

City of Fayetteville Staff Review Form

City Council Agenda Items
and
Contracts, Leases or Agreements

10/1/2013

City Council Meeting Date
Agenda Items Only

Jesse Beeks / Barbara Olsen
Submitted By

Fleet Operations
Division

Transportation
Department

Action Required:

A resolution to purchase a Wirtgen W35DC Mini Milling Machine from Equipment Resource Management of Little Rock, AR off the NJPA Contract in the amount of \$132,134, and approval of a budget adjustment to move funds to the Fleet expense account.

\$ 132,134.00
Cost of this request

9700.1920.5802.00
Account Number

02080.2013
Project Number

\$ 829,275.00
Category / Project Budget

\$ 92,417.00
Funds Used to Date

\$ 736,858.00
Remaining Balance

Other Vehicles and Equipment
Program Category / Project Name

Vehicles and Equipment
Program / Project Category Name

Shop Fund
Fund Name

Budgeted Item

Budget Adjustment Attached

[Signature]
Department Director

9-12-13
Date

Previous Ordinance or Resolution # _____

[Signature]
City Attorney

9-12-13
Date

Original Contract Date: _____

Original Contract Number: _____

[Signature]
Finance and Internal Services Director

9/13/13
Date

Received in City Clerk's Office
[Signature]
9-12-13 P02:48 RCy

[Signature]
Chief of Staff

9/13/13
Date

Received in Mayor's Office
[Signature]
ENTERED
9/12/13 BRP

[Signature]
Mayor

9/16/13
Date

Comments:



THE CITY OF FAYETTEVILLE, ARKANSAS
DEPARTMENT CORRESPONDENCE

www.accessfayetteville.org

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation

From: Jesse Beeks, Fleet Operations Superintendent

Date: September 11, 2013

Subject: Purchase of a small Milling Machine for Transportation Division

PROPOSAL: That City Council approve the purchase of one Wirtgen small milling machine from Equipment Resource Management off NJPA Contract in the amount of \$132,134, and approve a budget adjustment to move funds into the Fleet expense account.

RECOMMENDATION: Unit #744 is a 2006 International dump truck that is scheduled for replacement in 2014. Transportation has decided to replace it with a small milling machine to do profiling in areas where the current milling machine is too big to use easily (cul-de-sacs) or can't be used at all (around manholes.) Transportation has demo'd this machine and it does the job well. This milling machine is a Wirtgen W35DC with 14" cutting drum that is available immediately with no freight or delivery charges off the State contract for a total cost of \$132,134. Transportation wants to purchase this unit as the milling machine will be more useful to Transportation's present mission than the dump truck.

Fleet recommends purchasing a Wirtgen W35DC Milling machine off the NJPA contract from Equipment Resource Management of Little Rock, AR in the amount of \$132,134.

This was presented to the Equipment Committee at the September 10, 2013 meeting.

BUDGET IMPACT: As Fleet had budgeted to replace the truck in 2014, a Budget Adjustment is needed to move funds into the 2013 Fleet expense account. Transportation has budgeted for a replacement truck for #744 – the Motor Pool charges for 2014 for the milling machine will be \$973 higher for the year than for the truck and Transportation will provide those funds. Sufficient replacement funds have been collected for the purchase.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) WIRTGEN W35DC MINI MILLING MACHINE FROM EQUIPMENT RESOURCE MANAGEMENT, INC. OF LITTLE ROCK, PURSUANT TO NATIONAL JOINT POWERS ALLIANCE COOPERATIVE PURCHASING AGREEMENT, IN THE AMOUNT OF \$132,134.00, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Wirtgen W35DC mini milling machine from Equipment Resource Management, Inc. of Little Rock, pursuant to a state procurement contract, in the amount of \$132,134.00.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and APPROVED this 1st day of October, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

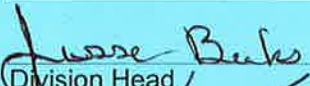



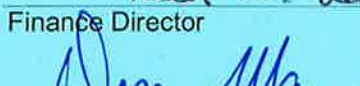

**City of Fayetteville, Arkansas
Budget Adjustment Form**

Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 8/23/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested to purchase a Wirtgen W35DC Mini Milling Machine to replace #744 (TRAN_F029 - a 2006 International dump truck). Fleet budgeted to replace the truck in 2014, but the milling machine is available now off State contract and Transportation wants to purchase it now. The milling machine will be more useful to Transportation's mission than the dump truck.

Sufficient funds are available to meet City objectives.

 Division Head	8/29/13 Date	Prepared By: Barbara Olsen <i>bolsen</i>
 Budget Director	9-13-13 Date	Reference:
 Department Director	9/12/13 Date	Budget & Research Use Only
 Finance Director	9-13-2013 Date	Type: A B C D E P
 Chief of Staff	9-13-13 Date	General Ledger Date
 Mayor	9/16/13 Date	Posted to General Ledger Initial Date
		Checked / Verified Initial Date

TOTAL BUDGET ADJUSTMENT 132,400 132,400

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX 132,400	-	02080 . 2013
Use of fund balance	9700.0970.4999.99	RE -	132,400	.
				.
				.

