

City Council Agenda Items  
and  
Contracts, Leases or Agreements

5/7/2013

City Council Meeting Date  
Agenda Items Only

Ray M. Boudreaux

Aviation

Transportation

Submitted By

Division

Department

Action Required:

Action Required: A Resolution to approve Amendment 1 to Task Order No. 9 with McClelland Consulting Engineers, Inc. for engineering services associated with the Executive Hangar Office Addition project. Contact info: Wayne Jones, P.E., PO Box 1229, Fayetteville AR 72702-1229, 479-443-2377, Fax 479-443-9241, wjones@mcclelland-engrs.com.

\$ 7,500.00

Cost of this request

\$ 354,242.00

Category / Project Budget

Executive Hangar Office Addition

Program Category / Project Name

5550.3960.5314.00

Account Number

\$ 6,384.00

Funds Used to Date

Airport Improvements

Program / Project Category Name

12011 1

Project Number

\$ 347,858.00

Remaining Balance

Airport

Fund Name

Budgeted Item

Budget Adjustment Attached

*Henry D. Gully*  
Department Director

4-10-13  
Date

Previous Ordinance or Resolution # 95-12

*John B. Kelly*  
City Attorney

4-11-13  
Date

Original Contract Date: 5/15/2012

Original Contract Number:

*Paula A. Baker*  
Finance and Internal Services Director

4-15-2013  
Date

04-11-13P12:03 RCVD  
Received in City Clerk's Office  
*King*

*Don Alan*  
Chief of Staff

4-15-2013  
Date

Received in Mayor's Office  
ENTERED  
4/11/13  
*[Signature]*

*Donald Jayson*  
Mayor

4/15/13  
Date

Comments: A Budget Adjustment for this item has been submitted with the construction contract item.



AVIATION DIVISION  
FAYETTEVILLE EXECUTIVE AIRPORT • DRAKE FIELD

**CITY COUNCIL AGENDA MEMO/STAFF CONTRACT REVIEW MEMO**

**TO:** Mayor Jordan  
**THRU:** Chief of Staff  
**THRU:** Staff/Contract Review Committee  
**THRU:** Terry Gulley, Transportation Director *TGG*  
**FROM:** Ray M. Boudreaux, Aviation Director *[Signature]*  
**DATE:** April 9, 2013

**SUBJECT:** Approve Amendment I to Task Order No. 9 with McClelland Consulting Engineers for value engineering, re-bid and revised plans and specs for the Hangar A Renovation Project. Signature of the Mayor and City Clerk.

**RECOMMENDATION:** Approve the amendment to the Hangar A renovation Project Task Order with McClelland Consulting Engineers. The amendment covers the cost for the additional work to prepare new construction documents and to re-bid the project following value engineering to reduce total project costs. Signature of the Mayor and City Clerk on the contract amendment with McClelland.

**BACKGROUND:** This project was designed and bid last year but grant funding to complete the project was denied by Arkansas Aeronautics due to lack of Department revenue. The project was considered and approved by Arkansas Aeronautics this year at their February meeting and bids were received and were within the allowable grant funding. This item approves an amendment to the Task Order No. 9 with McClelland Consulting Engineers to cover the additional costs for preparing new construction documents and re-bidding services.

**BUDGET IMPACT:** This item requests \$7,500.00 additional budget to fund Task Order No. 9 with McClelland Consulting Engineers. This project is funded with an 80/20 grant from the Arkansas Department of Aeronautics.

Attachments: Staff Review  
Amendment 1 to Task Order No. 9 with McClelland Consulting Engineers

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING AMENDMENT NO. 1 TO TASK ORDER NO. 9 OF A CONTRACT WITH MCCLELLAND CONSULTING ENGINEERS, INC. IN THE AMOUNT OF \$7,500.00 FOR ENGINEERING SERVICES ASSOCIATED WITH THE EXECUTIVE HANGAR OFFICE ADDITION PROJECT AT FAYETTEVILLE EXECUTIVE AIRPORT-DRAKE FIELD

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves Amendment No. 1 to Task Order No. 9 of a contract with McClelland Consulting Engineers, Inc. in the amount of \$7,500.00 for engineering services associated with the executive hangar office addition project at Fayetteville Executive Airport-Drake Field.

