

**City Council Agenda Items
and
Contracts, Leases or Agreements**

4/2/2013

City Council Meeting Date
Agenda Items Only

Sarah Wrede

Submitted By

Engineering

Division

Development Services

Department

Action Required:

Approval to recognize funds from the National Center for Appropriate Technology and a budget adjustment for printing Drainage Criteria Manuals in the amount of \$1,359.80.

\$ (1,359.80)

4470.9470.5200.00

Account Number

02097.1201

Project Number

\$ 228,499.99

Category / Project Budget

\$ 75,104.86

Funds Used to Date

\$ 153,395.13

Remaining Balance

Stormwater Quality Mgmt/Nutrient Reduct

Program Category / Project Name

Bridge & Drainage Improvements

Program / Project Category Name

Sales Tax Capital Improvement

Fund Name

Budgeted Item

Budget Adjustment Attached

[Signature]
Department Director

03-19-2013
Date

Previous Ordinance or Resolution # _____

Original Contract Date: _____

[Signature]
City Attorney

3-19-13
Date

Original Contract Number: _____

[Signature]
Finance and Internal Services Director

3/19/13
Date

Received in City Clerk's Office

RECEIVED

MAR 18 2013

Revised 3-18-13

CITY OF FAYETTEVILLE
CITY CLERK'S OFFICE

Des

[Signature]
Chief of Staff

3/19/13
Date

Received in Mayor's Office

ENTERED
3/15/13

[Signature]
Mayor

3/19/13
Date

Comments:

CITY COUNCIL AGENDA MEMO

Council Meeting of April 5, 2013

To: Mayor and City Council

Thru: Don Marr, Chief of Staff
Jeremy Pate, Development Services Director *JP*
Chris Brown, City Engineer *CB*

From: Sarah Wrede, Staff Engineer

Date: March 14, 2013

Subject: Approval to recognize funds from the National Center for Appropriate Technology and a budget adjustment for printing Drainage Criteria Manuals.

PROPOSAL

In 2010, the City of Fayetteville was selected as a pilot city to develop affordable housing and sustainable transportation with \$500,000 in funding from the Sustainable Cities Institute through the Home Depot Foundation. At that time the City funded an update to its Drainage Criteria Manual including Low Impact Development Criteria. This manual development provided the match contribution for the Sustainable Cities Institute grant. As the Drainage Criteria Manual nears completion, the National Center for Appropriate Technology, the lead agency in the grant partnership, has provided \$1,359.80 in funding for use towards printing the new manual.

Upon finalization of the manual, these funds will be used towards purchasing printed manuals for City staff and engineering consultants who will utilize the manual. Staff has preliminarily priced the manuals at \$2,434.27 plus tax for 20 manuals. When final printing prices are received, staff will request mayor approval to match these funds with approximately \$1075 from the Stormwater Quality Management and Nutrient Reduction Plan budget to print a total of 20 manuals.

RECOMMENDATION

Staff recommends approval of a resolution to recognize funds in the amount of \$1,359.80 from the National Center for Appropriate Technology and approval of a budget adjustment.

BUDGET IMPACT:

A check for the funds has been received.

RESOLUTION NO. _____

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$1,359.80 RECOGNIZING GRANT REVENUE FROM THE NATIONAL CENTER FOR APPROPRIATE TECHNOLOGY FOR PRINTING OF CITY DRAINAGE CRITERIA MANUALS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$1,359.80 recognizing grant revenue from the National Center for Appropriate Technology for printing of City Drainage Criteria Manuals.

PASSED and APPROVED this 2nd day of April, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

A. 8 V11.0425
National Center for Appropriate Technology
Page 4 of 4

Budget Year BY 2013	Division: Engineering Department: Development Services	Request Date 4/2/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

This budget adjustment recognizes commercial grant revenue from the National Center for Appropriate Technology in the amount of \$1,359 for printing Drainage Criteria Manuals.

<i>Chris Wrede</i> Division Head	3/19/13 Date	Prepared By: Sarah Wrede swrede
<i>[Signature]</i> Budget Director	3-20-13 Date	Reference: _____
<i>[Signature]</i> Department Director	03-19-2013 Date	Budget & Research Use Only
<i>Max LaHartwell</i> Finance Director	3/19/13 Date	Type: A B C D E P
<i>Don Man</i> Chief of Staff	3/19/13 Date	General Ledger Date _____
<i>Franklin Jones</i> Mayor	3/19/13 Date	Posted to General Ledger _____ Initial _____ Date _____
		Checked / Verified _____ Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT

Account Name	Account Number	1,359 Increase / (Decrease) Expense	1,359 Revenue	Project.Sub Number
Office supplies/printing	4470.9470.5200.00	1,359		02097 . 1201
Commercial grants	4010.0001.4305.00		1,359	02097 . 1201
	4470.0947			

[Handwritten Signature]

