

City Council Agenda Items  
and  
Contracts, Leases or Agreements

5/21/2013

City Council Meeting Date  
Agenda Items Only

Dennis Pratt / Barbara Olsen  
Submitted By

Fleet Operations  
Division

Transportation  
Department

Action Required:

A resolution approving a Budget Adjustment recognizing revenue from Airport to Fleet Operations for the purchase of a Belt Loader and a Golf Car for use at ~~Drake field~~.

*Fayetteville Municipal Airport*

\$ 27,275.00  
Cost of this request  
  
9700.1920.5802.00  
Account Number  
  
02080.2013  
Project Number

\$ 989,000.00  
Category / Project Budget  
  
\$ 70,754.00  
Funds Used to Date  
  
\$ 918,246.00  
Remaining Balance

Other Vehicle / Equipment  
Program Category / Project Name  
  
Vehicles and Equipment  
Program / Project Category Name  
  
Shop Fund  
Fund Name

Budgeted Item

Budget Adjustment Attached

*Tom Gully* 5-2-13  
Department Director Date

*Dr. Bell* 5-3-13  
City Attorney Date

*Paul a. Baker* 5-5-2013  
Finance and Internal Services Director Date

*Jim Max* 5-7-13  
Chief of Staff Date

*Donnell Jayson* 5/7/13  
Mayor Date

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Received in City Clerk's Office 05-03-13 P04:41 RCVD  
*Kim J.*

Received in Mayor's Office  
ENTERED 5/6/13 BCP

Comments:



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**CITY COUNCIL AGENDA MEMO**

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**To:** Mayor/City Council  
**Thru:** Terry Gulley, Director of Transportation  
**From:** Dennis Pratt, Fleet Operations Supt.  
**Date:** May 2, 2013  
**Subject:** Approval of Budget Adjustment recognizing revenue

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**PROPOSAL:** That City Council approve a budget adjustment to move funds from Airport to Fleet Operations for the purchase of one Belt Loader and one golf car in the amount of \$27,275.

**RECOMMENDATION:** The purchase of these two expansion units has been approved. As they will both be Fleet Motor Pool units, Fleet purchases the units, but since they are expansions, Airport must pay for them. This Budget Adjustment moves the Budget from the Airport account to the Fleet account. Fleet is recognizing the revenue from the Airport.

**BUDGET IMPACT:** Operating and capital funds have been approved in the Airport budget for these units.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$27,275.00 TO TRANSFER FUNDS TO THE FLEET DIVISION FOR THE PURCHASE OF ONE (1) BELT LOADER AND ONE (1) GOLF CAR FOR USE AT FAYETTEVILLE EXECUTIVE AIRPORT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$27,275.00 to transfer funds to the Fleet Division for the purchase of one (1) belt loader and one (1) golf car for use at Fayetteville Executive Airport.

**PASSED and APPROVED** this 21<sup>st</sup> day of May, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

<b>Budget Year</b>  2013	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b>  3/19/2013	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Funds to purchase a refurbished aircraft belt loader for rapid, safe loading of a large amount of heavy equipment for charter flights to transport the UA Football team and personnel. The aircraft crews have stated they will not use Drake Field unless the airport acquires a belt loader as manual loading can damage the pressurization seal of the loading compartment door. Purchase of a belt loader is essential to keep these flights at Drake field. Funds to purchase a golf car to tow single engine aircraft rather than using the large tugs. It will also be used to haul passengers and carryons to and from planes which can be parked up to a 1/2 mile away on game days. These will both be motor pool units so Fleet will purchase them. Fleet is recognizing the revenue from the Airport. Sufficient Airport funds remain to meet City objectives.

<u>Robson &amp; Pratt</u> Division Head	4-5-13 Date
<u>[Signature]</u> Budget Director	5-2-13 Date
<u>[Signature]</u> Department Director	4-8-13 Date
<u>Paul A. Beck</u> Finance Director	5-5-2013 Date
<u>[Signature]</u> Chief of Staff	5-7-13 Date
<u>[Signature]</u> Mayor	5/7/13 Date

Prepared By: Barbara Olsen  
*bolsen*

Reference: \_\_\_\_\_

Budget & Research Use Only

Type:    A    B    C    D    E    P

General Ledger Date \_\_\_\_\_

Posted to General Ledger \_\_\_\_\_

	Initial	Date
Checked / Verified _____	Initial	Date

TOTAL BUDGET ADJUSTMENT                      27,275                      27,275

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Fixed assets	5550.3960.5801.00	3> (19,475)	-	13024 . 1
**ADD**Vehicles and equipment	5550.3955.5802.00	3> (7,800)		51301 . 1
Transfer to Shop	5550.3950.7602.70	3> 27,275		5703a 2013
Transfer from Airport	9700.0970.6602.55	RE	27,275	02080 2013
Vehicles and equipment	9700.1920.5802.00	3> 27,275		02080 . 2013
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