

City Council Agenda Items
and
Contracts, Leases or Agreements

2/19/2013

City Council Meeting Date
Agenda Items Only

Dennis Pratt / Barbara Olsen

Fleet Operations

Transportation

Submitted By

Division

Department

Action Required:

A resolution approving the purchase of four Caterpillar 420F Backhoe / loaders off the State Vehicle contract from Riggs Cat of Springdale, AR in the amount of \$399,640, and approving a Budget Adjustment to move funds to the Fleet expense account.

\$ 399,640.00

Cost of this request

\$ 608,000.00

Category / Project Budget

Backhoe / Loaders

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ -

Funds Used to Date

Vehicles and Equipment

Program / Project Category Name

02076.2013

Project Number

\$ 608,000.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

Tony J. Bully 1-31-13
Department Director Date

Previous Ordinance or Resolution # _____

Bob Kelley 2-1-13
City Attorney Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Becker 2-5-2013
Finance and Internal Services Director Date

Received in City Clerk's Office 01-31-13 P03:25 RCVD
Kim G.

Ann Mar 2-5-13
Chief of Staff Date

Received in Mayor's Office
ENTERED 2/14/13

Donald Jordan 2/5/13
Mayor Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TG*

From: Dennis Pratt, Fleet Operations Supt.

Date: January 31, 2013

Subject: Purchase of four Backhoe/Loaders

PROPOSAL: That City Council approve the purchase of four backhoe / loaders off the State Vehicle Contract from Riggs Cat of Springdale, AR in the amount of \$399,640, and approve a Budget Adjustment to move funds to the Fleet expense account.

RECOMMENDATION: Water & Sewer and Transportation each have two backhoe / loaders to be replaced in 2013. The Water & Sewer backhoes (#653 and #654) have recently died with one unit sold and the other in the process of being sold. Transportation backhoes #657 and #675 are due to be replaced in 2013; they are presently still running but should be replaced as early in the year as possible.

Last year, Transportation and Water & Sewer staff demo'd several different backhoes. After the demonstrations, the operators and Fleet technicians recommended the same unit be purchased. We purchased Cat backhoes from Riggs Cat in Springdale, AR. These backhoes are again available off the State Contract, for \$99,910 each.

Fleet recommends the purchase off the State contract of four 420F Cat Backhoe / Loaders from Riggs Cat of Springdale, Arkansas for a total amount of \$399,640.

This purchase was unanimously approved by the Equipment Committee on January 29th, 2013.

BUDGET IMPACT: These backhoe / loaders were all budgeted for on the operating and capital sides, but the capital cost was underestimated. On the capital side, one backhoe/loader was budgeted for 2014 replacement. However, due to the cost of required repairs, it needs to be replaced in 2013. A Budget Adjustment is needed to move funds from the Fleet fund balance to cover the purchase price of one unit and the shortfall on the other three units.

RESOLUTION NO. _____

A RESOLUTION APPROVING THE PURCHASE OF FOUR (4) CATERPILLAR 420F BACKHOE/LOADERS FROM RIGGS CAT OF SPRINGDALE IN THE TOTAL AMOUNT OF \$399,640.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves the purchase of four (4) Caterpillar 420F backhoe/loaders from Riggs Cat of Springdale in the total amount of \$399,640.00, pursuant to a state procurement contract.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and APPROVED this 19th day of February, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

**City of Fayetteville, Arkansas
Budget Adjustment Form**

A. 3/12.0724
Riggs Cat of Springdale
Page 4 of 6

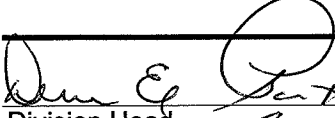


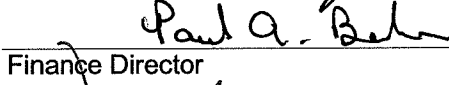

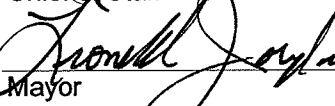
Budget Year 2013	Division: Fleet Operations Department: Transportation Services	Request Date 2/19/2013	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

The purchase price on the replacement for units #653 WSEW_F066, #654 WSEW_F040 and #657 TRAN_F070 (all 2005 NH Backhoes) was underestimated. \$10,100 is requested from fund balance to cover the shortfall on EACH unit.

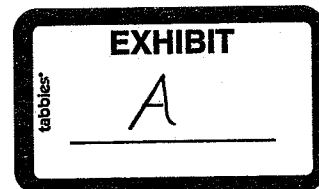
Unit #675 TRAN_F083, a 2005 NH Backhoe was due for replacement in 2013, but Fleet pushed it back to 2014 and budgeted for it in 2014. However, due to the cost of required repairs, it needs to be replaced in 2013. Funds are requested from fund balance for the purchase price of \$100,100.

Sufficient funds remain to meet City objectives.

 Division Head	1-8-13 Date	Prepared By: <u>Barbara Olsen</u> <i>bolsen</i>
 Budget Director	2-12-13 Date	Reference: _____
 Department Director	1-8-13 Date	Budget & Research Use Only
 Finance Director	2-5-2013 Date	Type: A B C D E P
 Chief of Staff	2-5-13 Date	General Ledger Date _____
 Mayor	2/15/13 Date	Posted to General Ledger Initial _____ Date _____
		Checked / Verified Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT 130,400 130,400

Account Name	Account Number		Increase / (Decrease)		Project.Sub Number
			Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	EX	130,400		02076 . 2013
Use of fund balance	9700.0970.4999.99	RF		130,400	.
					.



City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.: _____ Date: **1/31/2013** A. 5
 P.O Number: _____ Expected Delivery Date: **1/31/2013** Riggs Cat of Springdale
 Page 3 of 6

Vendor #: 11700	Vendor Name: RIGGS CAT	Mail Yes: _____ No: <u>X</u>	Taxable Yes: _____ No: <u>X</u>	Quotes Attached Yes: _____ No: <u>x</u>
Address: _____		Fob Point: _____		
City: _____	State: _____	Zip Code: _____	Ship to code: 50	Division Head Approval:
Requester: BARBARA OLSEN		Requester's Employee #: 1940		Extension: 485

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	CATERPILLAR 420F BACKHOE / LOADERS	4	EA	99,910.00	\$399,640.00	9700.1920.5802.00	02076.2013		
2	AS SPECIFIED. TO BE UNITS:				\$0.00				
3	6001, FIXED ASSET 706001				\$0.00				706001
4	6002, FIXED ASSET 706002				\$0.00				706002
5	6003, FIXED ASSET 706003				\$0.00				706003
6	6004, FIXED ASSET 706004				\$0.00				706004
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:	Subtotal: \$399,640.00
	Total: <u>\$399,640.00</u>

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

