

City Council Agenda Items  
and  
Contracts, Leases or Agreements

2/19/2013

City Council Meeting Date  
Agenda Items Only

Dennis Pratt / Barbara Olsen

Submitted By

Fleet Operations

Division

Transportation

Department

Action Required:

A resolution approving the purchase of five Hustler Super Z Mowers off State Vehicle Contract from Williams Tractor of Fayetteville, AR in the amount of \$66,595, and approving a Budget Adjustment to move funds to the Fleet expense account.

\$ 66,595.00  
Cost of this request  
  
9700.1920.5802.00  
Account Number  
  
02083.2013  
Project Number

\$ 269,400.00  
Category / Project Budget  
  
\$ 108,184.00  
Funds Used to Date  
  
\$ 161,216.00  
Remaining Balance

Tractors / Mowers  
Program Category / Project Name  
  
Vehicles and Equipment  
Program / Project Category Name  
  
Shop Fund  
Fund Name

Budgeted Item

Budget Adjustment Attached

Trey J. Gully 1-31-13  
Department Director Date

Previous Ordinance or Resolution # \_\_\_\_\_

[Signature] 2-1-13  
City Attorney Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul A. Becker 2-5-2013  
Finance and Internal Services Director Date

Received in City Clerk's Office  
01-31-13P03:25 RCVD  
Kim J.

[Signature] 2-5-13  
Chief of Staff Date

Received in Mayor's Office  
ENTERED  
2/1/13  
[Signature]

[Signature] 2/5/13  
Mayor Date

Comments:

## CITY COUNCIL AGENDA MEMO

---

**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TG*

**From:** Dennis Pratt, Fleet Operations Supt.

**Date:** January 31, 2013

**Subject:** Purchase of five Mowers for Parks and Recreation

---

**PROPOSAL:** That Council approve the purchase of five Hustler Super Z mowers off the State Vehicle contract from Williams Tractor of Fayetteville, AR in the amount of \$66,595, and approve a Budget Adjustment to move funds from the Fleet expense account.

**RECOMMENDATION:** Parks and Recreation has five mowers that are due for replacement this year. Two of the mowers (#592 and #593 – 2006 Toro mowers) have a front mounted multi-deck mower; the other three (#5013, 5014, and 501) are 2008 Hustler Super Z mowers. Parks wants to standardize all five replacement mowers to the Hustler Super Z's. This will save the City money as the multi-deck mowers are about twice as expensive as the Hustlers. The two multi-deck mowers were used in the ballparks. Two replacement mowers will each have a striper attachment – for marking the ball fields.

These Hustler mowers are available off the State Vehicle purchase contract, up-fitted with the propane option, for a price of \$12,999 each. Two mowers will be up-fitted with the striper kit for an additional \$800 each.

Fleet recommends the purchase of five Hustler Super Z mowers off the State Vehicle purchase contract for a total of \$66,595 from Williams Tractor of Fayetteville, AR.

This purchase was unanimously approved by the Equipment Committee on January 29<sup>th</sup>, 2013.

**BUDGET IMPACT:** These replacements were budgeted for on both the capital and operating sides. On the capital side, one of the mowers had been pushed back to 2015 for replacement, however, due to required repairs, it needs to be replaced in 2013. Funds are requested from fund balance for the purchase.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION APPROVING THE PURCHASE OF FIVE (5) HUSTLER SUPER Z MOWERS FROM WILLIAMS TRACTOR OF FAYETTEVILLE IN THE TOTAL AMOUNT OF \$66,595.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, AND APPROVING A BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of five (5) Hustler Super Z mowers from Williams Tractor of Fayetteville in the total amount of \$66,595.00, pursuant to a state procurement contract.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

**PASSED and APPROVED** this 19<sup>th</sup> day of February, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

A. 6 V12.0724  
Williams Tractor of Fayetteville

Page 4 of 6

<b>Budget Year</b>	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b>	<b>Adjustment Number</b>
2013		2/19/2013	

**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

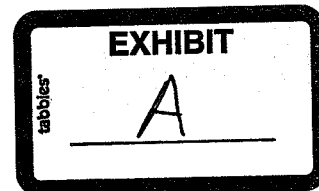
Unit #592, PRKS\_F014, a 2006 Toro Multi-deck mower was pushed back to 2015 for replacement, however, due to the cost of needed repairs, it needs to be replaced in 2013. Funds are requested from fund balance for the purchase price plus logos \$13,900. A BA is not needed for monthly Motor Pool charges as the new unit will be charged the same as the old unit.

Sufficient funds remain to meet City objectives.

<i>Dennis E. Owen</i> Division Head	1-22-13 Date	Prepared By: Barbara Olsen <span style="float:right"><i>bolsen</i></span>
<i>Robert</i> Budget Director	2-1-213 Date	Reference: _____
<i>Keith</i> Department Director	1-22-13 Date	Budget & Research Use Only
<i>Paul a. Behr</i> Finance Director	1-23-2013 Date	Type:    A    B    C <u>D</u> E    P
<i>Jim Mann</i> Chief of Staff	2-5-13 Date	General Ledger Date _____
<i>Trionell Jordan</i> Mayor	2/5/13 Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

**TOTAL BUDGET ADJUSTMENT**

Account Name	Account Number	13,900      13,900		Project.Sub Number
		Increase / (Decrease)		
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	13,900	-	02083 . 2013
Use of fund balance	9700.0970.4999.99	-	13,900	.



## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**

**All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)**

Requisition No.:	Date: <b>1/31/2013</b> <small>A. 6</small>
P.O Number:	Expected Delivery Date: <small>Williams Tractor of Fayetteville</small> Page 3 of 6

Vendor #: <b>11133</b>	Vendor Name: <b>WILLIAMS TRACTOR</b>	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Address:		Fob Point:	Division Head Approval:	
City:	State:	Zip Code:	Ship to code: <b>50</b>	
Requester: <b>BARBARA OLSEN</b>		Requester's Employee #: <b>1940</b>	Extension: <b>485</b>	

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	HUSTLER SUPER Z MOWERS AS SPECIFIED	2	EA	13,799.00	\$27,598.00	9700.1920.5802.00	02083.2013		
2	WITH SUN SHADE AND STRIPER UNIT, TO BE				\$0.00				
3	#5038, FIXED ASSET 705038 AND				\$0.00				705038
4	#5039, FIXED ASSET 705039				\$0.00				705039
5	HUSTLER SUPER Z MOWERS AS SPECIFIED	3	EA	12,999.00	\$38,997.00	9700.1920.5802.00	02083.2013		
6	#5040, FIXED ASSET 705040				\$0.00				705040
7	5041, FIXED ASSET 705041				\$0.00				705041
8	5042, FIXED ASSET 705042				\$0.00				705042
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal: **\$66,595.00**

Total: **\$66,595.00**

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

