

City of Fayetteville Staff Review Form

A. 3  
 Bid #12-63, Hilbilt Sales  
 Corporation-Arkansas  
 Page 1 of 6

City Council Agenda Items  
 and  
 Contracts, Leases or Agreements

1/15/2013

City Council Meeting Date  
 Agenda Items Only

Dennis Pratt / Barbara Olsen

Submitted By

Fleet Operations

Division

Transportation

Department

Action Required:

A resolution approving the purchase of one end dump sludge hauler trailer in the amount of \$39,690 plus tax from Hilbilt Sales Corp - Arkansas, bid #12-63 for use by Waste Water Noland Plant, and approval of a Budget Adjustment to move funds to the Fleet expense account.

\$ 43,561.00  
 Cost of this request

\$ 969,000.00  
 Category / Project Budget

Other Vehicles & Equipment  
 Program Category / Project Name

9700.1920.5802.00  
 Account Number

\$ -  
 Funds Used to Date

Vehicles and Equipment  
 Program / Project Category Name

02080.2013  
 Project Number

\$ 969,000.00  
 Remaining Balance

Shop Fund  
 Fund Name

Budgeted Item

Budget Adjustment Attached

Terry Gully 12-28-12  
 Department Director Date

Previous Ordinance or Resolution # 167-12

[Signature] 12-28-12  
 City Attorney Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul A. Beher 1-2-2013  
 Finance and Internal Services Director Date

Received in City Clerk's Office 12-23-12 P01:44 RCVD  
 [Signature]

[Signature] 1-2-12  
 Chief of Staff Date

Received in Mayor's Office  
 [Stamp: ENTERED 12/28/12 PH]

[Signature] 1/2/13  
 Mayor Date

Comments:

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## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation

**From:** Dennis Pratt, Fleet Operations Supt.

**Date:** December 21, 2012

**Subject:** Purchase of One end dump sludge Hauler for Waste Water

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**PROPOSAL:** That City Council approve the purchase of one end dump sludge hauler trailer in the amount of \$39,690 plus tax from Hilbilt Sales Corp – Arkansas, bid #12-63 for use by Waste Water Noland Plant, and approval of a Budget Adjustment to move funds to the Fleet expense account. Multiple trailers are required at each treatment plant so that when one is filling with sludge, it allows one to be hauling sludge to the solar dryer site.

**RECOMMENDATION:** Unit 9105 – a Lufkin ULD end dump sludge hauler – was wrecked (totaled) in 2012 so it needs to be replaced.

Fleet recently purchased an end dump sludge hauler. We contacted the vendor and they have agreed to let us piggy-back bid 12-63 which saves the City the cost of having to re-bid it.

I recommend the purchase of one Clement Starlite end dump trailer from Hilbilt Sales Corp – Arkansas in the amount of \$39,690 plus tax.

This purchase was approved by the Equipment Committee at the meeting of December 27, 2012.

**BUDGET IMPACT:** This trailer has been budgeted on both the capital and operating sides for 2013. The capital purchase price was underestimated, so a Budget Adjustment is attached to cover the shortfall.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION PURSUANT TO BID #12-63 AUTHORIZING A CONTRACT WITH HILBILT SALES CORPORATION-ARKANSAS IN THE AMOUNT OF \$39,690.00 FOR THE PURCHASE OF ONE (1) END-DUMP HAULER TRAILER FOR USE AT THE NOLAND WASTEWATER TREATMENT FACILITY, AND APPROVING A BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas pursuant to Bid #12-63 hereby authorizes a contract with Hilbilt Sales Corporation-Arkansas in the amount of \$39,690.00 for the purchase of one (1) end-dump hauler trailer for use at the Noland Wastewater Treatment Facility.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

**PASSED and APPROVED** this 15<sup>th</sup> day of January, 2013.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**





BID: 12-63  
07/27/12  
2:00 PM  
CITY OF FAYETTEVILLE

## Bid 12-63, Dump Trailer Re-Bid

BIDDER	MANUFACTURER	MODEL	TOTAL BID PRICE
1 Hilbilt Sales Corporation - Arkansas	Clement Ind.	Starlite	\$39,690.00

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: PCO  
P. VICE, PURCH MGR

Julie Palodino  
WITNESS

07/27/12  
DATE

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**

**All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)**

Requisition No.: \_\_\_\_\_ Date: **12/28/2012** A. 3  
 P.O Number: \_\_\_\_\_ Expected Delivery Date: \_\_\_\_\_ Bid #12-63, Hilbilt Sales Corporation Arkansas  
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Vendor #: <b>13491</b>	Vendor Name: <b>HILBILT SALES CORP</b>	Mail Yes: _____ No: <b>X</b>	
Address: _____		Fob Point: _____	Taxable Yes: <b>x</b> No: _____
City: _____	State: _____	Zip Code: _____	Ship to code: <b>50</b>
Requester: <b>BARBARA OLSEN</b>		Requester's Employee #: <b>1940</b>	Extension: <b>485</b>

Divison Head Approval: <i>J. Beck</i>	Quotes Attached Yes: _____ No: <b>x</b>
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Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2013 CLEMENT STARLITE END DUMP TRAILER	1	EA	39,690.00	\$39,690.00	9700.1920.5802.00	02080.2013		709166
2	PER BID SPECS 12-63. TO BE UNIT 9166,				\$0.00				
3	FIXED ASSET #709166				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions: \_\_\_\_\_

Subtotal: **\$39,690.00**  
 Tax: **\$3,671.33**  
 Total: **\$43,361.33**

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____