

City of Fayetteville Item Review Form

2013-0158

Legistar File Number

11/19/13

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Ray M. Boudreaux

Submitted By

Transportation Services

Department

Action Required:

Action Required: Approve a budget adjustment - Airport Operations program expense.

Does this item have a cost?  No

\$39,682.00

Cost of this request

\$1,366,355.00

Category or Project Budget

Matt/Supp

Program or Project Name

5550.3955.5213.03

Account Number

\$694,311.00

Funds Used to Date

Airport Operations

Program or Project Category

N/A

\$632,362.00

Remaining Balance

Airport

Fund Name

Budgeted Item?

Budget Adjustment Attached?  Yes

V20130812

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Comments:

Paul a. Becker 11-6-2013  
Alan Allen 11-6-13  
Paul Jordan 11/6/13

11-05-13 P03:26 RCVD



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**CITY COUNCIL AGENDA MEMO – November 19, 2013**

**To:** Mayor Lioneld Jordan  
**Thru:** Don Marr, Chief of Staff  
**Thru:** Terry Gulley, Transportation Director  
**Thru:** Staff/Contract Review Committee  
**From:** Ray M. Boudreaux, Aviation Director  
**Date:** 11/1/13  
**Subject:** Budget Adjustment for Avgas expense – correct overage

**PROPOSAL:** Increase the expense budget for aviation gasoline, (avgas). The budget adjustment moves unused expense budget for avgas from the Airport Administration program budget to the Operations program and recognizes additional revenue from the sale of avgas.

**BACKGROUND:** The City took over the aircraft fueling operation at Drake Field in March. At the time of assuming the operation a comprehensive budget adjustment was approved by the City Council to begin the operation. The amount budgeted for avgas expense at that time has been exceeded and the Airport staff projects that \$95,000 additional is needed in the line item. Two main factors affect the expense for avgas; the cost of fuel and the volume of sales. Both were underestimated in the original startup budget.

Council approval is required to increase the previously approved overall Division budget. In this case, the increase in the expense is offset by increased revenue from the sale of the aviation fuel.

**RECOMMENDATION:** Airport Administration recommends approval of the budget adjustment.

**BUDGET IMPACT:** Will increase revenue and expense budget line items associated with the sale of avgas.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE TOTAL AMOUNT OF \$39,682.00 TO INCREASE THE AIRPORT BUDGET FOR AVIATION GASOLINE

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the total amount of \$39,682.00 to increase the airport budget for aviation gasoline.

**PASSED and APPROVED** this 19<sup>th</sup> day of November, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**

**City of Fayetteville, Arkansas**  
**Budget Adjustment Form**

<b>Budget Year</b>	Division: Aviation Department: Transportation Services	Request Date	Adjustment Number
2013		11/19/2013	

**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Budget Adjustment to increase expense budget line item in the Operations program:  
 1) Correct overage in the AVGAS expense line item - AVGAS expense is affected by demand and price changes. AVGAS expense is offset by revenue from sales.

This BA recognizes revenue from the sale of aviation gasoline (AVGAS), which averages approximately \$37,000/ mo. There is available budget in the Admin program that was previously budgeted for AVGAS expense that is no longer used.

<p style="text-align: right;">CITY\kspringer 11/1/2013 3:15 PM</p> <hr/> <p>Prepared By</p>  <hr/> <p>Division Head</p> <p style="font-size: small;">Kevin Springer cn=Kevin Springer, o=City of Fayetteville, Arkansas, ou=Budget Director, email=kspringer@fayetteville-ar.gov, c=US 2013.11.01 15:17:43 -05'00'</p> <hr/> <p>Budget Director</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Legistar# / Date:</td> <td style="border-bottom: 1px solid black;">2013-0158 / 11/19/2013</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Legistar Title</td> <td style="border-bottom: 1px solid black;">AVIATION AVGAS INCREASE</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Budget &amp; Information Management Use Only</b></td> </tr> <tr> <td>Type:</td> <td>A      B      C      D      E      P</td> </tr> <tr> <td style="border-bottom: 1px solid black;">General Ledger Date</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Posted to General Ledger</td> <td style="border-bottom: 1px solid black;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Initial</td> <td style="width: 15%; text-align: center;">Date</td> </tr> </table> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">Checked / Verified</td> <td style="border-bottom: 1px solid black;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Initial</td> <td style="width: 15%; text-align: center;">Date</td> </tr> </table> </td> </tr> </table>	Legistar# / Date:	2013-0158 / 11/19/2013	Legistar Title	AVIATION AVGAS INCREASE	<b>Budget &amp; Information Management Use Only</b>		Type:	A      B      C      D      E      P	General Ledger Date		Posted to General Ledger	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Initial</td> <td style="width: 15%; text-align: center;">Date</td> </tr> </table>		Initial	Date	Checked / Verified	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Initial</td> <td style="width: 15%; text-align: center;">Date</td> </tr> </table>		Initial	Date
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TOTAL BUDGET ADJUSTMENT		39,682	39,682	
		Increase / (Decrease)		Project.Sub
Account Name	Account Number	Expense	Revenue	Number
AVGAS	5550.3955.5213.03	EX 95,000		.
AVGAS	5550.3940.5213.03	EX (55,318)		.
AVGAS rvenues	5550.0955.4456.01	RE	39,682	.
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