NJPA VENDOR CONTRACT SUMMARY – WIRTGEN AMERICA, INC.

DATE July 19, 2011	RFP # 060311
AWARDED CONTRACT NUMBER 060311-WAI	NJPA RFP TITLE & CATEGORY Heavy Construction Equipment Together with Related Accessories, Supplies and Services Asphalt Milling/Recycling/Lay Down, Compaction, Concrete Slip Form Pavers, Materials Processing.
CONTRACT PERIOD July 19, 2011 through July 18, 2015	PRICING MODEL Percentage Discount from Catalog/List
DESCRIPTION Comprehensive lines of Asphalt Milling/Recycling/Lay Down, Compaction, Concrete Slipform Pavers, and Materials Processing Equipment from the Wirtgen, VogeLe, and Hamm product families.	
VENDOR NAME AND ADDRESS Wirtgen America, Inc 6030 Dana Way Antioch, TN 37013	VENDOR CONTACT Brodie Hutchins 615-501-0600 bhutchins@wirtgenamerica.com

NJPA CONTRACTS CONSIST OF THE FOLLOWING DOCUMENTS Section 2.6 "Contract" as used herein shall mean cumulative documentation consisting of the RFP, and entire Bidder's Response, and fully executed "Acceptance and Award". <ul style="list-style-type: none">• <u>Request for Proposal (RFP)</u>• <u>Bid Acceptance & Award</u>• <u>Pricing Discount Summary</u>• Bidder's Response and Pricing - Available upon request from the NJPA Contract Manager	RELATED CONTRACT DOCUMENTATION <u>Board Minutes</u> <u>Affidavit of Advertisement</u> <u>Bid Evaluation</u> <u>Bid Opening Witness Page</u> <u>Bid Comment & Review</u>
DOCUMENTATION OF CONTRACT MAINTENANCE <u>Contract Renewal 2013</u> <u>Contract Renewal 2012</u>	ADDITIONAL INFORMATION: <ul style="list-style-type: none">• <u>Award Announcement</u>

NJPA INFORMATION

NJPA CONTACT Jeremy Schwartz	TITLE NJPA Contract Manager
PHONE 218-894-5488	EMAIL jeremy.schwartz@njpacoop.org
ADDRESS 202 12th Street NE, P.O. Box 219, Staples, MN 56479	WEBSITE www.njpacoop.org



August 15, 2013

MR. JOEY SMITH
 MR. JESSE BEEKS

CITY OF FAYETTEVILLE
 1525 SOUTH HAPPY HOLLOW RD.
 FAYETTEVILLE, AR 72701

Gentlemen,

We are pleased to offer for your consideration the following **WIRTGEN Construction Equipment** product.

1 – WIRTGEN W35DC COLD MILLING MACHINE- Equipped As Follows:

- DEUTZ TCD2011 L04W DIESEL ENGINE 58 H.P.
- OPERATORS STATION INC. STAND-UP SEAT
- 14" WIDTH CUTTING DRUM
- 73 GALLON WATER SYSTEM INC. DRUM SPRAY BAR ARRANGEMENT
- SINGLE STAGE DETACHABLE DISCHARGE CONVEYOR OPTION
- 2-SPEED TRAVEL DRIVE /LOCKABLE TOOL BOX W/TOOLKIT
- OPERATING WEIGHT 10,250 LBS.

PRICE.F.O.B. Fayetteville, Ar.....	\$ 146,815.00*
Less N.J.P.A. Fleet Discount.....	\$ 14,681.50**
TOTAL NET PRICE.....	\$ 132,133.50*

• Price does not include any applicable taxes ~~and inbound freight~~

Sincerely,

Britt Barnes
 Equipment Resource Management, Inc.

**** N.J.P.A. CONTRACT 060311-WAI**

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)
 All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)
 All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Vendor #: 12737
 Address: _____
 City: _____ State: _____
 Requisition No.: 9/11/2013
 P.O Number: _____
 Expected Delivery Date: _____
 Vendor Name: _____
 Fob Point: _____
 Mail Yes: ___ No: X
 Taxable Yes: ___ No: X
 Quotes Attached Yes: ___ No: X
 Zip Code: _____ Ship to code: 50
 Requester's Employee #: 1940
 Division Head Approval: *Jade Bell*
 Expansion: 485

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Inventory #	Fixed Asset #
1	WIRTCEN W35DC MINI MILLING MACHINE PER	1	EA	132,134.00	\$132,134.00	02080.2013		709182
2	QUOTE OFF STATE CONTRACT. TO BE UNIT				\$0.00			
3	#9182, FIXED ASSET #709182				\$0.00			
4					\$0.00			
5					\$0.00			
6					\$0.00			
7					\$0.00			
8					\$0.00			
9					\$0.00			
10					\$0.00			
	Shipping/Handling		Lot		\$0.00			

Special Instructions: _____
 Subtotal: \$132,134.00
 Tax: EXEMPT
 Total: \$132,134.00

Approvals: _____
 Mayor: _____
 Finance & Internal Services Director: _____
 Dispatch Manager: _____
 Department Director: _____
 Budget Manager: _____
 Utilities Manager: _____
 Purchasing Manager: _____
 IT Manager: _____
 Other: _____

