

**City Council Agenda Items  
and  
Contracts, Leases or Agreements**

9/3/2013

City Council Meeting Date  
Agenda Items Only

Jesse Beeks / Barbara Olsen

Fleet Operations

Transportation

Submitted By

Division

Department

**Action Required:**

A resolution awarding Bid #13-36 for one 3T Equipment Prowler easement machine on a Doolittle Trailer from Mahoney's of Arnold, MO in the amount of \$48,536 for use by Water & Sewer division, and approving a Budget Adjustment to move funds to the Fleet expense account.

\$ 48,536.00

Cost of this request

\$ 829,275.00

Category / Project Budget

Other Vehicles & Equipment

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ 14,475.00

Funds Used to Date

Vehicles and Equipment

Program / Project Category Name

02080.2013

Project Number

\$ 814,800.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

Terry J Gully  
Department Director

8-16-13  
Date

Previous Ordinance or Resolution # \_\_\_\_\_

Ch. Skelly  
City Attorney

8-16-13  
Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul A. Duber  
Finance and Internal Services Director

8-20-2013  
Date

Received in City Clerk's Office



Ann Man  
Chief of Staff

8-20-13  
Date

Received in Mayor's Office



Lionel Jordan  
Mayor

8/21/13  
Date

Comments:

## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TAG*

**From:** Jesse Beeks, Fleet Operations Superintendent

**Date:** August 15, 2013

**Subject:** Purchase of Easement Machine for Water & Sewer

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**PROPOSAL:** That City Council approve the purchase of one trailer mounted Sewer Easement Machine from Mahoney's of Arnold, MO in the amount of \$48,536 and approve a Budget Adjustment to move funds to the Fleet expense account.

**RECOMMENDATION:** Unit #91 is a 2000 trailer mounted sewer easement machine that needs to be replaced. It was due for replacement in 2010 and was pushed back to 2013; now it is worn out. This unit was bid out with the trailer.

Re-bid #13-36 was opened on July 2, 2013, copy attached. One bid was received from Mahoney's Equipment of Arnold, MO. Water and Sewer staff has inspected this unit in the field and feel it will do the job.

Fleet recommends purchasing one 3T Equipment Prowler easement machine on a Doolittle Trailer from Mahoney's of Arnold, MO in the amount of \$48,536 (includes tax on easement machine and on trailer.)

This purchase was approved by the Equipment Committee at the meeting of August 13<sup>th</sup>, 2013.

**BUDGET IMPACT:** A budget adjustment is needed on the capital side as the purchase price was underestimated. Sufficient replacement funds have not been collected; however, Fleet owes Water & Sewer replacement funds on a generator which is not being replaced in the motor pool. These funds will be more than sufficient to make up the difference. Operating charges for 2014 will be included in the budget for the replacement.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION AWARDED BID #13-36 AND AUTHORIZING THE PURCHASE OF ONE (1) 3T EQUIPMENT PROWLER EASEMENT MACHINE WITH DOOLITTLE TRAILER FROM MAHONEY'S EQUIPMENT, LLC OF ARNOLD, MISSOURI IN THE AMOUNT OF \$48,536.00 FOR USE BY THE WATER AND SEWER DIVISION, AND APPROVING A BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #13-36 and authorizes the purchase of one (1) 3T Equipment prowler with Doolittle trailer from Mahoney's Equipment, LLC of Arnold, Missouri in the amount of \$48,536.00 for use by the Water and Sewer Division.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

**PASSED and APPROVED** this 3<sup>rd</sup> day of September, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**





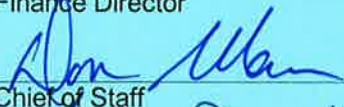

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

V12.0724 A. 6  
Bid #13-36 Mahoney's Equipment, LLC  
Page 4 of 6

<b>Budget Year</b>  2013	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b>  7/26/2013	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Funds are needed in 02080.2013 for the purchase of one sewer easement machine and trailer as a replacement for #91 (WSEW\_F028), a 2000 Seca sewer easement machine. The purchase price was underestimated for this unit so funds are needed from fund balance - \$22,600 for the easement machine and trailer, plus tax.

 Division Head	7/29/13 Date	Prepared By: <u>Barbara Olsen</u> <span style="float:right"><i>bolsen</i></span>
 Budget Director	8/1 Date	Reference: _____
 Department Director	7/29/13 Date	Type:    A        B        C        D        E        P
 Finance Director	8-20-2013 Date	General Ledger Date _____
 Chief of Staff	8-20-13 Date	Posted to General Ledger _____
 Mayor	8/21/13 Date	Checked / Verified _____

TOTAL BUDGET ADJUSTMENT                      22,600                      22,600

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX	22,600	-	02080 . 2013
Use of fund balance	9700.0970.4999.99	RE	-	22,600	.
					.





BID: 13-36  
 07/02/13  
 2:00 PM  
 CITY OF FAYETTEVILLE

### Bid 13-36, Sewer Easement Machine Re-Bid

BIDDER	ITEM #	DESCRIPTION	QUANTITY	MANUFACTURER/MODEL	PRICE EACH	TOTAL BID PRICE
1 Mahoney's Equipment, LLC.	1	Sewer Easement Machine	1	3T Equipment Prowler	\$ 40,148.00	\$ 40,148.00
	2	Trailer	1	Doolittle Trailers - Utility Trailer	\$ 4,076.00	\$ 4,076.00
<b>TOTAL BASE BID</b>						<b>\$ 44,224.00</b>

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: P. Vice  
 P. VICE, Purchasing MGR

Julie Paladino  
 WITNESS

07/02/13  
 DATE

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**  
**All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us**

Requisition No.:	Date:	A. 6
Bid #:	8/15/2013	Money's Equipment, LLC
P.O Number:	Expected Delivery Date:	Page 6 of 6

Vendor #:	Vendor Name: <b>MAHONEY'S</b>	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Taxable Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Address:		Fob Point:	Divison Head Approval: <i>Jane B...</i>	
City:	State:	Zip Code:	Ship to code: <b>50</b>	Requester's Employee #: <b>1940</b>
Requester: <b>BARBARA OLSEN</b>		Extension: <b>485</b>		

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	3T EQUIPMENT PROWLER EASEMENT MACHINE	1	EA	44,224.00	\$44,224.00	9700.1920.5802.00	02080.2013		
2	ON A DOOLITTLE TRAILER PER BID SPECS ON				\$0.00				
3	BID #13-36. TO BE UNIT 9175, FA #709175				\$0.00				709175
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:	Subtotal: <b>\$44,224.00</b>
	Tax: <b>\$4,311.84</b>
	Total: <b>\$48,535.84</b>

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____