

City of Fayetteville Staff Review Form

A. 5  
Fire Department Polaris  
Ranger Utility Vehicle  
Page 1 of 4

City Council Agenda Items  
and  
Contracts, Leases or Agreements

4/16/2013

City Council Meeting Date  
Agenda Items Only

David Dayringer  
Submitted By

Fire  
Division

Fire  
Department

Action Required:

A resolution approving a budget adjustment in the amount of \$7,004.00 to transfer funds from the Fire Department to Fleet Operations for the purchase of accessory packages for Units 9168 and 9169 Polaris Ranger utility vehicles.

\$ 7,004.00

Cost of this request

\$ 23,992.00

Category / Project Budget

Other Vehicles / Equipment

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ 4,750.84

Funds Used to Date

Vehicles & Equipment

Program / Project Category Name

02080 / 2012

Project Number

\$ 19,241.16

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

*Paul C. Day*  
Department Director

3-29-13  
Date

Previous Ordinance or Resolution #

*Q. Kelly*  
City Attorney

4-1-13  
Date

Original Contract Date:

Original Contract Number:

*Paul a. Becker*  
Finance and Internal Services Director

4-1-2013  
Date

Received in City Clerk's Office 4-1-13 P03:56 RCVD

*Kim J.*

*Don Men*  
Chief of Staff

4-1-13  
Date

Received in Mayor's Office



*David Jordan*  
Mayor

4/1/13  
Date

Comments:

## **CITY COUNCIL AGENDA MEMO**

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**To:** Mayor and City Council

**From:** David Dayringer, Fire Chief

**Date:** April 16, 2013

**Subject:** Approval of a budget adjustment in the amount of \$7,004.00

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### **PROPOSAL:**

On August 21, 2012 City Council passed and approved Resolution No. 166-12 awarding Bid #12-59 and authorizing the purchase of two Polaris Rangers with Kimtek transport units from Williams Tractor of Fayetteville in the total amount of \$45,276.00 for use by the Fire Department. This resolution also included the approval of a budget adjustment transferring funds from a Fire Department capital project into a Fleet Operations capital project, as the vehicles purchased were to be motor pool units.

Upon receipt of the utility vehicles (Units 9168 and 9169), it was determined that the purchase of accessory packages would be necessary to facilitate the needs of the Fire Department. The accessory packages included windshields, brush guards, LED lights, and weights.

### **RECOMMENDATION:**

Staff recommends approving a budget adjustment for the amount of \$7,004.00 to cover the additional costs associated with the purchase of accessory packages for Units 9168 and 9169.

### **BUDGET IMPACT:**

The proposed budget adjustment will transfer funds from a capital project in the Sales Tax Capital Improvements fund into a capital project in the Shop Fund.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE TOTAL AMOUNT OF \$7,004.00 TO FUND FLEET DIVISION PURCHASES OF ACCESSORY PACKAGES FOR TWO (2) FIRE DEPARTMENT POLARIS RANGER UTILITY VEHICLES

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the total amount of \$7,004.00 to fund Fleet Division purchases of accessory packages for two (2) Fire Department Polaris Ranger utility vehicles.

**PASSED and APPROVED** this 16<sup>th</sup> day of April, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

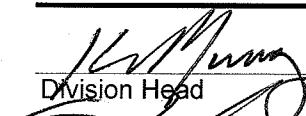


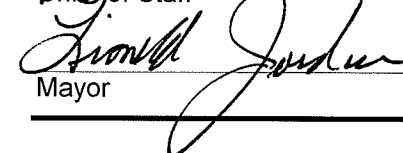
**City of Fayetteville, Arkansas  
Budget Adjustment Form**

A. 5 V12.0724  
Fire Department Polaris  
Ranger Utility Vehicle  
**Adjustment Number**

<b>Budget Year</b> 2013	Division: Fire Department Department: Fire Department	<b>Request Date</b> 4/16/2013	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Funds are requested to cover additional capital costs related to the purchase of accessory packages for Units 9168 and 9169, including windshields, brush guards, LED lights, and weights.

 Division Head	<u>3/22/13</u> Date
 Budget Director	<u>3-22-13</u> Date
<u>Paul A. Buhner</u> Department Director	<u>4-1-2013</u> Date
Finance Director	Date
 Chief of Staff	<u>4-1-13</u> Date
 Mayor	<u>4/1/13</u> Date

Prepared By: Ginny Gundlach  
Reference: \_\_\_\_\_ *ggundlach*

Budget & Research Use Only

Type:    A        B        C        D        E        P

General Ledger Date \_\_\_\_\_

Posted to General Ledger \_\_\_\_\_

Checked / Verified \_\_\_\_\_

Initial _____	Date _____
Initial _____	Date _____

TOTAL BUDGET ADJUSTMENT                      7,004                      7,004

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Transfer to Shop	4470.9470.7602.70	EX	7,004		03019 . 1
Vehicles and equipment	4470.9470.5802.00	EX	(7,004)		03019 . 1
Vehicles and equipment	9700.1920.5802.00	EX	7,004		02080 . 2012
Trans from Cap Improv	9700.0970.6602.47	RE		7,004	02080 . 2012

