

City of Fayetteville Item Review Form

2014-0079

Legistar File Number

March 4, 2014

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jesse Beeks / Barbara Olsen

Submitted By

Transportation Services

Department

Action Required:

A resolution to purchase a Gradall XL4100 Excavator truck from Scott Equipment of Springdale, AR off the NJPA state awarded contract in the amount of \$354,892.60 for use by Transportation Division, and approval of a Budget Adjustment to move funds to the Fleet expense account.

Does this item have a cost?  Yes

\$354,893.00

Cost of this request

Category or Project Budget

Construction Equipment

Program or Project Name

9700.1920.5802.00

Account Number

Funds Used to Date

Vehicles and Equipment

Program or Project Category

02077 / 2014

Project Number

-\$354,893.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item?

Budget Adjustment Attached?  Yes

V20130812

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Comments:

Paul A. Beek

ENTERED  
dm 2/14/14

ENTERED  
2/18/14  
JK

## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TJH*

**From:** Jesse Beeks, Fleet Operations Superintendent

**Date:** February 12, 2014

**Subject:** Purchase of one Gradall Excavator Truck for Transportation

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**PROPOSAL:** That City Council approve the purchase of a Gradall XL4100 IV Excavator Truck from Scott Equipment off the NJPA contract in the amount of \$354,893 for use by Transportation, and approve a budget adjustment to move funds to the Fleet expense account.

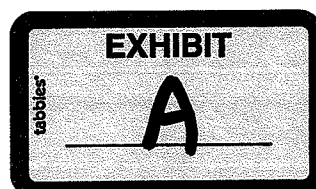
**RECOMMENDATION:** Unit #809 is a 2004 Gradall XL41011 Excavator truck that was due for replacement in 2012 but was pushed back. It is now worn out and needs to be replaced. It was budgeted to replace in 2015.

A Gradall XL4100 Excavator truck is available off the state NJPA contract #031710-GRD from Scott Equipment of Springdale, AR for a purchase price of \$354,893.

As it was not budgeted on the capital side for replacement in 2014, a Budget adjustment is needed to move funds from fund balance to the project.

Fleet recommends the purchase of one Gradall XL4100 Excavator off State NJPA contract from Scott Equipment of Springdale, AR in the amount of \$354,893.

**BUDGET IMPACT:** This unit was budgeted for on the operating side. Sufficient replacement funds have been collected.



**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION AUTHORIZING THE PURCHASE OF A GRADALL XL4100 IV EXCAVATOR TRUCK FROM SCOTT EQUIPMENT OF SPRINGDALE, ARKANSAS FOR THE TRANSPORTATION DIVISION IN THE AMOUNT OF \$354,893.00 PURSUANT TO AN NJPA COOPERATIVE PURCHASING AGREEMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of a Gradall XL4100 Excavator Truck from Scott Equipment of Springdale, Arkansas for the Transportation Division in the amount of \$354,892.00 pursuant to an NJPA cooperative purchasing agreement.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

**PASSED and APPROVED** this 4<sup>th</sup> day of March, 2014.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

V12.0724A.9  
Scott Equipment  
Page 4 of 8

<b>Budget Year</b> BY 2014	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b> 1/7/2014	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Unit #809 (TRAN\_F073) is a 2004 Gradall Excavator truck that is worn out and needs to be replaced. It was budgeted for replacement in 2015, but needs to go now. Sufficient funds remain to meet City objectives.

<u>Jesse Beebe</u> Division Head	<u>2/6/14</u> Date	Prepared By: <u>Barbara Olsen</u> <i>BOlsen</i> Olsen, Barbara
<u>[Signature]</u> Budget Director	<u>2-18-14</u> Date	Reference: _____
<u>Terry J. Gulley</u> Department Director	<u>2/16/14</u> Date	Budget & Research Use Only
<u>Paul A. Beebe</u> Finance Director	<u>2-18-2014</u> Date	Type:    A        B        C        D        E        P
Chief of Staff	Date	General Ledger Date _____
Mayor	Date	Posted to General Ledger    Initial    Date
		Checked / Verified    Initial    Date

TOTAL BUDGET ADJUSTMENT		355,758	355,758	
		Increase / (Decrease)		
Account Name	Account Number	Expense	Revenue	Project.Sub Number
Vehicles and equipment	9700.1920.5802.00	355,758	-	02077 . 2014
Use of fund balance	9700.0970.4999.99	-	355,758	.
				.
				.

