

Added at
Agenda Session
8/13/13

AGENDA REQUEST

FOR: COUNCIL MEETING OF AUGUST 20, 2013

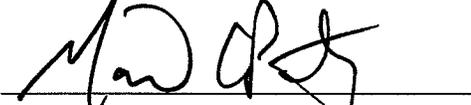
**FROM: MAYOR JORDAN
ALDERMAN KINION
ALDERMAN PETTY**

ORDINANCE OR RESOLUTION TITLE AND SUBJECT: An Ordinance waiving the requirements of formal competitive bidding and approving an agreement with Get Lit LLC in the amount of \$51,462.00 for the purchase of lights for the expansion of Lights of the Ozarks to Block St and Dickson St, and approving a budget adjustment in the amount of \$46,500.00

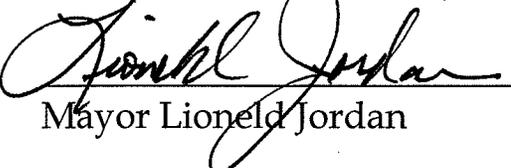
APPROVED FOR AGENDA:


Alderman Mark Kinion

8/15/2013
Date


Alderman Matthew Petty

8/16/2013
Date


Mayor Lioneld Jordan

8/15/13
Date

ENTERED
8/15/13 King.

CITY COUNCIL AGENDA MEMO

To: City Council members

Thru: Mayor Lioneld Jordan *LJ*

From: Don Marr, *DM* Chief of Staff, Connie Edmonston, Director of Parks & Recreation, Terry Gulley, Director of Transportation Services

Date: August 13, 2013

Subject: Expansion of the Lights of the Ozarks to now include Block Street and Dickson Street with Street Lights

PROPOSAL:

It is proposed that the City Council Approve a budget adjustment for the purchase of Holiday Lights by the Advertising & Promotion Commission needed to expand the Lights of the Ozarks with street lights for Dickson Street and Block Street. The street holiday lights will be LED lights which are similar to the downtown square and utilization of these types of lights will keep electricity utilization as low as possible.

The City will wrap sidewalk street lights on Block Street with LED lighted garlands, and the street lights on Dickson Street will have LED Light Pole Fixtures that extend over the streets/sidewalks.

It is important to get this approval as soon as possible in order to meet the necessary lead time requirements in order that the lights can be wrapped and mounted in time for the Lights of the Ozarks grand opening.

The City Transportation Division will be placing the street light fixtures on Dickson Street, and the City Parks & Recreation Division will be wrapping the street lights with the lighted garland on Block Street.

BUDGET IMPACT:

The City has received \$10,000 for the expansion of the Lights of the Ozarks to Block Street from the Advertising & Promotion Commission. The anticipated cost of the lights to be purchased is \$56,500.00. The Mayor has directed staff to apply for funding from the GIF Legislative Funds with Representative David Whitaker representing this request for the purchase of the light fixtures – first year installation. The funding meeting will not take place until early September 2013. In order to meet the order lead time for manufacture of the lights, and the time line for implementation of these fixtures, the City must proceed with this request and ask for a use of reserves of \$46,500 to cash flow this expansion request. If the GIF request is not obtained, the reserves will not be replenished.

The Mayor feels that expanding the displays to these streets will have a positive economic development impact on the Downtown and Entertainment Business Districts and also help promote Fayetteville's quality of life offerings during the holiday season.

ORDINANCE NO. _____

AN ORDINANCE WAIVING THE REQUIREMENTS OF FORMAL COMPETITIVE BIDDING AND APPROVING AN AGREEMENT WITH GET LIT LLC IN THE AMOUNT OF \$51,462.00 FOR THE PURCHASE OF LIGHTS FOR THE EXPANSION OF LIGHTS OF THE OZARKS TO BLOCK STREET AND DICKSON STREET, AND APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$46,500.00

WHEREAS, the Fayetteville Advertising and Promotion Commission (the “A&P Commission”) has obtained \$10,000.00 for the expansion of the Lights of the Ozarks to Block Street and Dickson Street; and

WHEREAS, additional funding for this project is possible through GIF legislative funds; and

WHEREAS, Get Lit LLC is the contractor being used by the A&P Commission for the purchase of additional lights; and

WHEREAS, Get Lit LLC is the only provider for Razorback-themed lighting to be placed on Dickson Street; and

WHEREAS, time to complete competitive bidding is not possible due to the necessity to proceed with this project in time for the 2013 Lights of the Ozarks display;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby determines an exceptional situation exists in which competitive bidding is deemed not feasible or practical and therefore waives the requirements of formal competitive bidding and approves an agreement with Get Lit, LLC in the amount of \$51,462.00 for the purchase of lights for the expansion of Lights of the Ozarks to Block Street and Dickson Street.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Ordinance as Exhibit “A”.

