

City Council Agenda Items
and
Contracts, Leases or Agreements

8/6/2013

City Council Meeting Date
Agenda Items Only

Jesse Beeks / Barbara Olsen
Submitted By

Fleet Operations
Division

Transportation
Department

Action Required:

A resolution approving the purchase of two Chevy Tahoes for use by Fire Dept and Solid Waste Division at the State Vehicle purchase contract price of \$28,555 each for a total of \$57,110, and approve Budget Adjustments to move funds to the Fleet expense account and recognize revenue from the Fire Dept.

\$ 57,110.00
Cost of this request

9700.1920.5802.00
Account Number

02081.2013
Project Number

\$ 423,000.00
Category / Project Budget

\$ 92,480.00
Funds Used to Date

\$ 330,520.00
Remaining Balance

Police / Passenger Vehicles
Program Category / Project Name

Vehicles and Equipment
Program / Project Category Name

Shop Fund
Fund Name

Budgeted Item

Budget Adjustment Attached

Terry J. Hully 7-19-13
Department Director Date

Previous Ordinance or Resolution # _____

[Signature] 7-19-13
City Attorney Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Beek 7-23-2013
Finance and Internal Services Director Date

Received in City Clerk's Office 07-19-13 A09:59 RCVD
[Signature]

[Signature] 7-23-13
Chief of Staff Date

Received in Mayor's Office
ENTERED 7/19/13
[Signature]

[Signature] 8/24/13
Mayor Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TG*

From: Jesse Beeks, Fleet Operations Superintendent *JB*

Date: July 10, 2013

Subject: Purchase of two Chevy Tahoes for Fire Dept and Solid Waste

PROPOSAL: That City Council approve the purchase of two Chevy Tahoes for use by Fire Dept and Solid Waste in the amount of \$28,555 each for a total of \$57,110 off the State Vehicle purchase contract from George Nunnally Chevrolet of Bentonville, approve Budget adjustments to move funds to the Fleet expense account and recognize revenue from the Fire Dept.

RECOMMENDATION: Unit #1164 is a 2006 Ford 500 Sedan that is scheduled to be replaced in 2014. Last year the Fire Chief asked that it be replaced with a Tahoe when the time came to replace it.

Solid Waste has unit #479 which is a 2005 Compost Bagger that is rarely used. Solid Waste has requested that it be replaced with a more useful unit that will better help them fulfill their mission. One of the uses for the Tahoe will be to check road conditions at 4 AM during bad weather prior to sending the trucks out on the routes.

As with the Police Tahoes, Fleet needs to place the order before the August 23rd deadline for ordering 2014 models. When the order window closes, Fleet won't be able to order 2015 models until after June of 2014 and there will be a significant price increase. These Tahoes are available off the State Contract from George Nunnally Chevrolet of Bentonville for a price of \$28,555 each. These Tahoes should arrive in Dec 2013 or Jan 2014. Both units will be converted to propane which should significantly reduce fuel costs for both divisions.

Fleet recommends purchasing two Chevy Tahoes at the State Contract price of \$28,555 each for a total of \$57,110 from George Nunnally Chevrolet of Bentonville.

This purchase was approved by the Equipment Committee at the meeting of July 16, 2013.

BUDGET IMPACT: As Fleet is purchasing the Tahoe for Fire in 2013 instead of 2014 (where it was budgeted), a budget adjustment is needed to move the funds to the 2013 project. Fleet is also recognizing revenue from the Fire Dept on the BA; Fire Dept is paying \$6,000 for the upgrade from a sedan to a Tahoe per Fleet policy. As Fleet had not budgeted to purchase the Tahoe for Solid Waste in 2013, a budget adjustment is also needed to move funds for this Tahoe into the Fleet project. Both units have been budgeted for on the operating side.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) CHEVROLET TAHOES IN THE TOTAL AMOUNT OF \$57,110.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FROM GEORGE NUNNALLY CHEVROLET OF BENTONVILLE FOR USE BY THE FIRE DEPARTMENT AND THE SOLID WASTE DIVISION, AND APPROVING TWO (2) BUDGET ADJUSTMENTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of two (2) Chevrolet Tahoes in the total amount of \$57,110.00, pursuant to a state procurement contract, from George Nunnally Chevrolet of Bentonville for use by the Fire Department and the Solid Waste Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

Section 3: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "B".