**PASSED and APPROVED** this 7<sup>th</sup> day of May, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

March 27, 2013

Mr. Ray Boudreaux  
Airport Manager,  
Fayetteville Executive Airport  
4500 S. School Suite F  
Fayetteville, AR 72701

Re: Amendment 1 to Task Order 9  
Hangar Office Addition  
Fayetteville Executive Airport


Dear Mr. Boudreaux:

Please find four (4) copies of our Amendment 1 to Task Order No. 9 for the revised plans and specs and the Re-Bid of the Hangar Office

Please advise if you need further information regarding this Amendment.


Sincerely,

McCLELLAND CONSULTING ENGINEERS, INC.

  
R. Wayne Jones, P.E.  
Vice President

Enclosure: Amendment 1 to Task Order 9 (4 copies)

RECEIVED  
MAR 28 2013  
CORPORATE

RECEIVED  
MAR 27 2013  
AIRPORT  


**AMENDMENT NO. 1  
TO  
TASK ORDER NO. 9  
EXECUTIVE HANGAR  
4580 South School Avenue  
FAYETTEVILLE EXECUTIVE AIRPORT**

STATE OF ARKANSAS

COUNTY OF WASHINGTON

The Task Order No. 9 executed on May 17, 2012 for the basic agreement entitled CITY OF FAYETTEVILLE, AGREEMENT FOR ENGINEERING SERVICES, executed on May 5, 2009 is hereby amended. The referenced task order and basic agreement pertains to proposed improvements to Drake Field. This Amendment entered into and executed on the date indicated beneath the signature blocks, by and between the City of Fayetteville and McClelland Consulting Engineers, Inc. (hereinafter "McClelland") changes the Scope of Services, and the Fees and Payments due to the requested change in scope of services at Drake Field. This action is taken at the request of the City of Fayetteville for McCLELLAND to revise the scope of services for the revisions to the Contract Documents and the additional Bidding process to follow the funding from the Arkansas Department of Aeronautics for the year of 2012-13.

The following sections are hereby amended as follows:

**SECTION II - PROJECT SCHEDULE**

From the time the City of Fayetteville issues the Notice To Proceed (NTP) for the revised project documents and the additional bidding cycle, McClelland Consulting

Engineers, Inc. will attempt to execute the project within the following time periods.

These time periods may be revised due to review time periods by the State and Federal

Agencies:

<u>Task</u>	<u>Completion After NTP</u>
A. Prepare Revised Const. Documents:	30 calendar days
B. Bidding Phase	20 calendar days

### **SECTION III - SCOPE OF SERVICES**

The scope of the services shall, generally, provide those services listed in the basic agreement which are applicable to this specific Task Order. Specifically, the scope of services for this project will include:

- A. Revise the Construction Documents to include the Value Engineering Items identified after the initial Bids were received for this project.
- B. Meeting with the Airport Management and their Tenants to discuss revised design criteria, desired features, and schedule.
- C. Additional Bidding Services to answer Contractor Questions during the second bidding process.

### **SECTION IV - FEES AND PAYMENTS**

The following additional fees are to be paid to McClelland Consulting Engineers, Inc. as compensation for its services:

- A. Additional Project Administration (for Revised Plans & Bidding):  
hourly rates Not to Exceed \$ 1,050.
- B. Revisions to Construction Documents ( Revised Plans):  
(Architectural (\$3,500); (MEP (\$ 800) hourly rates Not to Exceed \$ 4,450.
- C. Additional Bidding (Revised Plans): hourly rates Not to Exceed \$ 2,000.



IN WITNESS WHEREOF, the parties hereto have caused this AMENDED  
AGREEMENT to be duly executed as of the date and year first herein written.

FOR THE CITY OF FAYETTEVILLE:

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

FOR McCLELLAND CONSULTING ENGINEERS, INC.:

By:  \_\_\_\_\_ Attest:  \_\_\_\_\_  
Vice President

Date: 3-27-13