PASSED and APPROVED this 20th day of August, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

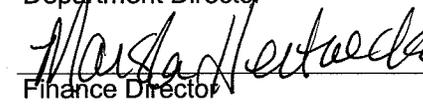
By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

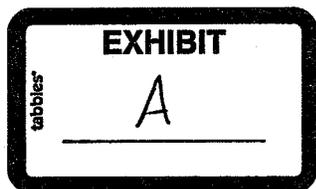
Budget Year 2013	Division: Chief of Staff Department: Chief of Staff	Request Date 8/13/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

\$46,500 for the Lights of the Ozarks capital project.

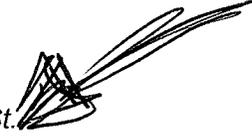
Division Head  Budget Director	Date 8/13/13 Date	Prepared By: <u>Kevin C Springer</u> Reference: _____ Budget & Research Use Only Type: A B C D E P General Ledger Date _____ Posted to General Ledger _____ Checked / Verified _____
Department Director  Finance Director	Date 8/13/13 Date	_____ Initial Date
Chief of Staff  Mayor	Date 8/13/13 Date	_____ Initial Date

TOTAL BUDGET ADJUSTMENT		<u>46,500</u>	<u>46,500</u>	
		<u>Increase / (Decrease)</u>		
<u>Account Name</u>	<u>Account Number</u>	<u>Expense</u>	<u>Revenue</u>	<u>Project.Sub Number</u>
Building & Grounds Maintenance	4470.9470.5400.00	46,500	-	02001.1
Use of Fund Balance	4470.0947.4999.99	-	46,500	.
		-	-	



Lights of the Ozarks Expansion Costs

Installation of lights on N. Block Avenue from Square to W. Dickson St.
Installation of lights on W. Dickson St. from [redacted] to [redacted]



Scope of Work	Contractor/Supplier	Cost
Installation and removal: labor and motor pool	City of Fayetteville - Transportation Dept.	\$ 7,911.74
Electrical upgrades: W. Dickson St. and N. Block Ave.	King Electrical Contractors	\$ 11,000.00
Materials: zip ties, installation tools	various	\$ 1,000.00
Lighting fixtures	Git Lit	\$ 51,462.00
Total		\$ 71,373.74

DON—

I'm working on the GIF request,
but here's info for agenda session

What else do I need to
gather or do?

Dell

AUSTIN KING, INC., dba
 KING ELECTRICAL CONTRACTORS
 2145 WEST MOORE LANE
 FAYETTEVILLE, AR 72704

INVOICE

Invoice Number: 71224
 Invoice Date: Jul 31, 2013
 Page: 1

Voice: 479-443-0006
 Fax: 479-443-1719

Bill To:
CITY OF FAYETTEVILLE 113 W. MOUNTAIN FAYETTEVILLE, AR 72701

Ship to:
CITY OF FAYETTEVILLE DICKSON ST. FAYETTEVILLE, AR 72701

Customer ID	Customer PO	Payment Terms	
CITY OF FAYETTEVILLE		Net 10th of Next Month	
Sales Rep ID	ATTN:	Ship Date	Due Date
	JEFF COLES		8/10/13

Quantity	Item	Description	Unit Price	Amount
		FIX RECEPTACLES ON POLE LIGHTS		
		PARTIAL BILLING		
		MATERIAL		531.73
		TAX		49.19
		MARK UP 15%		87.14
27.00		JOURNEYMEN HOURS	30.00	810.00
27.00		APPRENTICE HOURS	25.00	675.00

Subtotal	2,153.06
Sales Tax	
Total Invoice Amount	2,153.06
Payment/Credit Applied	
TOTAL	2,153.06

We Accept VISA, MC, and Discover

PLEASE PAY FROM THIS INVOICE

77

AUSTIN KING, INC., dba
 KING ELECTRICAL CONTRACTORS
 2145 WEST MOORE LANE
 FAYETTEVILLE, AR 72704



INVOICE

Invoice Number: 71102
 Invoice Date: May 31, 2013
 Page: 1

Voice: 479-443-0006
 Fax: 479-443-1719

Bill To:
CITY OF FAYETTEVILLE 113 W. MOUNTAIN FAYETTEVILLE, AR 72701

Ship to:
DICKSON ST.

Customer ID	Customer PO	Payment Terms	
CITY OF FAYETTEVILLE		Net 10th of Next Month	
Sales Rep. ID	ATTN:	Ship Date	Due Date
			6/10/13

Quantity	Item	Description	Unit Price	Amount
64.00		FIX RECEPTACLES ON POLE LIGHTS		
		MATERIAL		246.24
		TAX		22.78
		MARK UP 15%		40.35
		LABOR	30.00	1,920.00
Subtotal				2,229.37
Sales Tax				
Total Invoice Amount				2,229.37
Payment/Credit Applied				
TOTAL				2,229.37