PASSED and APPROVED this 6th day of August, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

V12.0724 A. 9

George Nunnally Chevrolet of Bentonville
Page 4 of 12

Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 7/8/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested in 02081.2013 for the purchase of one Chevrolet Tahoe as a replacement for #479 (SWST_F049). This replacement was not planned for 2013. As the 2014 Tahoes must be ordered prior to August 23, 2013 Fleet needs to move funds to purchase it now in order to avoid the significant price increase of the 2015 model.

<i>Terry J. Gulley</i> Division Head	7-8-13 Date	Prepared By: <u>Barbara Olsen</u> <i>bolsen</i>
<i>[Signature]</i> Budget Director	7-22-12 Date	Reference: _____
<i>Terry J. Gulley</i> Department Director	7-8-13 Date	Budget & Research Use Only
<i>Paul A. Bush</i> Finance Director	7-22-2013 Date	Type: A B C D E P
<i>[Signature]</i> Chief of Staff	7-23-13 Date	General Ledger Date _____
<i>[Signature]</i> Mayor	7/24/13 Date	Posted to General Ledger _____ Initial _____ Date _____
		Checked / Verified _____ Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT 28,555 28,555

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	28,555	-	02081 . 2013
Use of fund balance	9700.0970.4999.99	-	28,555	.
				.



**City of Fayetteville, Arkansas
Budget Adjustment Form**

V12.0724 A. 9
George Nunnally Chevrolet of Bentonville
Page 5 of 12

Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 7/3/2013	Adjustment Number
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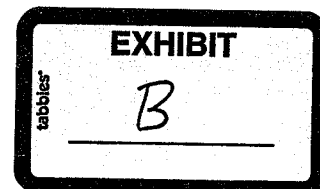
BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested in 02081.2013 for the purchase of one Chevrolet Tahoe as a replacement for #1164 (FIRE_F012). This replacement planned for 2014. As the 2014 Tahoes must be ordered prior to August 23, 2013 Fleet needs to move funds to purchase it now. Fleet is also recognizing revenue from Fire Dept of \$6,000 to upgrade from a sedan to a Tahoe. This unit is used by the Fire Chief.

<u>Jesse Budo</u> Division Head	7/11/13 Date	Prepared By: <u>Barbara Olsen</u> bolsen
<u>[Signature]</u> Budget Director	7-22-13 Date	Reference: _____
<u>[Signature]</u> Department Director	7-23-13 Date	Budget & Research Use Only
<u>Paul a. Baker</u> Finance Director	7-22-2013 Date	Type: A B C D E P
<u>[Signature]</u> Chief of Staff	7-23-13 Date	General Ledger Date _____
<u>[Signature]</u> Mayor	7/24/13 Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT 28,555 28,555

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	⇒ 28,555	-	02081 . 2013
Use of fund balance	9700.0970.4999.99	RE -	22,555	.
Transfer from General	9700.0970.6602.01	RE	6,000	02081 . 2013
				:
				:



City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)

All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: A. 9
P.O Number:	George 7/11/2019 Chevrolet of Bentonville
	Expected Delivery Date: Page 6 of 12

Vendor #: 21341	Vendor Name: GEORGE NUNNALLY CHEVROLET	Mail Yes: ___ No: <u>X</u>
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Address:	Fob Point:	Taxable Yes: ___ No: <u>X</u>	Quotes Attached Yes: ___ No: <u>x</u>
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City:	State:	Zip Code:	Ship to code: 50	Division Head Approval: <i>J. Beck</i>
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Requester: BARBARA OLSEN	Requester's Employee #: 1940	Extension: 485
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Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2014 CHEVROLET TAHOES PER STATE	2	EA	28,555.00	\$57,110.00	9700.1920.5802.00	02081.2013		
2	VEHICLE CONTRACT, TO BE UNIT 1271				\$0.00				701271
3	FA 701271, AND UNIT 1272, FA 701272				\$0.00				701272
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal: **\$57,110.00**

