

City Council Agenda Items
 and
 Contracts, Leases or Agreements

11/5/2013

City Council Meeting Date
 Agenda Items Only

Jesse Beeks / Barbara Olsen
 Submitted By

Fleet Operations
 Division

Transportation
 Department

Action Required:

A resolution to purchase an Elgin Crosswind Sweeper from Scruggs Equipment of Memphis TN off the NJPA contract in the amount of \$223,002 for use by Transportation, and approval of a budget adjustment to move funds to the Fleet expense account.

\$ 223,002.00
 Cost of this request

9700.1920.5802.00
 Account Number

02080.2013
 Project Number

\$ 998,775.00
 Category / Project Budget

 \$ 426,929.00
 Funds Used to Date

 \$ 571,846.00
 Remaining Balance

Other Vehicles/Equipment
 Program Category / Project Name

Vehicles and Equipment
 Program / Project Category Name

Shop Fund
 Fund Name

Budgeted Item

Budget Adjustment Attached

Terry D. Gulley 10-17-13
 Department Director Date

Previous Ordinance or Resolution # _____

[Signature] 10-18-13
 City Attorney Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Becher 10-18-2013
 Finance and Internal Services Director Date

Received in City Clerk's Office 10-18-13 P01:31 RCVD
[Signature]

Paul A. Becher for Dan Mann 10-21-2013
 Chief of Staff Date

Received in Mayor's Office
 ENTERED
10/18/13
[Signature]

[Signature] 10/21/13
 Mayor Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TGG*

From: Jesse Beeks, Fleet Operations Superintendent *JB*

Date: October 15, 2013

Subject: Purchase of one Street Sweeper for Transportation

PROPOSAL: That City Council approve the purchase of an Elgin Crosswind Sweeper from Scruggs Equipment off the NJPA contract in the amount of \$223,002 for use by Transportation, and approve a budget adjustment to move funds to the Fleet expense account.

RECOMMENDATION: Unit 9091 is a 2007 Sterling with Schwarz Sweeper that is worn out and needs to be replaced. It was scheduled and budgeted for replacement in 2013. A replacement Elgin Sweeper on an International chassis is available off the NJPA contract from Scruggs Equipment of Memphis, TN for \$223,002. A Schwarze sweeper is available for 8% less, but Transportation and Fleet prefer the Elgin for these reasons: 1) better water system, 2) auto reset on the deck, and 3) we expect better service than on the last unit which was on a Nissan chassis. There was no local dealer for Nissan; there is a local dealer for an International.

Fleet recommends purchasing the Elgin Crosswind sweeper on an International from Scruggs Equipment of Memphis, TN off the NJPA contract for a total purchase price of \$223,002.

The Equipment Committee unanimously approved this purchase at the meeting on October 8, 2013.

BUDGET IMPACT: On the capital side, the purchase price was underestimated by \$13,500 so a budget adjustment is needed to cover the shortfall. This unit was budgeted for on the operating side.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) ELGIN CROSSWIND SWEEPER FROM SCRUGGS EQUIPMENT OF MEMPHIS, TENNESSEE IN THE AMOUNT OF \$223,002.00, PURSUANT TO AN NJPA COOPERATIVE PURCHASING AGREEMENT, FOR USE BY THE TRANSPORTATION DEPARTMENT, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Elgin Crosswind sweeper from Scruggs Equipment of Memphis, Tennessee in the amount of \$223,002.00, pursuant to an NJPA cooperative purchasing agreement, for use by the Transportation Department.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

PASSED and **APPROVED** this 5th day of November, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

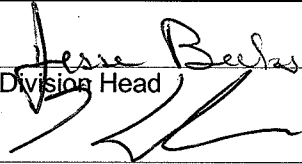

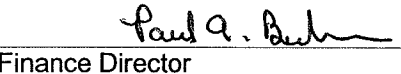
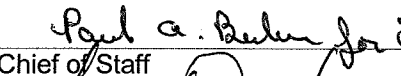

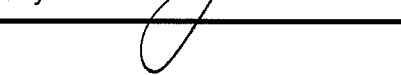
**City of Fayetteville, Arkansas
Budget Adjustment Form**

V12.0724 A. 3
Scruggs Equipment of Memphis, Tennessee
Page 4 of 8

Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 11/5/2013	Adjustment Number
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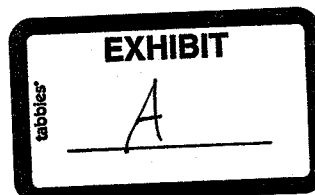
BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested to purchase a 2013 International truck with Elgin Crosswind Sweeper to replace #9091 TRAN_F054. It was budgeted for replacement in 2013, but purchase price was underestimated. Sufficient funds remain to meet City objectives.

