Review Requirements

The following shall be the submittal requirements:

- **Completion of the Master Permit application and review before any work starts.**
- **“CDBG” will be entered in the Description of Work field.**
- **Specification sheets will be submitted with the application.**
- **CDBG fee waiver sheet for the application process. (Provided by CDBG Staff)**
- **A site plan of the property drawn to scale will be submitted according to permitting procedures.**
- **A floor plan drawn to scale will be submitted indicating where changes to the structure are to occur. This can be done in two parts as before and after with 8 ½ x 11 plans.**
- **The Master permit must be issued before any other permit may be applied for.**

Highland Home Builder, Inc.

Bruce Kerr 479-903-0966
Community Resources Spec writer
brucegkerr@netzero.com
Community Resources Division



MODERATE HOUSING REHABILITATION PROJECT

Scope of Project: Flooring repairs, wall changes and repairs. Drywall and paint repairs. Add some trim. Add floor insulation and vapor barrier. Replace windows and doors. Plumbing, electrical, and venting changes. New deck, siding, and gutters. Repair storage room roof. Cleanup and trash removal.

Owner's Name: Sandra Vann **Phone:** 479-443-3312

Project Location: 1211 N Starr Dr, Fayetteville AR

Project #62123-1404

Administrator: Kyle Belt **Phone:** 479-575-8240 **Fax:** 479-444-3445

Contractors Description of Work:

Minimum requirements for bidder: Proof of current Arkansas Residential Contractor's license (or Commercial Contractor's license if required by law) which is provided by the State of Arkansas Contractors Licensing Board, Certificate of Liability Insurance, and a statement of Completion of EPA/HUD Approved Lead Safety Training if applicable.

GENERAL:

The contractor will be responsible for all aspects of the construction, installation, repairs, and cleanup as stated in the Scope of Work and Specifics at the project location stated above. Each bidder will be responsible for a complete inspection of the property at the project location before submitting bid. Give occupant 24 hour notice before inspection. All the distances, measurements, procedures, and listed materials should be verified before submitting your bid to complete the work. The requirements listed here, in the description of work, are general requirements and it will be the responsibility of the winning bidder to assure the City of Fayetteville that the finished project is in compliance with all applicable codes and standards and achieves the goal of raising the efficiency of the building.

The contractor's duties and responsibilities include, but are not limited to, the following:

- 1) Purchasing of all materials.
- 2) Supervision of all employees and subcontractors.
- 3) Coordination with the City of Fayetteville CDBG Administrator, the City of Fayetteville Code Compliance Office and owners.
- 4) Project design.
- 5) Clean and restore all lawns, planters, walking and driving surfaces to original condition.
- 6) Keep job site safe for others and practice safe working practices as required.

SPECIFICS:

A: FLOORING

- A - 1 The kitchen floor has a bad spot in the middle of the floor. Remove the temporary covering over the area.
- A - 2 Replace any bad joists and replace the affected subfloor with the same thickness material.
- A - 3 Remove the other old flooring in the kitchen and breakfast area and prepare it for new flooring.
- A - 4 Install new vinyl flooring in the kitchen and breakfast and in the front bathroom off the left front bedroom. Have the customer approve a color and pattern.

B: WALLS, TRIM, AND PAINT

- B - 1 The bedroom and bathroom have some bad spots in the ceiling from old leaks in the roof. Repair the drywall.
- B - 2 In the back bathroom, extend the half wall next to the tub to go to the ceiling. Demo any old tile around the tub. Add drywall to the new wall. Repair any other drywall around the tub that has been damaged by water from the tub.
- B - 3 Mud and texture all new drywall and repaired areas to match surrounding ceiling or walls. Make any needed drywall repairs needed as windows and doors are installed.
- B - 4 Add baseboards to the front bathroom that is off the front left bedroom. Repair or replace any trim needed around doors or windows that were changed out.
- B - 4 Paint patched ceiling areas, newly drywalled walls, and new trim added to match the surrounding ceiling, walls and trim.
- B - 5 Remove old drywall from the walls and ceiling of the storage room on the left side of the home. The walls will be left as bare stud walls.

C: INSULATION

- C - 1 Add floor insulation between the joists in the crawlspace.
- C - 2 Add a vapor barrier to the dirt floor in the crawlspace.

D: WINDOWS AND DOORS

- D – 1 All windows and slider doors added will be white vinyl with Energy Star rating for efficiency. Replace the three slider doors on the exterior walls only in the porch and the one to the back of the home. Replace the back bathroom window and all the bedroom windows with side slide windows. Replace the front half bath window with a single hung window. The two windows on either side of the fireplace should be replaced with single hung windows if possible or picture windows. All opening windows should be complete with screens.
- D – 2 Replace the 32 inch door exiting the left side of the home with a new 6 panel steel door with double bore. Reinstall the hardware or buy new hardware to provide a door handle and deadbolt. They should be keyed alike and the keys given to the homeowner.

