

City Council Agenda Items  
and  
Contracts, Leases or Agreements

3/19/2013

City Council Meeting Date  
Agenda Items Only

Dennis Pratt / Barbara Olsen

Submitted By

Fleet Operations

Division

Transportation

Department

Action Required:

A resolution approving the purchase of one Chevy Tahoe off the State Vehilce contract from Bale Chevrolet of Little Rock in the amount of \$28,789 for use by Transportation, and approving a Budget Adjustment to move funds to the Fleet expense account.

\$ 28,789.00

Cost of this request

\$ 329,000.00

Category / Project Budget

Police / Passenger Vehicles

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ 53,882.00

Funds Used to Date

Vehicles and Equipment

Program / Project Category Name

02081.2013

Project Number

\$ 275,118.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

Tom J. Gully  
Department Director

2-28-13  
Date

Previous Ordinance or Resolution # \_\_\_\_\_

Chris Kelly  
City Attorney

3-1-13  
Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul a. Becher  
Finance and Internal Services Director

3-1-2013  
Date

Received in City Clerk's Office 02-23-13 P03:35 RCVD  
Kim G.

Don Mann  
Chief of Staff

3-1-13  
Date

Received in Mayor's Office  
ENTERED  
3/1/13  
PH

David Jordan  
Mayor

3/4/13  
Date

Comments:

## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TG*

**From:** Dennis Pratt, Fleet Operations Supt. *D*

**Date:** February 27, 2013

**Subject:** Purchase of one Chevy Tahoe for use by Transportation

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**PROPOSAL:** That City Council approve the purchase of one Chevrolet Tahoe 4x4 off the State Vehicle contract from Bale Chevrolet of Little Rock for use by Transportation, and approve a Budget Adjustment to move funds to the Fleet Expense account.

**RECOMMENDATION:** Transportation is currently using #1127U (a used 2005 Ford Taurus) for the Transportation Director and the Assistant Transportation Manager. It needs to be replaced with a suitable vehicle for emergency response so they do not have to drive personal 4x4 vehicles to respond to locations around the City.

Fleet recommends purchasing a 2013 Chevy Tahoe 4x4 off the State Vehicle contract in the amount of \$28,789 from Bale Chevrolet of Little Rock. This vehicle will be part of Fleet's dual fuel pilot project. It will be able to run on either propane or gasoline.

This purchase was unanimously approved by the Equipment Committee on February 26, 2013.

**BUDGET IMPACT:** Unit 1127U was budgeted for on the operating side; these funds will be used for the replacement unit.

Fleet did not budget to replace #1127U in 2013 so a Budget adjustment is attached to move funds from fund balance into the Fleet expense project.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TAHOE IN THE AMOUNT OF \$28,789.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FROM BALE CHEVROLET OF LITTLE ROCK FOR USE BY THE TRANSPORTATION DEPARTMENT, AND APPROVING A BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Chevrolet Tahoe in the amount of \$28,789.00, pursuant to a state procurement contract, from Bale Chevrolet of Little Rock for use by the Transportation Department.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

**PASSED and APPROVED** this 19<sup>th</sup> day of March, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**

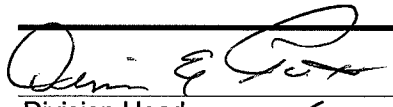
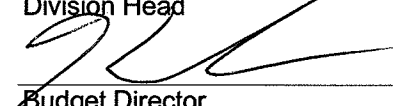
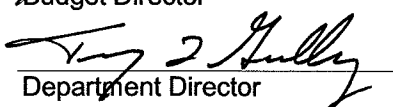
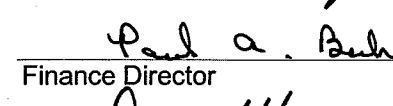
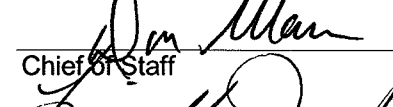
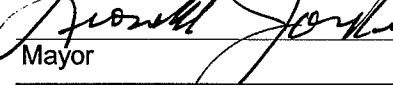
**City of Fayetteville, Arkansas  
Budget Adjustment Form**

A. 6 V12.0724  
Bale Chevrolet – Transportation Department  
Page 4 of 6

<b>Budget Year</b> 2013	<b>Division:</b> Fleet Operations <b>Department:</b> Transportation Services	<b>Request Date</b> 3/19/2013	<b>Adjustment Number</b>
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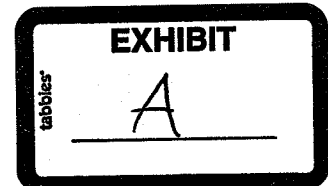
**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Transportation staff has elected to trade in unit #1127U (TRAN\_F105). Fleet did not budget to replace this unit in 2013, so a Budget Adjustment is needed to move funds from fund balance.

 Division Head	2-7-13 Date	Prepared By: <u>Barbara Olsen</u> <i>bolsen</i>
 Budget Director	2/7/13 Date	Reference: _____
 Department Director	2-7-13 Date	Budget & Research Use Only
 Finance Director	3-1-2013 Date	Type:    A    B    C    D    E    P
 Chief of Staff	3-1-13 Date	General Ledger Date _____
 Mayor	3/4/13 Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT                      29,000                      29,000

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX	29,000	-	02081 . 2013
Use of fund balance	9700.0970.4999.99	RE	-	29,000	.
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## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**  
**All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)**

Requisition No.: 6	Date: 2/28/2013
Bale Chevrolet	Transportation Department
P.O Number: Page 5 of 6	Expected Delivery Date:

Vendor #: 13292	Vendor Name: BALE CHEVROLET	Mail Yes: ___ No: <u>X</u>	Taxable Yes: ___ No: <u>X</u>	Quotes Attached Yes: ___ No: <u>x</u>
Address:		Fob Point:	Divison Head Approval:	
City:	State:	Zip Code: 50	Requester's Employee #: 1940	
Requester: BARBARA OLSEN		Extension: 485		

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2013 CHEVROLET TAHOE 4X4 PER STATE	1	EA	28,789.00	\$28,789.00	9700.1920.5802.00	02081.2013		701261
2	VEHICLE CONTRACT, TO BE UNIT 1261,				\$0.00				
3	FIXED ASSET #701261				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Subtotal:	<b>\$28,789.00</b>
Total:	
Total:	<b><u>\$28,789.00</u></b>

Special Instructions:

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Approvals:

Mayor: \_\_\_\_\_

Finance & Internal Services Director: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

Budget Manager: \_\_\_\_\_

Utilities Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

IT Manager: \_\_\_\_\_

Other: \_\_\_\_\_