 Division Head	Date 10-16-2013	Prepared By: <u>Barbara Olsen</u> <i>bolsen</i>
 Budget Director	Date 9-25-13	Reference: _____
 Department Director	Date 10-18-2013	Budget & Research Use Only
 Finance Director	Date 10-21-2013	Type: A B C D E P
 Chief of Staff	Date 10/23/13	General Ledger Date _____
 Mayor	Date	Posted to General Ledger _____ Initial _____ Date _____
		Checked / Verified _____ Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT 13,500 13,500

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX 13,500	-	02080 . 2013
Use of fund balance	9700.0970.4999.99	RI -	13,500	.
				.



NJPA AWARDED CONTRACT



NJPA VENDOR CONTRACT SUMMARY – FEDERAL SIGNAL

DATE May 27, 2010	RFP # 031710
AWARDED CONTRACT NUMBER 031710-FSC Contract covers both Elgin Sweepers & Vactor Mfg.	NJPA RFP TITLE & CATEGORY PUBLIC UTILITY VEHICLES AND/OR SERVICES, APARATUS, EQUIPMENT AND/OR ACCESSORIES
CONTRACT PERIOD May 28, 2010 through May 27, 2014	PRICING MODEL Discount from MSRP (List)
DESCRIPTION Street Sweepers & Sewer Vac Trucks/Catch Basin Cleaners	
VENDOR NAME AND ADDRESS Federal Signal ESG 1415 West 22 nd Street, Suite 1100 Oak Brook, IL 60523	VENDOR CONTACT David Panizzi, Business Development Manager Office: (847)622-7153 Cell:(630) 240-2385 DPanizzi@elginsweeper.com www.vactor.com www.elginsweeper.com

NJPA CONTRACTS CONSIST OF THE FOLLOWING DOCUMENTS Section 2.6 "Contract" as used herein shall mean cumulative documentation consisting of the RFP, and entire Bidder's Response, and fully executed "Acceptance and Award". <ul style="list-style-type: none">• <u>Request for Proposal (RFP)</u>• <u>Bid Acceptance & Award</u>• Bidder's Response and Pricing - Available upon request from the NJPA Contract Manager	RELATED CONTRACT DOCUMENTATION <u>Affidavit of Advertisement</u> <u>Board Minutes</u> <u>Bid Comment & Review</u> <u>Bid Opening Witness Page</u> <u>Bid Evaluation</u>
DOCUMENTATION OF CONTRACT MAINTENANCE <u>Renewal Extension 5-27-11</u> <u>Renewal Extension 5-27-12</u> <u>Renewal Extension 5-17-13</u>	ADDITIONAL INFORMATION: <ul style="list-style-type: none">• <u>Elgin Sweeper Company Contract Award Announcement</u>

NJPA INFORMATION

NJPA CONTACT Tony Glenz	TITLE Contract Manager
PHONE 218-894-5491	EMAIL tony.glenz@njpacoop.org
ADDRESS 202 12th Street NE, P.O. Box 219, Staples, MN 56479	WEBSITE www.njpacoop.org

9183

From: elc elc <mecarsonx@hotmail.com>
To: Jesse Beeks <jbeeks@ci.fayetteville.ar.us>
Date: 8/26/2013 4:12 PM
Subject: sweeper stuff--

Jesse, the cost of a Crosswind Sweeper with a Freightliner on NJPA is \$225,305.00.....

The cost of a Crosswind with a International is \$223,002.00

Both of these units come with the same options as listed in my prior email.

If you have any questions please call me.

Ernie Carson

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date:	A. 3
P.O Number: Scruggs	10/15/2013	Equipment of Memphis, Tennessee
	Expected Delivery Date:	Page 7 of 8

Vendor #: 88070	Vendor Name: SCRUGGS EQUIPMENT CO	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
Address:		Fob Point:	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
City:	State:	Zip Code:	Ship to code: 50
Requester: BARBARA OLSEN		Requester's Employee #: 1940	Divison Head Approval: <i>Very J. Hulley</i>
		Extension: 485	

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	ELGIN CROSSWIND SWEEPER PER QUOTE	1	EA	223,002.00	\$223,002.00	9700.1920.5802.00	02080.2013		709183
2	FROM NJPA CONTRACT, TO BE UNIT				\$0.00				
3	9183, FIXED ASSET #709183				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:	Subtotal: \$223,002.00
	Total: <u>\$223,002.00</u>

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

