

City of Fayetteville Item Review Form

2014-0015

Legistar File Number

February 4, 2014

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jesse Beeks / Barbara Olsen

Submitted By

Transportation Services

Department

Action Required:

A resolution approving the purchase of one Toyota Camry Hybrid off the State contract in the amount of \$25,498 from Caldwell Toyota of Conway, AR for use by Police Department.

Does this item have a cost?  Yes

\$25,498.00

Cost of this request

\$300,000.00

Category or Project Budget

Police / Passenger Vehicles

Program or Project Name

9700.1920.5802.00

Account Number

\$21,699.00

Funds Used to Date

Vehicles and Equipment

Program or Project Category

02081.2014

Project Number

\$252,803.00

Remaining Balance

Shop

Fund Name

Budgeted Item?  Yes

Budget Adjustment Attached?  Yes

V20130812

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Comments:

01-17-14 P12:53 RCVD

*dm*  
*[Signature]* 1/17/14  
ENTERED  
1-17-14  
*[Signature]*

*Paula Beeks*  
*Paula Beeks for Don Mann*  
*[Signature]*

## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation

**From:** Jesse Beeks, Fleet Operations Superintendent

**Date:** January 15, 2014

**Subject:** Purchase of one Toyota Camry Hybrid off State contract for Police Department

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**PROPOSAL:** That City Council approve the purchase of one Toyota Camry Hybrid off the State contract in the amount of \$25,498 from Caldwell Toyota of Conway, AR for use by Police Department.

**RECOMMENDATION:** Unit 1155 is a 2006 Ford Crown Interceptor detective unit that needs to be replaced. Police and Fleet wish to replace it with a Toyota Camry Hybrid off the state contract. The hybrid should get 40 to 43 mpg compared to 16 mpg for unit #1155.

This unit had been pushed back to 2015, but it needs to go now. As it was not budgeted on the capital side, a budget adjustment is needed to move funds into the 2014 subproject. There is a small shortfall in replacement collected that will be covered by the sale proceeds when 1155 is sold on Gov deals.

Fleet recommends the purchase off the state contract of one Toyota Camry Hybrid in the amount of \$25,498 from Caldwell Toyota of Conway, AR

This purchase was approved by the Equipment Committee on January 14, 2014.

**BUDGET IMPACT:** Sufficient replacement funds are available for this purchase. Operating funds have been budgeted for 2014.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO AUTHORIZE THE PURCHASE OF ONE (1) 2014 TOYOTA CAMRY HYBRID FROM CALDWELL TOYOTA OF CONWAY IN THE AMOUNT OF \$25,498.00 FOR USE BY THE FAYETTEVILLE POLICE DEPARTMENT, AND APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$25,498.00

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) 2014 Toyota Camry Hybrid from Caldwell Toyota of Conway in the amount of \$25,498.00 for use by the Fayetteville Police Department.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$25,498.00.

**PASSED and APPROVED** this 4<sup>th</sup> day of February 2014.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

V12.0724A. 4  
Caldwell Toyota of Conway  
Page 4 of 6

<b>Budget Year</b> BY 2014	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b> 2/4/2014	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Unit #1155 (POLC\_F006) is a 2006 Ford Crown Vic Interceptor detective unit that needs to be replaced. It was scheduled for replacement in 2015, but needs to go now. Funds are needed in project 02081.2014 for the purchase. Sufficient funds remain to meet City objectives.

<u>Jesse Becher</u> Division Head	<u>12/30/13</u> Date	Prepared By: <u>Barbara Olsen</u> <i>BOlsen</i> Olsen, Barbara
<u>[Signature]</u> Budget Director	<u>1-21-14</u> Date	Reference: _____
<u>Terry J. Gully</u> Department Director	<u>12/30/13</u> Date	Budget & Research Use Only
<u>Paul A. Beck</u> Finance Director	<u>1-22-2014</u> Date	Type:    A    B    C    D    E    P
<u>[Signature]</u> Chief of Staff	<u>[Date]</u> Date	General Ledger Date _____
<u>[Signature]</u> Mayor	<u>1/21/14</u> Date	Posted to General Ledger _____ Initial _____ Date _____
		Checked / Verified _____ Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT      26,000      26,000  
Increase / (Decrease)

Account Name	Account Number	Expense	Revenue	Project.Sub Number
Vehicles and equipment	9700.1920.5802.00	26,000	-	02081 . 2014
Use of fund balance	9700.0970.4999.99	-	26,000	.
				.
				.

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

*All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)  
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us*

Requisition No.: \_\_\_\_\_ Date: Caldwell Toyota of Conway A. 4  
 1/14/2014 Page 5 of 6  
 P.O Number: \_\_\_\_\_ Expected Delivery Date: \_\_\_\_\_

Vendor #: \_\_\_\_\_ Vendor Name: **CALDWELL TOYOTA** Mail Yes: \_\_\_ No: X

Address: \_\_\_\_\_ Fob Point: \_\_\_\_\_ Taxable Yes: \_\_\_ No: X Quotes Attached Yes: \_\_\_ No: x

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Ship to code: **50** Divison Head Approval: *B. Olsen*

Requester: **BARBARA OLSEN** Requester's Employee #: **1940** Extension: **485**

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2014 TOYOTA CAMRY HYBRID PER SPECS ON	1	EA	25,498.00	\$25,498.00	9700.1920.5802.00	02081.2014		701275
2	STATE VEHICLE CONTRACT, COSMIC GRAY				\$0.00				
3	COLOR, TO BE UNIT 1275, FIXED ASSET #701275				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Subtotal: **\$25,498.00**  
**\_\_\_\_\_**  
 Total: **\$25,498.00**

Special Instructions:  
 \_\_\_\_\_  
 \_\_\_\_\_

Approvals:

Mayor: \_\_\_\_\_ Department Director: \_\_\_\_\_ Purchasing Manager: \_\_\_\_\_

Finance & Internal Services Director: \_\_\_\_\_ Budget Manager: \_\_\_\_\_ IT Manager: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_ Utilities Manager: \_\_\_\_\_ Other: \_\_\_\_\_