We Accept VISA, MC, and Discover

PLEASE PAY FROM THIS INVOICE

WKS
 2100.1100.5-10500

City of Fayetteville

113 West Mountain
Fayetteville, AR 72701
(479)521-7700 Fax (479)684-4730

Cost Summary Detail

Report Date 08/12/2013 10:06 AM

Submitted By

Page 1

Search Criteria

Search Style Match

Subtotal on Activity

Detail on All

Work Order # 44296

Status All

Work Order #	Activity	Asset Type	Unit ID	Initiated	Completed																																																															
44296	TR181	LGHT	LGHT_ON-STREET	08/12/2013																																																																
<table border="1"> <thead> <tr> <th colspan="7">Costs</th> </tr> <tr> <th>Charge Date</th> <th>Type</th> <th>Item</th> <th>Description</th> <th>Qty/Usage</th> <th>Cost</th> <th></th> </tr> </thead> <tbody> <tr> <td>08/12/2013 00:01</td> <td>Labor</td> <td>104</td> <td>3 - MAINTENANCE WORKER III - TRANS</td> <td>120.00</td> <td>2347.37</td> <td></td> </tr> <tr> <td>08/12/2013 00:01</td> <td>Labor</td> <td>126</td> <td>2 - TRAFFIC TECHNICIAN</td> <td>80.00</td> <td>1718.96</td> <td></td> </tr> <tr> <td>08/12/2013 00:01</td> <td>Labor</td> <td>433</td> <td>1 - MAINTENANCE WORKER IV - RIGHT</td> <td>40.00</td> <td>821.77</td> <td></td> </tr> <tr> <td colspan="4"></td> <td>Total</td> <td>4888.10</td> <td></td> </tr> <tr> <td>08/12/2013 00:01</td> <td>Vehicle</td> <td>2083</td> <td>FORD F-250, CREW CAB</td> <td>5.00</td> <td>134.75</td> <td></td> </tr> <tr> <td>08/12/2013 00:01</td> <td>Vehicle</td> <td>369</td> <td>2009 FORD F550 WITH ARIEL LIFT</td> <td>5.00</td> <td>388.89</td> <td></td> </tr> <tr> <td colspan="4"></td> <td>Total</td> <td>523.64</td> <td></td> </tr> </tbody> </table>						Costs							Charge Date	Type	Item	Description	Qty/Usage	Cost		08/12/2013 00:01	Labor	104	3 - MAINTENANCE WORKER III - TRANS	120.00	2347.37		08/12/2013 00:01	Labor	126	2 - TRAFFIC TECHNICIAN	80.00	1718.96		08/12/2013 00:01	Labor	433	1 - MAINTENANCE WORKER IV - RIGHT	40.00	821.77						Total	4888.10		08/12/2013 00:01	Vehicle	2083	FORD F-250, CREW CAB	5.00	134.75		08/12/2013 00:01	Vehicle	369	2009 FORD F550 WITH ARIEL LIFT	5.00	388.89						Total	523.64	
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Subtotal for activity TR181					5411.74																																																															

End of Report

LABOR:

Grand Total: 5411.74

DEINSTALLATION OR REMOVAL
APPROXIMATELY HALF OF
INSTALLATION COST

2500.00

TOTAL
LABOR
AND EQUIP. 7911.74



Bid For: City of Fayetteville, AR

Project: Pole Mounts and Garland Wraps

	Qty	Rate	Total*
Estimate: Pole Mounts for Dickson Street			
Razorback (small commercial)	24	\$ 650.00	\$ 15,600.00
Poinsetta (small commercial)	24	\$ 455.00	\$ 10,920.00
6 point snowflake (small commercial)	24	\$ 625.00	\$ 15,000.00
★ Brackets for all pole mounts	72	\$ 24.00	\$ 1,728.00
		Sub. Total	\$ 43,248.00
Garland Wraps for Block Ave.			
★ 14in. Garland 27ft. 200 lights	37	\$ 222.00	\$ 8,214.00
14in. Garland 27ft. 100 lights	37	\$ 142.00	\$ 5,254.00

★ Total Cost: \$ 51,462

*Does not include applicable tax

Lighting products are covered by our standard three year limited warranty based upon seasonal use not to exceed 95 days per calendar year. If the lighting product is used for a permanent installation product is warrantied for 1 year. This warranty covers all products and installation with the exception of any damage caused by weather, vandalism or other similar situations beyond our control. Any ornaments are only covered for one season. All snow related products due not carry a warranty.

If any lights and decorations sold by Get Lit LLC are installed on a structure other than a structure built and/or sold by Get Lit LLC, the customer assumes full responsibility and liability for that structure and will hold Get Lit harmless in relation to any cosmetic or structural damage to the structure. Customers may be asked to sign a liability and indemnity waiver.

Labor quote is based on having standard 110V/20A power outlets in close proximity to where the lighting will be installed unless otherwise noted. All lighting will be connected to the nearest outlet for power unless other arrangements are made. Any electrical work, outlet installation, etc. will be the responsibility of customer.

Payment Terms: 60% Deposit/with contract to secure installation date and remainder due upon delivery.