

**City of Fayetteville
Staff Review Form
City Council Agenda Items
or
Contracts**

March 5, 2013

City Council Meeting Date

Sarah Wrede
Submitted By

Engineering
Division

Development Services
Department

Action Required:

An ordinance to waive requirements for bidding for services costing less that \$20,000 and to approve a contract for \$10,000 with the Illinois River Watershed Partnership to assist in the improvement of water quality in the Illinois River Watershed.

\$ <u>10,000.00</u> Cost of this request	\$ <u>228,499.99</u> Category / Project Budget	Storm Water Quality Mgmt./Nutrient Reduction Program Category / Project Name
<u>4470.9470.5314.00</u> Account Number	\$ <u>1,336.08</u>	Professional Services Program / Project Category Name
<u>02097</u> Project Number	\$ <u>227,163.91</u> Remaining Balance	Sales Tax Capital Improvement Fund Name

Budgeted Item

Budget Adjustment Attached

[Signature] 02-14-2013
Department Director Date

[Signature] 2-15-13
City Attorney Date

Paul a. Buh 2-18-2013
Finance and Internal Service Director Date

[Signature] 2-18-13
Chief of Staff Date

[Signature] 2/19/13
Mayor Date

Previous Ordinance or Resolution # _____

Original Contract Date: _____

Original Contract Number: _____

Received in City Clerk's Office
02-15-13 P12:06 RCVD
King

Received in Mayor's Office
ENTERED
2/15/13
[Signature]

Comments:

CITY COUNCIL AGENDA MEMO

Council Meeting of March 5, 2013

To: Mayor and City Council

Thru: Don Marr, Chief of Staff
Jeremy Pate, Development Services Director *JP*
Chris Brown, City Engineer *CB*

From: Sarah Wrede, Staff Engineer *SMW*

Date: February 15, 2013

Subject: An ordinance to waive requirements for bidding for services costing less than \$20,000 and to approve a contract for \$10,000 with the Illinois River Watershed Partnership to assist in the improvement of water quality in the Illinois River Watershed.

PROPOSAL: The Illinois River Watershed Partnership was formed in 2005 as a non-profit organization, with a board that is representative of the various stakeholders in the watershed including government, business, agriculture, conservation, construction/development, and academia. The mission of the IRWP is to improve the integrity of the Illinois River through public education and community outreach, water quality monitoring, and the implementation of conservation and restoration practices throughout the Illinois River watershed.

A large portion of the City of Fayetteville contributes stormwater flows into the Illinois River Watershed including Clear Creek, Hamestring Creek, and Owl Creek. The new wastewater treatment plant discharges treated effluent into Goose Creek which also flows into the Illinois River. The City of Fayetteville continues to receive great benefit from the watershed education campaigns and the watershed management planning processes that have been implemented by the IRWP.

This will be the seventh year the City has contracted with the IRWP for these services. The last contract was also for \$10,000 for watershed education and planning services.

RECOMMENDATION: Staff recommends approval of an ordinance to waive the procurement requirements for services costing less than \$20,000 and to approve a contract for \$10,000 with the Illinois River Watershed Partnership to assist in the improvement of water quality in the Illinois River Watershed.

BUDGET IMPACT: The City of Fayetteville currently has adequate funds remaining in the Storm Water Quality Management/Nutrient Reduction Project for this contract.

ORDINANCE NO. _____

AN ORDINANCE WAIVING THE REQUIREMENT FOR BIDS BY APPLYING §34.23(F) PURCHASES AND CONTRACTS NOT IN EXCESS OF \$20,000.00 OF THE FAYETTEVILLE CODE OF ORDINANCES AND APPROVING A CONTRACT WITH THE ILLINOIS RIVER WATERSHED PARTNERSHIP IN THE AMOUNT OF \$10,000.00 FOR WATERSHED EDUCATION AND PLANNING SERVICES

WHEREAS, the Illinois River Watershed Partnership possesses unique expertise and resources ideally suited to meet the City of Fayetteville's need for Watershed Education and Planning Services as part of the Stormwater Management Program, Phase II; and

WHEREAS, the Illinois River Watershed Partnership can perform this work at a significant savings to the citizens of Fayetteville.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby waives the requirements for bids by applying §34.23(F) **Purchases and Contracts Not in Excess of \$20,000.00**, of the Fayetteville Code of Ordinances and approves a Contract with the Illinois River Watershed Partnership in the amount of \$10,000.00 for watershed education and planning services, and authorizes Mayor Jordan to execute this Contract. A copy of the Contract, marked Exhibit A, is attached hereto and made a part hereof.

PASSED and APPROVED this 5th day of March, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

CONTRACT

The Illinois River Watershed Partnership, Inc. and the City of Fayetteville, Arkansas agree to enter into the following contract on this _____th day of _____ 2013.

WHEREAS, The Illinois River Watershed Partnership, Inc. is a non-profit corporation whose mission is to improve the health of the Illinois River Watershed through the implementation of best management practices, water quality monitoring, public education, community outreach and ecosystem restoration; and

WHEREAS, The City of Fayetteville has responsibilities to educate its citizens about these water quality and restoration issues through mandates of the Clean Water Act and has budgeted funds for such education activities.

NOW, THEREFORE, the Illinois River Watershed Partnership and the City of Fayetteville agree as follows:

1. The City of Fayetteville agrees to purchase educational, ecosystem monitoring and restoration, and community outreach services for its citizens from the Illinois River Watershed Partnership, Inc. for the sum of Ten Thousand Dollars (\$10,000.00).

2. The Illinois River Watershed Partnership agrees to furnish a year long, extensive community outreach and educational services program to Fayetteville's citizens during the period of January 1, 2013 through December 31, 2013, and further to provide implementation of and education about best management practices for stormwater management and ecosystem restoration in the Illinois River watershed.

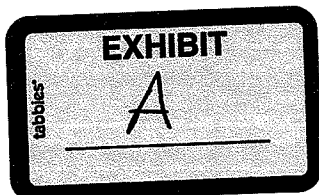
3. The Illinois River Watershed Partnership agrees to provide an annual written report about its programs and activities to the Fayetteville City Council on _____, 2013.

ILLINOIS RIVER
WATERSHED PARTNERSHIP, INC.

CITY OF FAYETTEVILLE,
ARKANSAS

By: Delia Haak
Dr. Delia Haak
Executive Director
Illinois River Watershed Partnership, Inc.

By: _____
Mayor Lioneld Jordan



City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)

All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: C. 7
P.O Number:	2/14/2013 Illinois River Watershed Partnership
	Expected Delivery Date:

Vendor #: 15970	Vendor Name: Illinois River Watershed Partnership
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Mail Yes:___ No:___

Address:	Fob Point:	Taxable Yes:___ No:___	Quotes Attached Yes:___ No:___
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Divison Head Approval:

City:	State:	Zip Code:	Ship to code: Pur
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Requester: Tandi Taylor	Requester's Employee #: 3206	Extension: 206
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Inventory #	Fixed Asset #
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Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	An ordinance to waive requirements for bidding	1			\$10,000.00	4470.9470.5314.00	02097.1		
2	for services costing less than \$20,000 and to approve				\$0.00				
3	a contract for \$10,000 with the Illinois River Watershed				\$0.00				
4	To assist in the improvement of water				\$0.00				
5	quality in the Illinois River Watershed				\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
+	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal:	\$10,000.00
Tax:	_____
Total:	\$10,000.00

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

