

City of Fayetteville Item Review Form

2014-0131

Legistar File Number

April 1, 2014

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jesse Beeks / Barbara Olsen

Submitted By

Transportation Services

Department

Action Required:

A resolution to purchase a Ford F250 extended cab pickup from North Point Ford of North Little Rock, AR off the State contract (item #17) in the amount of \$21,191 for use by Water & Sewer, and approval of a Budget Adjustment to move funds to the Fleet Expense account.

Does this item have a cost? Yes

\$21,191.00

Cost of this request

\$785,000.00

Category or Project Budget

Light/Medium Utility Vehicles

Program or Project Name

9700.1920.5802.00

Account Number

\$145,063.00

Funds Used to Date

Vehicles and Equipment

Program or Project Category

02078.2014

Project Number

\$618,746.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item? Yes

Budget Adjustment Attached? Yes

V20130812

Previous Ordinance or Resolution # _____

Original Contract Number: _____

Comments:

[Signature] 3/14/14

Paul A. Archer 3-14-2014

[Signature] 3/14/14
[Signature]

ENTERED
3/14/14
[Signature]

ENTERED
3/14/14
[Signature]

CITY COUNCIL AGENDA MEMO

MEETING OF APRIL 1, 2014

TO: Mayor and City Council

THRU: Terry Gulley, Director of Transportation

FROM: Jesse Beeks, Fleet Operations Superintendent *JB*

DATE: March 12, 2014

SUBJECT: Purchase of one pickup for Water & Sewer

RECOMMENDATION:

That City Council approve the purchase of one Ford F250 Extended Cab 4x2 Pickup from North Point Ford of North Little Rock, AR off the State contract (item #17) in the amount of \$21,191 for use by Water & Sewer division, and approve a budget adjustment to move funds to the Fleet expense account.

BACKGROUND:

Unit 2104 is a 2006 Ford E250 panel van that was put in service with a 10 year life. The panel van is not the best suited vehicle for this application but Water & Sewer has been "making do" until time to replace it. W&S would like to have it replaced with a ¾ ton 4x2 pickup with topper and bed slider.

Fleet approached W&S to replace their van early as it will be a good fit for Cable Administration to purchase as a used unit. Cable Administration was approved to purchase a used van for 2014 to be used to haul equipment. Cable Admin doesn't use a vehicle enough to justify purchasing a brand new van. Previously cable employees were using their own personal vehicles to haul equipment. Cable Admin will purchase the used unit for the 10% salvage value and a few incidentals to upfit it for them.

DISCUSSION:

Fleet recommends the purchase off state contract item #17 of one Ford F250 Extended cab 4x2 pickup in the amount of \$21,191 from North Point Ford of North Little Rock, AR. (The topper and bed slider cost is not included in this amount; they will be purchased locally.)

BUDGET/STAFF IMPACT:

Fleet budgeted for this replacement on the capital side, but the purchase price was underestimated. A Budget Adjustment is required to move the balance needed from Fleet fund balance to the Fleet expense project. Per Fleet policy the shortfall in replacement collected will be added on to the amount to be collected on the new unit, based on actual purchase price once the truck is placed in service.

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE PURCHASE OF ONE (1) FORD F-250 EXTENDED CAB PICKUP TRUCK FROM NORTH POINT FORD OF NORTH LITTLE ROCK IN THE AMOUNT OF \$21,191.00 PURSUANT TO A STATE PROCUREMENT CONTRACT FOR USE BY THE WATER AND SEWER DIVISION, AND TO APPROVE A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Ford F-250 extended cab pickup truck from North Point Ford of North Little Rock in the amount of \$21,191.00 pursuant to a state procurement contract for use by the Water and Sewer Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", to move funds to the fleet expense account.

PASSED and APPROVED this 1st day of April, 2014.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

V12.0724A.7
North Point Ford
Page 4 of 6

Budget Year BY 2014	Division: Fleet Operations Department: Transportation Services	Request Date 4/1/2014	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

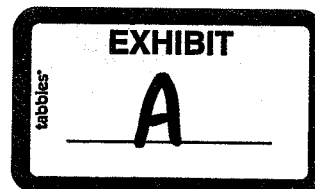
Unit #2104 is a 2006 Ford panel van that is being replaced early. It will be purchased by Cable Administration to haul their equipment. As the replacement cost for 2104 was underestimated in the 2014 capital budget, \$13,000 is requested to be moved from fund balance to Fleet expense account.

