

**City Council Agenda Items
and
Contracts, Leases or Agreements**

May 21, 2013

City Council Meeting Date
Agenda Items Only

Andrew Cook
Submitted By

Solid Waste
Division

Transportation Services
Department

Action Required:

Resolution authorizing a budget adjustment in the amount of \$302,600 to be moved from reserve in order to train personnel, purchase additional roll-off containers, carts, and recycling containers for apartments, businesses, residential customers, and the city square.

\$ 302,600.00
Cost of this request

\$ -
Category / Project Budget

Various
Program Category / Project Name

Various
Account Number

\$ -
Funds Used to Date

Various
Program / Project Category Name

Project Number

\$ -
Remaining Balance

Solid Waste
Fund Name

Budgeted Item

Budget Adjustment Attached

Terry J. Gulley
Department Director

4/25/13
Date

Previous Ordinance or Resolution # _____

Dr. Shelly
City Attorney

4-29-13
Date

Original Contract Date: _____

Original Contract Number: _____

Fred A. Becker

4-30-2013
Date

Finance and Internal Services Director

Received in City
Clerk's Office

04-29-13 12:08 RCVD

Kim G.

Ann Man

4-30-13
Date

Chief of Staff

Received in
Mayor's Office

ENTERED
4/29/13 BEP

Donald Jordan
Mayor

4/30/13
Date

Comments:

To: Fayetteville City Council

Thru: Mayor Lioneld Jordan
Don Marr, Chief of Staff
Terry Gulley, Operations Director *TJA*

From: Andrew Cook, Recycling Crew Leader

Date: April 17th, 2013

Subject: Resolution authorizing a budget adjustment in the amount of \$302,600 to be moved from reserve in order to train personnel, purchase additional roll-off containers, carts, and recycling containers for apartments, businesses, residential customers, and the city square.

RECOMMENDATION

Fayetteville City Administration recommends authorizing a budget adjustment in the amount of \$302,600 to be moved from the reserve account in order to purchase additional bailing wire and recycling containers for apartments, businesses, residential customers, and the City Square area. In addition, Drop box containers and Residential trash carts will also be purchased with this funding. Funding is also requested for ADEQ Apprenticeship training for 20 division employees and LP Wire Tie training for 6 employees. Software licensing is needed with the current Windows 7 upgrade, funding for 11 workstations is needed.

BACKGROUND

The Solid Waste and Recycling division is currently in the process of expanding recycling collection services at apartments, businesses, and the city square area.

The Drop Box program has seen an increase in demand over the last six months, containers will be purchased to cover this demand.

Warranties on the original purchase of residential carts from 2002 have expired, cart replacements will continue over the next 2-3 years.

The division is offering ADEQ Apprenticeship training to 20 employees, currently there are only 7 employees with Solid Waste Facility Operators Licences. LP Wire Tie training for 6 employees to learn preventative maintenance on the baler.

Software upgrades to Windows 7 has made programs obsolete and requires the division to purchase new licensing for software updates.

DISCUSSION

In order to reach the goal of 30% participation in the multi-family recycling pilot program the division needs to provide permanent recycling containers to increase participation and improve efficiency of the program. Another expansion of service will be a public recycling pilot on the city square with nine planned containers to be strategically placed to collect bottles and cans, giving a recycling option for those visiting the square. The residential recycling program now offers two free bins to residential and small business customers. The division has increased educational outreach and continued door-to-door surveys where a large number of bins will be expected to be given out. Construction in Fayetteville has

resumed and the division has restructured the drop box pricing to be competitive in the market, the division has seen an increase in our Drop Box program over the last 6 months.

BUDGET IMPACT

Funds will be transferred from reserves to the Solid Waste software, container, container costs, minor equipment, publication and dues, and solid waste collection supplies accounts for a total of \$302,600.

RESOLUTION NO. _____

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$302,600.00 TO PROVIDE FUNDING FROM RESERVES FOR SOLID WASTE PERSONNEL TRAINING, ADDITIONAL ROLL-OFF CONTAINERS, CARTS, AND RECYCLING CONTAINERS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$302,600.00 to provide funding from reserves for Solid Waste personnel training, additional roll-off containers, carts and recycling containers.

PASSED and APPROVED this 21st day of May, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

Budget Year 2013	Division: Solid Waste & Recycling Department: Transportation Services	Request Date 4/17/2013	Adjustment Number
----------------------------	--	----------------------------------	--------------------------

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

\$302,600 in funds are requested in various Solid Waste Fund accounts to adjust budget line items. Due to expanding services of recycling collected at apartments, businesses and the City square additional funding is needed for the purchase of containers to be placed at various locations, additional bailing wire will be needed to process these recyclables. Warranties on residential carts have now expired on the original purchase from 2002, replacements of those carts will continue over the next few years, additional funding will be needed to cover the cost of residential cart replacements. Additional funding is requested for 20 division employees to attend ADEQ Apprenticeship training and 6 employees to have LP Wire Tie training for the MRF-Materials Recovery Facility.

<i>Terry Gully</i> Division Head	<u>4-25-13</u> Date	Prepared By: <u>Glenda Eden</u> <i>ggundlach</i>
<i>[Signature]</i> Budget Director	<u>4-30-13</u> Date	Reference: _____
<i>Terry Gully</i> Department Director	<u>4-25-13</u> Date	Budget & Research Use Only
<i>Paul A. Bahr</i> Finance Director	<u>5-8-2013</u> Date	Type: A B C D E P
<i>[Signature]</i> Chief of Staff	<u>5-7-13</u> Date	General Ledger Date _____
<i>[Signature]</i> Mayor	<u>5/8/13</u> Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT

<u>302,600</u>	<u>302,600</u>
<u>Increase / (Decrease)</u>	
Expense	Revenue

Account Name	Account Number		Expense	Revenue	Project.Sub Number
Software	5500.5000.5209.00	EX	2,000	-	.
Publications & dues	5500.5000.5303.00	EX	6,600		.
Minor equipment	5500.5020.5210.00	EX	30,000		.
Container costs	5500.5030.5870.00	EX	168,000		.
Container costs	5500.5060.5870.00	EX	39,000		.
Solid Waste Coll Supplies	5500.5060.5225.00	EX	12,000		.
Containers	5500.5060.5227.00	EX	45,000		.
Use of fund balance	5500.0950.4999.99	RF		302,600	.
					.
					.



