

**City Council Agenda Items
and
Contracts, Leases or Agreements**

9/3/2013

City Council Meeting Date
Agenda Items Only

Jesse Beeks / Barbara Olsen
Submitted By

Fleet Operations
Division

Transportation
Department

Action Required:

A resolution approving a Budget Adjustment to move funds from the Shop Fund to the Fleet expense account for the purchase of a portable changeable message sign for use by Transportation Division in the amount of \$14,500.

\$ 14,500.00 Cost of this request	\$ 829,275.00 Category / Project Budget	Other Vehicles & Equipment Program Category / Project Name
9700.1920.5802.00 Account Number	\$ - Funds Used to Date	Vehicles and Equipment Program / Project Category Name
020810.2013 Project Number	\$ 829,275.00 Remaining Balance	Shop Fund Fund Name

Budgeted Item

Budget Adjustment Attached

Terry Z. Gully
Department Director

8-16-13
Date

Previous Ordinance or Resolution # _____

[Signature]
City Attorney

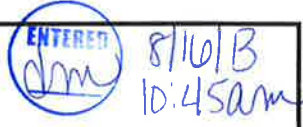
8-16-13
Date

Original Contract Date: _____

Original Contract Number: _____

Paul a. Bush
Finance and Internal Services Director

8-20-2013
Date

Received in City Clerk's Office


[Signature]
Chief of Staff

8-21-13
Date

Received in Mayor's Office


[Signature]
Mayor

8/21/13
Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TG*

From: Jesse Beeks, Fleet Operations Superintendent

Date: August 15, 2013

Subject: Approval of Budget Adjustment

PROPOSAL: That City Council approve a Budget Adjustment to move funds from the Shop fund to the Fleet expense account for the purchase of a portable changeable message sign for Transportation Division.

RECOMMENDATION: Unit #9051 is a 2003 portable changeable message sign that is used by Transportation Division. It has died and needs to be replaced. Fleet replaced its twin last March – the vendor has agreed to hold his price.

The total cost, including shipping and tax is \$14,475 to purchase a 2013 Silent Messenger III sign. As it is under \$20,000 it will not have to go to Council. However, since Fleet had not budgeted on the capital side to replace this unit until 2014, a Budget Adjustment is needed to move funds out of fund balance and into the Fleet expense account.

BUDGET IMPACT: Sufficient funds are budgeted on the operating side for the new unit.

RESOLUTION NO. _____

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$14,500.00 FOR THE PURCHASE OF A PORTABLE CHANGEABLE MESSAGE SIGN FOR THE TRANSPORTATION DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the total amount of \$14,500.00 for the purchase of a portable changeable message sign for the Transportation Department.

PASSED and APPROVED this 3rd day of September, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

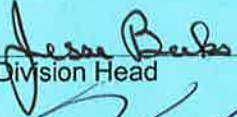
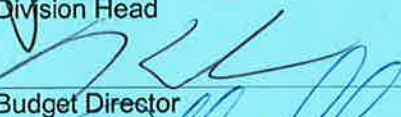

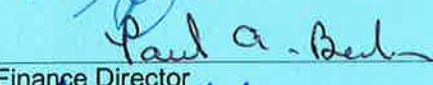


By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 7/30/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested to purchase a portable changeable message sign board to replace #9051 (TRAN_F047 - a 2003 Message sign board). Fleet didn't budget to replace it in 2013, but the old unit died. Sufficient funds are available to meet City objectives.

 Division Head	7/31/13 Date	Prepared By: <u>Barbara Olsen</u> bolsen
 Budget Director	8/20/13 Date	Reference: _____
 Department Director	8/1/13 Date	Budget & Research Use Only
 Finance Director	8-20-2013 Date	Type: A B C D E P
 Chief of Staff	8-21-13 Date	General Ledger Date _____
 Mayor	8/21/13 Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT		<u>14,500</u>	<u>14,500</u>	
		<u>Increase / (Decrease)</u>		
Account Name	Account Number	<u>Expense</u>	<u>Revenue</u>	Project.Sub Number
Vehicles and equipment	9700.1920.5802.00 EX	14,500	-	02080 . 2013
Use of fund balance	9700.0970.4999.99 RE	-	14,500	.
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