Cable Administration is purchasing the used unit for \$2,500 which is the 10% salvage value estimated to be received if unit was sold on gov deals, plus some incidentals to upfit it for their use. Sufficient funds remain to meet City objectives.

<u><i>James Barber</i></u> Division Head	<u>3/4/14</u> Date	Prepared By: <u>Barbara Olsen</u> Olsen, Barbara
<u><i>[Signature]</i></u> Budget Director	<u>3-17-14</u> Date	Reference: _____
<u><i>Terry J. Gully</i></u> Department Director	<u>3/15/14</u> Date	Budget & Research Use Only
<u><i>Marisa Husted</i></u> Finance Director	<u>3/19/14</u> Date	Type: A B C D E P
<u><i>[Signature]</i></u> Chief of Staff	<u>3/19/14</u> Date	General Ledger Date _____
<u><i>[Signature]</i></u> Mayor	<u>3/20/14</u> Date	Posted to General Ledger _____ Initial _____ Date _____
		Checked / Verified _____ Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT 15,500 15,500

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX	13,000	-	02078 . 2014
Use of fund balance	9700.0970.4999.99	RE	-	13,000	.
Fixed assets	1010.6600.5801.00	EX	(2,500)		.
Transfer to Shop	1010.6600.7602.70	EX	2,500		57032 . 2014
Vehicles and equipment	9700.1920.5802.00	EX	2,500		02078 . 2014
Transfer from General	9700.0970.6602.01	RE		2,500	02078 . 2014
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					.



City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)

All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: 3/11/2014	A. 7 North Point Ford
P.O Number:	Expected Delivery Date: Page 5 of 6	

Vendor #: 6481	Vendor Name: NORTH POINT FORD	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
Address:		Fob Point:	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
City:	State:	Zip Code:	Ship to code: 50
Requester: BARBARA OLSEN		Requester's Employee #: 1940	Division Head Approval: <i>Barbara Olsen</i>
		Extension: 3485	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2014 F250 EXTENDED CAB PICKUP OFF STATE	1	EA	21,191.00	\$21,191.00	9700.1920.5802.00	02078.2014		
2	CONTRACT (PJB) WITH LS-LIMITED SLIP DIFF,				\$0.00				
3	AT-ALL TERRAIN TIRES, WHITE EXTERIOR				\$0.00				
4	TO BE U NIT 2183, FIXED ASSET 702183				\$0.00				702183
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:	Subtotal: \$21,191.00
	Total: \$21,191.00

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

**Arkansas Office of State Procurement
2014 State Vehicle Contract Awards Summary**

Vendor	Contact Name	Phone	Email	Vendor #	OA #	Awarded Items
Red River Dodge 105 S. 7th Street Heber Springs, AR 72543	Brad West	501-362-5522	brad@redriverdodge.com	100158685	4600030977	66,67, 74
Riser Ford 4201 Central Hot Springs, AR 71913	Dennie Spencer	501-520-3539	denniespencer@riserford.com	100072101	4600030968	24,37,38,75,76,77,81,82,83
Bale Chevrolet 13101 Chenal Pkwy. Little Rock, AR 72211	David Broyles	501-221-9191 Ext. 4282	dbroyles@balechevrolet.com	100095671	4600030961	2,4,31,32,34,43,46,47,71, 78,79
Landers Chevrolet PO Box 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100029958	4600030973	33,36,42,65
Landers Toyota 10825 Colonel Glenn Little Rock, AR 72204	Roy Spann	501-569-4018	rspann@landerscorp.com	100149950	4600030966	6,7,8,50
North Point Ford 4400 Landers Rd. N. Little Rock, AR 72117	Jerry Smith Kelly Penn	501-945-8213 501-955-7715	gsmith4@northpointcars.com kpenn@northpointcars.com	100052169	4600030967	10,11,13,16,17,18,19,20
Landers Dodge Jeep PO Box 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100032541	4600030962	3,9,12,14,15,21,39,40,41, 44,45,64
Landers Ford PO Box 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100069180	4600030986	1,22,23,25,26,27,28,29,30 35,48,69,70
Caldwell Toyota 1355 Exchange Ave. Conway, AR 72032	Jonathan Webb	501-327-3900	jmwebb@caldwellcares.com	100120925	4600030976	62
George Nunnally Chevy 2700 SE Moberly Ln. Bentonville, AR 72712	Don Clark	479-273-5555	dclark@justtryme.com	100004710	4600030974	51,58