

To: Fayetteville City Council

Thru: Mayor Lioneld Jordan
Don Marr, Chief of Staff
Terry Gulley, Transportation Director

From: Brian Pugh, Waste Reduction Coordinator ^{BP}

Date: October 17th, 2013

Subject: Ordinance waiving the requirements of formal competitive bidding and authorizing a purchase of a main body cylinder from Marathon Equipment for the Solid Waste and Recycling Division.

RECOMMENDATION

Ordinance waiving the requirements of formal competitive bidding and authorizing a purchase of a main body cylinder from Marathon Equipment for the Solid Waste and Recycling Division.

BACKGROUND

The Solid Waste & Recycling Division operates a recycling program which includes a baler for processing of recyclable materials. These materials are baled for ease of transport using a 2 ram baler designed for recycling programs. Without the baler the City cannot recycle the materials and send them to mills in which the materials are put into productive use.

DISCUSSION

The main body cylinder is responsible for supplying the force needed to squeeze together materials which are baled for transport. The main body cylinder is the most important part of the baler as without it the baler function cannot occur. Recently a leak was found on the cylinder and welding was performed to fix the leak. The location of the leak is indicative of the outer casing of the cylinder to be compromised and impossible to fix unless the outer casing is replaced or a new cylinder is purchased.

Upon contacting the baler manufacturer there are two vendors that have the needed cylinder. One has the cylinder available for purchase now and the second has a lead time of 18 weeks to purchase the cylinder. The 18 weeks lead time is not practical for our situation since the cylinder could rupture at any time leaving the division in a situation where recyclable materials are coming in to be processed and no way to process them. Staff feels purchasing a new cylinder as quickly as possible is the best option for the Division.

BUDGET IMPACT

The cost of the cylinder is \$26,996 plus freight and taxes. A budget adjustment is included to cover the cost of this purchase in 5500.5060.5403.00.

ORDINANCE NO. _____

AN ORDINANCE WAIVING THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING AND AUTHORIZING A CONTRACT WITH MARATHON EQUIPMENT COMPANY IN THE AMOUNT OF \$26,996.00 PLUS APPLICABLE FREIGHT AND TAXES FOR THE PURCHASE OF A MAIN BODY CYLINDER FOR THE SOLID WASTE AND RECYCLING DIVISION, AND APPROVING A BUDGET ADJUSTMENT

WHEREAS, the Solid Waste and Recycling Division operates a recycling program which includes a baler for processing recyclable materials, and

WHEREAS, an integral part of the baler is the main body cylinder which compresses recyclable materials for baling and transport, and

WHEREAS, the main body cylinder on the City's baler is leaking and in need of immediate repair, and

WHEREAS, according to the baler manufacturer, there are two vendors that can provide a new main body cylinder and only one, Marathon Equipment Company, can provide the part without an 18 week lead time,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby determines an exceptional situation exists in which competitive bidding is deemed not feasible or practical and therefore waives the requirements of formal competitive bidding and authorizes a contract with Marathon Equipment Company in the amount of \$26,996.00 plus applicable freight and taxes for the purchase of a main body cylinder for the Solid Waste and Recycling Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, attached as Exhibit "A".

PASSED and **APPROVED** this 5th day of November, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

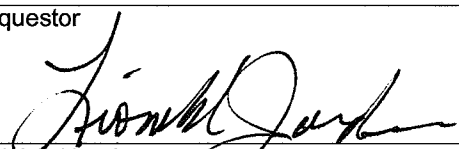
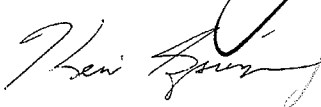
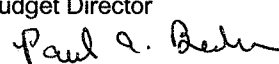
By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

Budget Year 2013	Division: Solid Waste & Recycling Department: Transportation Services	Request Date 11/5/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested in various Solid Waste Fund accounts to adjust budget line items. Additional funds are requested for the purchase of a main body cylinder for the recycling baler.

<p>Requestor </p> <p>Division Head </p> <p>Budget Director  10-22-2013</p>	<p>Prepared By: <u>Brian Pugh / Glenda Eden</u></p> <p>Legistar: <u>2013-</u> <u>11/5/2013</u> <i>Springer, Kevin</i></p> <p align="center">Budget & Research Use Only</p> <p>Type: A B C D E P</p> <p>General Ledger Date _____</p> <p>Posted to General Ledger _____</p> <p>Checked / Verified _____</p>
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TOTAL BUDGET ADJUSTMENT

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Vehicle & machine maint	5500.5060.5403.00	EX	33,000	-	.
Fuel	5500.5070.5213.04	EX	(8,000)		.
Containers	5500.5060.5227.00	EX	(17,000)		.
Minor equipment	5500.5070.5210.00	EX	(8,000)		.