Total: **\$57,110.00**

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

2013 VEHICLE CONTRACT
STANDARD SPECIFICATIONS
Including Optional Equipment

ITEM 77

AASIS Material # 10011656

TYPE PSS: 2013 Chevrolet Tahoe Special Service Utility Vehicle, 4WD

MFG & Model: Chevrolet Tahoe CK10706 1FL, 5W4

\$28,555.00

AWARDED TO: George Nunnally Chevrolet – Vendor Number: 100004710

Delivery Charge for AR Coop Purchasing Program Participants: \$1.50/mile/vehicle

- A. STANDARD EQUIPMENT: Each full-size four wheel drive (4WD) special service utility vehicle shall be equipped with the following standard equipment:
- a. Air Conditioning: front and rear, factory installed.
 - b. Alternator: heavy duty, type and capacity as recommended by manufacturer for vehicle as equipped
 - c. Brakes: power, 4-wheel ABS, factory installed.
 - d. Automatic Speed Control: factory installed
 - e. Battery: minimum of one (1) maintenance free battery with a minimum rating of 660 cold cranking amps at 0° F.
 - f. Spotlight: left side, factory installed.
 - g. Cooling System: heavy-Duty, including heavy duty radiator, heavy duty fan, and factory installed coolant recovery system. Anti-Freeze: service to -29°C (-20°F) or lower
 - h. Doors: Four (4) doors equipped with power locks, single key locking system for each vehicle. Locks and door handles to be operable on all doors. Rear doors to be equipped with child safety latches.
 - i. Door Courtesy Light: over-ride or disconnect switch.
 - j. Engine: 5.3L V-8 Gasoline fueled engine, 320 hp
 - k. Flex Fuel: E85-capable
 - l. Fuel Tank: minimum capacity of 26 gallons.
 - m. Glass: manufacturer standard tinted glass in all windows, with a minimum of four (4) windows capable of being opened.
 - n. GVWR: minimum 7,000 pounds

**2013 VEHICLE CONTRACT
STANDARD SPECIFICATIONS
Including Optional Equipment**

- o. Heater-Defroster Unit: front heat and factory installed auxiliary rear heater
- p. Insulation: type and capacity as recommended by manufacturer for vehicle as equipped
- q. Locks, Door: single key locking system for each car with two (2) per vehicle. Separate key and key fob.
- r. Lights, Interior: Dome lights, cargo light and map lights.
- s. Mirrors: Factory installed dual outside with power remote control; non-glare day-night inside.
- t. Operator's manual.
- u. Paint: one (1) standard exterior color selected from manufacturer's standard list and specified by ordering entity.
- v. Special Service Package: Including all features listed in the manufacturer's printed specifications and literature as a part of their special service equipment package.
- w. Steering: power, factory installed.
- x. Radio: factory installed in dash AM/FM
- y. Radio Suppression System
- z. Seats: 40/20/40 seating, type as recommended by manufacturer for vehicle as equipped. Seat belts shall be provided for all seating positions.
- aa. Suspension: Stabili-Trak electronic stability control system
- bb. Tilt Steering Wheel.
- cc. Tires: four (4) radial, tubeless, tires of the size and load range recommended by vehicle manufacturer for vehicle as equipped and one (1) spare.
- dd. Transmission: automatic 6-speed
- ee. Wheels: steel
- ff. Windshield washer with multi-speed wipers and rear window wiper with washer
- gg. Inside hood latch control
- hh. Automatic Locking Hubs

B. **OPTIONAL EQUIPMENT:** (Must be factory installed unless aftermarket options are specifically listed as acceptable) Purchaser may choose from the following:

**2013 VEHICLE CONTRACT
STANDARD SPECIFICATIONS
Including Optional Equipment**

BZ. Ballistic Door Panels: for driver side only	\$1360.00
BP. Ballistic Door Panels: for driver and passenger	\$2720.00
DL. Daytime Running Lights	Standard
DB. Dual Batteries	\$190.00
FB. Front Bucket Seats with Console	\$935.00
KO. Skid Plate: designed to protect front underbody and oil pan.	\$150.00
LS. Differential: limited slip, ratio as recommended by manufacturer.	\$295.00
MO. Delete Left Spotlight: spotlight may be deleted for credit	\$391.00 (deduct)
ON. Spotlights (2): left side & right side, factory installed.	\$450.00
VM. Vinyl Floor Mats Front & Rear	\$140.00
WL. One (1) Mounted, Matching Full-Size Spare Tire With Wheel.	Standard
WW. Rear Cloth Seat	N/A
ZI. Street Appearance Package: carpet flooring and carpeted floor mats, side molding	\$290.00
XO. Towing: Class of frame attached hitch will be manufacturer recommended for vehicle as equipped. Must be dealer or manufacturer installed. Must include appropriate oil and/or transmission cooling capability where required, Insert bar and ball not included.	Standard

Arkansas Office of State Procurement						
2013 State Vehicle Contract						
Vendor	Contact Name	Phone	Email	Vendor #	OA #	Awarded Items
North Point Nissan 1 Commercial Center Dr. Little Rock, AR 72210	Kelly Cockrell	501-975-0300	kcockrell@northpointcars.com	100184216	4600022810	1,2
Springdale Dodge Jeep 3709 S. Thompson Springdale, AR 72764	Harold Schwartz	479-751-4563	budschwartz@hotmail.com	100189963	4600027806	3,9,12,15,39,40
Bale Chevrolet 13101 Chenal Pkwy. Little Rock, AR 72211	David Broyles	501-221-9191 Ext. 4282	dbroyles@balechevrolet.com	100095671	4600022797	4,13,14,30,31,32,33,34,35 36,53,54,55,56,61,64,67
Landers Chevrolet PO Box. 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100029958	4600022985 4600022800 4600027876	45, 46 5 42
Landers Toyota 10825 Colonel Glenn Little Rock, AR 72204	Roy Spann	501-569-4018	rspann@landerscorp.com	100149950	4600027801	6,7,8,76
North Point Ford 4400 Landers Rd. N. Little Rock, AR 72117	Jerry Smith Kelly Penn	501-945-8213 501-955-7715	gsmith4@northpointcars.com kpenn@northpointcars.com	100052169	4600022795 4600022981 4600027878	10,11,16,17,22,23, 26,47,66 27,28,29,37,37a 78
Landers Dodge Jeep PO Box. 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100032541	4600022798 4600027803 4600022984	18,21,25,38,43,44 62,63 41
Landers Ford PO Box. 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100069180	4600022801	19,20
Crain Ford Chenal 15400 Chenal Pkwy. Little Rock, AR 72211	Will Allen	501-570-3727	willallen@crainteam.net	100052072	4600022803	24,65

Frank Fletcher Honda 2921 Moberly Lane Bentonville, AR 72712	Ryan Blake	479-273-3000	ryanblake11@yahoo.com	100165279	4600022986	48
Steve Landers Dodge 4600 S. University Little Rock, AR 72204	Roy Spann	501-374-4848	rspann@landerscorp.com	100149950	4600022987	49
George Nunnally Chevvy 2700 SE Moberly Ln. Bentonville, AR 72712	Don Clark	479-273-5555	dclark@justtryme.com	100004710	4600027874	50,77
Caldwell Toyota 1355 Excahange Ave. Conway, AR 72032	Jonathan Webb	501-327-3900	jmwebb@caldwellcares.com	100120925	4600027877	52
Smith Chevrolet Cadillac 1215 Hwy. 71 South Fort Smith, AR 72901	Ed Flaherty	479-646-7301	eflaherty@smithautogroup.com	100059108	4600022988	57
Fayetteville Auto Park PO Box. 1649 Benton, AR 72018	Rick Layton	501-316-4400	ricklayton@penskeautomotive.com	100185462	4600023005	59

ORDERING INSTRUCTIONS:

**When ordering vehicles, agencies must reference the outline agreement numbers (OA #)
and vendor numbers (Vendor #) on all purchase orders.**

