City Council Agenda Items and Contracts, Leases or Agreements

November 5th, 2013

City Council Meeting Date
Agenda Items Only

rian Pugh	Solid Waste	and Recycling	Transportation			
Submitted By		Division	Department			
	Act	ion Required:				
ordinance waiving the requirements on ylinder for the Solid Waste and Recy	f formal competi cling Division an	tive bidding and author d approval of a budget	izing the purchase of a main body adjustment in the amount of \$33,000.			
A COLORADO DE CARROLINA DE CARR						
33,000.00	\$	16,486.00	Recycling			
Cost of this request	Catego	ory / Project Budget	Program Category / Project Nam			
5500.5060.5403.00	\$	10,780.87	Maintenance			
Account Number	Funds Used to Date		Program / Project Category Nam			
	\$	5,705.13	Solid Waste and Recycling			
Project Number	Rer	maining Balance	Fund Name			
epartment birector Attorney	/a	Date Original C	Ordinance or Resolution # Contract Date: Contract Number:			
Paul a. Bulunance and Internal Services Diffector	_ to -26	Date Received Clerk's				
Paul a. Bulm for Don	Man 10-	20-2013				
Swall Jarken	_ /D	Date Receiv Mayor's				
ayof		Date				
omments:						



CITY COUNCIL AGENDA MEMO
MEETING DATE OF NOVENBER 514, 2013
Page 2 of 6
THE CITY OF FAYETTEVILLE, ARKANSAS

www.accessfayetteville.org

To: Fayetteville City Council

Thru: Mayor Lioneld Jordan

Don Marr, Chief of Staff

Terry Gulley, Transportation Director

From: Brian Pugh, Waste Reduction Coordinator 38

Date: October 17th, 2013

Subject: Ordinance waiving the requirements of formal competitive bidding and authorizing a purchase of a main body

cylinder from Marathon Equipment for the Solid Waste and Recycling Division.

RECOMMENDATION

Ordinance waiving the requirements of formal competitive bidding and authorizing a purchase of a main body cylinder from Marathon Equipment for the Solid Waste and Recycling Division.

BACKGROUND

The Solid Waste & Recycling Division operates a recycling program which includes a baler for processing of recyclable materials. These materials are baled for ease of transport using a 2 ram baler designed for recycling programs. Without the baler the City cannot recycle the materials and send them to mills in which the materials are put into productive use.

DISCUSSION

The main body cylinder is responsible for supplying the force needed to squeeze together materials which are baled for transport. The main body cylinder is the most important part of the baler as without it the baler function cannot occur. Recently a leak was found on the cylinder and welding was performed to fix the leak. The location of the leak is indicative of the outer casing of the cylinder to be compromised and impossible to fix unless the outer casing is replaced or a new cylinder is purchased.

Upon contacting the baler manufacturer there are two vendors that have the needed cylinder. One has the cylinder available for purchase now and the second has a lead time of 18 weeks to purchase the cylinder. The 18 weeks lead time is not practical for our situation since the cylinder could rupture at any time leaving the division in a situation where recyclable materials are coming in to be processed and no way to process them. Staff feels purchasing a new cylinder as quickly as possible is the best option for the Division.

BUDGET IMPACT

The cost of the cylinder is \$26,996 plus freight and taxes. A budget adjustment is included to cover the cost of this purchase in 5500.5060.5403.00.

ORDINANCE NO.

AN ORDINANCE WAIVING THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING AND AUTHORIZING A CONTRACT WITH MARATHON EQUIPMENT COMPANY IN THE AMOUNT OF \$26,996.00 PLUS APPLICABLE FREIGHT AND TAXES FOR THE PURCHASE OF A MAIN BODY CYLINDER FOR THE SOLID WASTE AND RECYCLING DIVISION, AND APPROVING A BUDGET ADJUSTMENT

WHEREAS, the Solid Waste and Recycling Division operates a recycling program which includes a baler for processing recyclable materials, and

WHEREAS, an integral part of the baler is the main body cylinder which compresses recyclable materials for baling and transport, and

WHEREAS, the main body cylinder on the City's baler is leaking and in need of immediate repair, and

WHEREAS, according to the baler manufacturer, there are two vendors that can provide a new main body cylinder and only one, Marathon Equipment Company, can provide the part without an 18 week lead time.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby determines an exceptional situation exists in which competitive bidding is deemed not feasible or practical and therefore waives the requirements of formal competitive bidding and authorizes a contract with Marathon Equipment Company in the amount of \$26,996.00 plus applicable freight and taxes for the purchase of a main body cylinder for the Solid Waste and Recycling Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, attached as Exhibit "A".

PASSED and APPROVED	this 5 th day of November, 2013.
APPROVED:	ATTEST:
By:	By:
LIONELD JORDAN, Mayor	SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas Budget Adjustment Form

Budget Year

2013

Division: Solid Waste & Recycling
Department: Transportation Services

11/5/2013

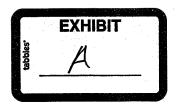
Request Date
Adjustment Number

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested in various Solid Waste Fund accounts to adjust budget line items. Additional funds are requested for the purchase of a main body cylinder for the recycling baler.

	Prepared By:		Brian Pugh / Glenda Eden				
	Legistar:		2013-				pringer, Kevin /5/2013
Requestor		В	udget & F	Resear	ch Use On	ly	
Jone June	Type:	A	В	С	D	Е	Р
Kevin Springer cn=Kevin Springer, o=City of Fayetteville, Arkansas, ou=Budget Director, email=kspringer@fayetteville-ar.gov, c=US 2013.10.18 10:26:04 -05'00'	General Ledger Date						
	Posted to General Ledger						Data
Paul 9. Bell 10-22-2013	Initial Checked / Verified				Date		
					Initial		Date

			Increase / (E	Decrease)	Project.Sub
Account Name	Account Number		Expense \	Revenue	Number
Vehicle & machine maint	5500.5060.5403.00	EΣ	33,000	-	:
Fuel	5500.5070.5213.04	EΣ	(8,000)		
Containers	5500.5060.5227.00	E>	(17,000)		•
Minor equipment	5500.5070.5210.00	EΣ	(8,000)		



QUOTATION



ION

Quotation Date: Valid 30 Days

NO:

Tim

MARATHON EQUIPMENT COMPANY
PO Box 1798

Phone/Fax:

Vernon, AL 35592

Phone: (205) 695-9105 Fax: (205) 695-7250
Toll Free: (800) 633-8974

Sales Manager:

Inside Sales Coordinator:

Serial #

2099975

Sold To: CITY OF FAYETTEVILLE

Ship To:

Address:

Address:

Email Address: City / State / Zip:

City / State / Zip:

Country:

Country:

Contact: BRIAN

Attn:

ASSEMBLY DESCRIPTION QTY **UNIT PRICE** EXTENDED PRICE 04-3446 CYLINDER You Can Send This To parts@marathonequipent.com or dial 800-269-7237 EXT 3027 Total List for Parts 26,996.00 Less Dealer Discount Net Price 26,996.00 Tax 26,996.00 Freight Charges to be determined; Shipment Total: 26,996.00

- SPECIFICS
- * Standard credit terms apply. Orders are subject to credit approval.
- * Pricing does not include freight, insurance, fees, taxes, licenses, building modifications, project management, installation.
- * If you have any questions, please feel free to contact your salesman or Inside Sales Coordinator.

26,996.00