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**

**All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us**

Requisition No.:	Date: <b>2/12/2014</b>	A. 9 Scott Equipment
P.O Number:	Expected Delivery Date:	Page 5 of 8

Vendor #: <b>3482</b>	Vendor Name: <b>SCOTT EQUIPMENT</b>	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
Address:		Fob Point:	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
City:	State:	Zip Code:	Ship to code: <b>50</b>
Requester: <b>BARBARA OLSEN</b>		Requester's Employee #: <b>1940</b>	Division Head Approval: <i>Jesse Beck</i>
		Extension: <b>3485</b>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	GRADALL XL4100 IV 6X4 PER QUOTE AND	1	EA	354,892.60	\$354,892.60	9700.1920.5802.00	02077.2014		700825
2	NJPA CONTRACT PRICE. TO BE UNIT #825				\$0.00				
3	FIXED ASSET 700825				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal: **\$354,892.60**

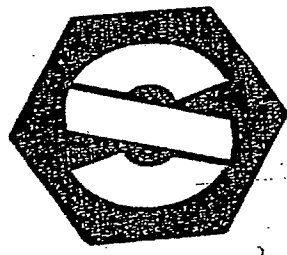
Total: **\$354,892.60**

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

#825

**NJPA AWARDED CONTRACT**  
 Contract #031710-GRD



**SCOTT EQUIPMENT**  
 HEAVY-DUTY COMMITMENT

**GRADALL**  
 XL4100 IV 6X4

Quote Date: 01-30-2014

Machine Quote: 432

Estimated Ship Date:

Bill To: Scott Equipment Co.  
 1002 Martin Luther King Blvd.  
 Monroe, LA 71203

Ship To:

Scott Equipment Co.  
 4831 N. Thompson  
 Springdale, AR 72764

Customer: City of Fayetteville, AR  
 Customer PO:

The following is the quote confirmation for a XL4100 IV 6X4. Please review the specification carefully and advise me if there are any discrepancies.

Model	Quantity	Description	Unit Price	Price
XL4100 IV 6X4				\$348,300.00
Chassis				\$1,500.00
80789066	1	AIR INTAKE GRID HEATER - CHASSIS	\$1,500.00	\$1,500.00
80789049	1	AIR CONDITIONING INSTALLATION - CHASSIS	\$2,400.00	\$2,400.00
Attachments				\$5,100.00
80656002	1	BUCKET - DITCHING - 72"	\$5,100.00	\$5,100.00
Manual Instructions				\$260.00
	1	PRINTED SET OF PARTS, SERVICE & OPERATOR'S MANUALS	\$260.00	\$260.00

Machine & Attachment List Price: \$357,560.00  
 Less Discounts 4.00%: (\$14,302.40)  
 Total Machine & Attachment Net Price: \$343,257.60  
 No Extended Warranty: \$0.00  
 Trade-In:  
 Net Option Description: \$2,500.00  
 Pre Delivery Inspection: \$1,935.00  
 Customer Training  
 Freight Description: \$7,200.00  
 FOB Scott Equipment Springdale, AR

**AWARDED**  
**CONTRACT**

**Contract #031710-GRD**

Terms: NET 30

Total Net Price: \$354,892.60

Standard shipping terms are FOB factory - New Philadelphia, Ohio unless otherwise noted in the freight column.

Comments Section:

Upper AC, Work Lights, AM FM Radio are standard, Parts and Service Manuals are on a CD in the Operator Manual.

Please sign below showing you have reviewed the specifications and accept the above terms.

NAME: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_

