

**City Council Agenda Items  
and  
Contracts, Leases or Agreements**

4/2/2013

City Council Meeting Date  
Agenda Items Only

Don Marr

Submitted By

Parking Management

Division

Transportation Services

Department

**Action Required:**

An Resolution to approve an amendment to the contract for the provisions of parking-related services between the City of Fayetteville, Arkansas an the Walton Arts Center Council Inc.

\$ 45,222.00

Cost of this request

\$ 295,222.00

Category / Project Budget

Transfers to Outside Agencies

Program Category / Project Name

2130.9131.5719.00

Account Number

\$ -

Funds Used to Date

Entertainment District Parking

Program / Project Category Name

\$ 250,000.00

Remaining Balance

Off Street Parking

Fund Name

Budgeted Item

Budget Adjustment Attached

*Don Marr*  
\_\_\_\_\_  
Department Director

3-15-13

Date

Previous Ordinance or Resolution # \_\_\_\_\_

*Ken [unclear]*  
\_\_\_\_\_  
City Attorney

3-11-13

Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

*Paul a. Buhr*  
\_\_\_\_\_  
Finance and Internal Services Director

3-11-2013

Date

Received in City Clerk's Office

03-11-13 P02:46 *rcvd*

*Kim G.*

*Don Marr*  
\_\_\_\_\_  
Chief of Staff

3-11-13

Date

Received in Mayor's Office

ENTERED  
3/11/13  
P/H

*Lionel Jordan*  
\_\_\_\_\_  
Mayor

3/12/13

Date

Comments:



**City Council Meeting Date:**  
**April 2, 2013**

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**City Council Agenda Memo**

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**To: Mayor and Members of the City Council**  
**Thru: Mayor Jordan**  
**From: Don Marr, Chief of Staff**  
**Date: 3/26/2013**  
**Subject: Walton Arts Center, Contract Parking Services**

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**Recommendation:**

The City Staff recommends a resolution to approve an agreement with Walton Arts Center for services provided for the Parking Program in the Entertainment District.

**Background:**

In June 2010 an ordinance enacted a pay parking program in the Entertainment District Parking Zone. Prior to the implementation of the new paid parking program, the Walton Arts Center submitted projected costs for services and operational expenses. Walton Arts Center provides customer service in adjacent gated lots to the Walton Arts Center for patron entries and exits, assistance with the location of available open parking spaces as the lots fill, parking ticket problem resolution, validation, event parking staff for entry collection and exit management and assistance in using the pay parking machines and pay in advance features.

The Walton Arts Center request for funding in 2012 was for an increase in funding from the original contract amount of \$39,000 to \$45,000. This was approved for the 2012 Budget. The 2013 budget request by WAC was for \$62,160 funding for 2013, The amount approved by City Council in the 2013 budget was \$45,222.

**Budget Impact:**

The City Council approved in the Parking budget dollars for the 2013 for Parking Services, and Art Services at a total of \$295,222. (\$250,000 for Art Related Services, and \$45,222 for Parking Services) This contract will utilize \$45,222 of the funds approved in the 2013 Parking budget.

**Walton Arts Center  
 Paid Parking Program - Customer Service Expenses  
 Actual and Estimated for 2013**

**Comments**

**Annual operational expenses July 2011 - June 2012**

Customer Service		<b>106 "event parking" performances</b>
Lot attendants		
Actual Aug 2011 - Jun 2012	\$ 56,153	
Box office, Front of House	\$ 682	
Overhead		
Staff management, finance, communications	\$ 4,160	\$20/hr x 4 hrs per week
<b>ACTUAL OPERATING EXPENSE</b>	<u><u>\$ 60,995</u></u>	

**2013 Request for Funds**

Customer Service		<b>Estimated 110 "event parking" performances</b>
Lot attendants		
Estimated	\$ 57,000	
Box office, Front of House	\$ 1,000	
Overhead		
Staff management, finance, communications	\$ 4,160	\$20/hr x 4 hrs per week
<b>REQUESTED FROM CITY OF FAYETTEVILLE</b>	<u><u>\$ 62,160</u></u>	

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE AN AMENDMENT TO THE CONTRACT FOR THE PROVISION OF PARKING-RELATED SERVICES BETWEEN THE CITY OF FAYETTEVILLE, ARKANSAS AND THE WALTON ARTS CENTER COUNCIL, INC.

**WHEREAS**, the City Council approved a three year contract with the Walton Arts Center for parking-related services on May 3, 2011; and

**WHEREAS**, the City Council approved an increase in the budget to increase payments to the Walton Arts Center in 2013 from \$39,000.00 to \$45,222.00.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the attached Amendment To Contract For The Provision Of Parking-Related Services Between The City Of Fayetteville, Arkansas And The Walton Arts Center Council, Inc. and authorizes Mayor Jordan to sign this Amendment.

**PASSED** and **APPROVED** this 2<sup>nd</sup> day of April, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

**AMENDMENT TO CONTRACT  
FOR THE PROVISION OF PARKING-RELATED SERVICES  
BETWEEN  
THE CITY OF FAYETTEVILLE, ARKANSAS  
AND  
THE WALTON ARTS CENTER COUNCIL, INC.**

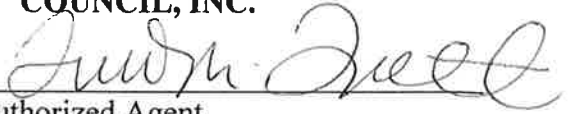
On this \_\_\_\_\_ day of April, 2013, The City of Fayetteville, Arkansas and the Walton Arts Center agree to amend their contract approved by Ordinance No. 5410 of May 3, 2011 and entered into on May 6, 2011 by amending paragraph 4 to change the amount to be paid by the City of Fayetteville to the Walton Arts Center from **\$39,000.00** to **\$45,222.00** for 2013 and the monthly installments in 2013 from **\$3,250.00** to **\$3,768.50**.

All other terms and conditions shall remain the same.

**CITY OF FAYETTEVILLE, ARKANSAS**

**THE WALTON ARTS CENTER  
COUNCIL, INC.**

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By:   
Authorized Agent

Date: \_\_\_\_\_

Date: 3-11-13

Attest: \_\_\_\_\_  
**Sondra E. Smith, City Clerk**

Witness: \_\_\_\_\_

**AMENDMENT TO CONTRACT  
FOR THE PROVISION OF PARKING-RELATED SERVICES  
BETWEEN  
THE CITY OF FAYETTEVILLE, ARKANSAS  
AND  
THE WALTON ARTS CENTER COUNCIL, INC.**

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All other terms and conditions shall remain the same.

**CITY OF FAYETTEVILLE, ARKANSAS**

**THE WALTON ARTS CENTER  
COUNCIL, INC.**

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: *Audra Drell*  
Authorized Agent

Date: \_\_\_\_\_

Date: 3-11-13

Attest: \_\_\_\_\_  
**Sondra E. Smith, City Clerk**

Witness: \_\_\_\_\_