

City of Fayetteville Item Review Form

2014-0010

Legistar File Number

February 4, 2014

City Council Meeting Date - Agenda Item Only

N/A for Non-Agenda Item

Jesse Beeks / Barbara Olsen

Submitted By

Transportation Services

Department

Action Required:

A resolution approving the purchase of one Chevrolet Equinox off the State contract in the amount of \$21,699 from Nunnally Chevrolet of Bentonville, AR for use by the Wastewater Plant.

Does this item have a cost?  Yes

\$21,699.00

Cost of this request

\$300,000.00

Category or Project Budget

Police / Passenger Vehicles

Program or Project Name

9700.1920.5802.00

Account Number

\$0.00

Funds Used to Date

Vehicles and Equipment

Program or Project Category

02081.2014

Project Number

\$278,301.00

Remaining Balance

Shop

Fund Name

Budgeted Item?  Yes

Budget Adjustment Attached?  Yes

V20130812

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Comments:

01-17-14P12:52 RCVD

*dm*  
*[Signature]* 1/17/14

*Paul a. Beek*  
*Paul a. Beek for Don Mann*  
*[Signature]*



## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TG*

**From:** Jesse Beeks, Fleet Operations Superintendent

**Date:** January 15, 2014

**Subject:** Purchase of one Chevy Equinox off State contract for Wastewater Plant

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**PROPOSAL:** That City Council approve the purchase of one Chevrolet Equinox off the State contract for use by the Wastewater Plant in the amount of \$21,699 from Nunnally Chevrolet of Bentonville, AR.

**RECOMMENDATION:** Unit 1092 is a 2002 Ford Explorer 4x4 with over 126,000 miles. It is worn out and needs to be replaced. This unit is located at the Wastewater Treatment Plant. This unit should have been replaced in 2012. A Chevrolet Equinox AWD vehicle is available on the State purchase contract from Bale Chevrolet in Little Rock, AR in the amount of \$21,699. Our local dealer, George Nunnally Chevrolet from Bentonville, has advised that he will be able to sell it to us at the state contract price also.

As CMH2Hill does their own maintenance, those costs do not automatically show up in FASTER (our Fleet Management System.) These costs are used to help calculate when a unit needs to be replaced. Beginning in 2009, Fleet asked CH2 to provide us with maintenance costs so that we can enter the data into FASTER to track it. Since no repairs were entered for 2002 to 2008, this unit was not flagged as needing to be replaced. Since it wasn't scheduled for replacement, a Budget Adjustment is needed for the capital cost. Sufficient replacement funds have been collected for this purchase.

Fleet recommends the purchase of one Chevy Equinox at the state contract price from Nunnally Chevrolet of Bentonville for a total price of \$21,699.

This purchase was approved by the Equipment Committee on January 14, 2014.

**BUDGET IMPACT:** Sufficient capital funds have been collected for this purchase. Operating funds have been budgeted for the 2014 year.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO AUTHORIZE THE PURCHASE OF ONE (1) CHEVROLET EQUINOX AT THE SAME PRICE AS THE STATE PROCUREMENT CONTRACT, IN THE AMOUNT OF \$21,699.00, FROM GEORGE NUNNALLY CHEVROLET OF BENTONVILLE FOR USE BY THE WASTEWATER TREATMENT PLANT, AND APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$21,699.00

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Chevrolet Equinox at the same price as the state procurement contract, in the amount of \$21,699.00, from George Nunnally Chevrolet of Bentonville for use by the Wastewater Treatment Plant.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$21,699.00.

**PASSED and APPROVED** this 4<sup>th</sup> day of February 2014.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

V12.0724 A. 3  
George Nunnally Chevrolet  
of Fayetteville  
Page 4 of 6

<b>Budget Year</b>  BY 2014	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b>  1/7/2014	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Unit #1092 (WWTP\_F025) is a 2002 Ford Explorer with over 126,000 miles that needs to be replaced. It was not scheduled for replacement in 2014, but needs to go now as it is worn out. Funds are needed in project 02081.2014 for the purchase.

Sufficient funds remain to meet City objectives.

<u><i>Jesse Barber</i></u> Division Head	<u>12/30/13</u> Date	Prepared By: <u>Barbara Olsen</u> <i>BOlsen</i> Olsen, Barbara
<u><i>[Signature]</i></u> Budget Director	<u>1-21-14</u> Date	Reference: _____
<u><i>Terry J. Gully</i></u> Department Director	<u>12/30/13</u> Date	Budget & Research Use Only
<u><i>Paul A. Barber</i></u> Finance Director	<u>1-22-2014</u> Date	Type:    A        B        C        D        E        P
_____ Chief of Staff	_____ Date	General Ledger Date _____
_____ Mayor	_____ Date	Posted to General Ledger    _____ Initial                                  Date
		Checked / Verified                          _____ Initial                                  Date

TOTAL BUDGET ADJUSTMENT		23,000	23,000	
		Increase / (Decrease)		
Account Name	Account Number	Expense	Revenue	Project.Sub Number
Vehicles and equipment	9700.1920.5802.00	23,000	-	02081 . 2014
Use of fund balance	9700.0970.4999.99	-	23,000	.
				.
				.

### City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)  
 All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call X256 with questions)  
 All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)

Chevrolet  
 Fayetteville  
 5 of 6

Vendor #: 21341

Vendor Name: GEORGE NUNNALLY CHEVROLET

Address: 21341

Fob Point:

City: State:

Zip Code: 50

Requester: BARBARA OLSEN

Requester's Employee #: 1940

Requester's Extension: 485

Account Numbers: 9700.1920.5802.00

Project/Subproject #: 02081.2014

Inventory #: 701274

Fixed Asset #: 701274

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2014 CHEVROLET EQUINOX PER SPECS ON	1	EA	21,699.00	\$21,699.00	9700.1920.5802.00	02081.2014		701274
2	STATE CONTRACT				\$0.00				
3	TO BE UNIT #1274, FIXED ASSET 701274				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal: \$21,699.00

Total: \$21,699.00

Approvals:

Mayor: \_\_\_\_\_ Department Director: \_\_\_\_\_ Purchasing Manager: \_\_\_\_\_

Finance & Internal Services Director: \_\_\_\_\_ Budget Manager: \_\_\_\_\_ IT Manager: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_ Utilities Manager: \_\_\_\_\_ Other: \_\_\_\_\_

Requisition No.: \_\_\_\_\_ Date: 1/14/2014

P.O Number: \_\_\_\_\_ Expected Delivery Date: \_\_\_\_\_

Mail Yes: \_\_\_\_\_ No:  X

Taxable Yes: \_\_\_\_\_ No:  X

Quotes Attached Yes: \_\_\_\_\_ No:  X

Division Head Approval: *Barbara Olsen*