E: PLUMBING

- E – 1 Add a new toilet in the half bathroom off the left front bathroom using a new wax seal.
- E – 2 In the back bathroom add a new shower/tub faucet. The shower head needs to be a removable hand wand. Add a new plastic surround above the existing tub. Add new safety grab bars on the side and back wall to assist the homeowner to get into the shower. Add any needed supports in the wall to make the grab bars sturdy.
- E – 3 Add a submersible pump to the area of the water heater in the crawlspace. The pump should be positioned so the water will not rise above to reach the water heater. (It has been flooding it and putting out the pilot light) Put the pump in a container to keep the dirt out and dig the pump down if needed. Have the water pumped to an area outside the block foundation where it will flow down the hill behind the home.

F: ELECTRICAL

- F – 1 Provide a source of electricity for the pump in the crawlspace and make any needed connections.
- F – 2 Remove and reinstall the light fixtures around the home to accommodate the installation of the vinyl siding. Install a new exterior light outside the door on the left side of the home. Detach and reattach any other possible electric components outside the home for the installation of the siding.

G: VENTING

- G – 1 Replace the piping to the dryer vent. It currently is clogged with lint. It should be vented to the outside with the appropriate vent on the outside wall that has a flap that closes when not used.
- G – 2 Disconnect the HVAC vent that goes to the storage room on the left side of the home that is accessible from the parking pad.

H: EXTERIORS

- H – 1 Remove the remaining roof that was once part of the carport. The roof should remain over the storage area on the left of the home. Add any structure needed to add a soffit and fascia around the storage room. Demo the old handrail on the parking pad on the left side of the home.
- H – 2 Make any repairs, remove any trim in the way, and cut away any vines that are moving up the home that has been doing damage.
- H – 3 Replace any damaged crawlspace doors and paint or cover with siding.
- H – 4 Add any missing foundation vents and seal any holes leading to the crawlspace to keep pests out.
- H – 5 Add new vinyl siding and vinyl soffits to all exteriors of the home. Use aluminum fascia and wrap any exposed wood that cannot be covered with the vinyl siding. Have the homeowner approve any siding color and profile.
- H – 6 Add seamless gutters to the home. The gutters should match the fascia color.
- H – 7 Remove the old flat roofing off of the storage room roof area on the left side of the home. Replace any rotten roof joists and roof sheathing. Apply roll roofing to the roof. Add any needed flashings needed between the flat section of roof and the main roof.
- H – 8 Remove back deck and stairs. Add a new deck the length of the back slider door that extends four feet out from the home. Build a new set of stairs to replace the old one. All lumber should be pressure treated wood. The deck should have bent flashing against the house to direct water away from behind the rim board that is attached to the home. Add concrete footings and all needed handrails to code. The deck should be bolted to the home and the joists should have pressure blocks between joists or joist hangers on them.

I: CLEANUP

- I - 1 All new, used, and excess construction materials that relate to the job or a change order(s) belongs to the contractor and can be removed from the property by the contractor as needed during the project and shall be removed at completion.
- I - 2 All trash shall be hauled off by contractor and preferably recycled if possible.
- I - 3 All affected areas shall be left broom clean.
- I - 4 If lead paint is present, cleanup will be compliant with EPA/HUD Approved Lead Safety standards.

J: OTHER

- J - 1 All work or materials which are not directly noted in the Scope of Work and Specifics, but are necessary for the proper carrying out of the obvious intentions thereof, are to be understood as implied work and will be provided for by the contractor as if specifically described or drawn.
- J - 2 All work shall be performed in a workmanlike manner according to common construction practices, according to the specifications set forth in the Community Resources Program's General Specification Manual, and with adherence to city, state, and national codes.
- J - 3 Any damage to the dwelling or property caused by the contractor, his/her worker(s) or delivery person, and/or their vehicles during the project shall be repaired to like new conditions.
- J - 4 Where applicable, all plumbing work shall be performed by a Arkansas State licensed plumbing contractor with adherence to the current Arkansas Plumbing Code.
- J - 5 Where applicable, all electrical work shall be performed by a Arkansas State licensed electrical contractor with adherence to the current National Electrical Code.
- J - 6 Where applicable, all HVAC work shall be performed under the supervision of a licensed HVAC contractor with adherence to all codes.



STANDARD BID PROPOSAL FORM

PROJECT NUMBER: 62123-1404 **DATE ISSUED:** 06-9-2014

DATE AND TIME OF OPENING: Monday, 4:00 pm, June 23, 2014

OWNER'S NAME: City of Fayetteville

PROJECT ADDRESS: 1211 N. Starr Dr., Fayetteville, AR 72701

ATTENTION

The City has the right to select which of the items listed below will be completed based on the amount of funds available.

*In blanks below please quote price for each item and the total for project at the bottom.

- A) Flooring: _____
- B) Walls, Trim & Paint: _____
- C) Insulation: _____
- D) Windows & Doors: _____
- E) Plumbing: _____
- F) Electrical: _____
- G) Venting: _____
- H) Exteriors: _____
- I) Cleanup: _____
- J) Other: _____

MY TOTAL BID PRICE FOR THIS PROJECT IS \$ _____

Upon signing this Bid, the bidder certifies that they have viewed the property, read and agree to the requirements set forth in this bid proposal, including specifications, terms and standard conditions, and pertinent information regarding the articles being bid on, and agree to furnish these articles at the prices stated.

Complete Business Address:

Name of Firm: _____ Phone # _____

Residential Contractor's License number _____

Street address or P.O. Box _____

City / State/ Zip Code _____

Printed Name: _____

Signature: _____ Title: _____