			Ile Staff Review Form		A. 3 Bid #12-63, Hilb Corporation-Ark		
		City Cound	il Agenda Items and		Page 1 of 6		
		Contracts, Lea	uses or Agreements				
		and the second se	15/2013 cil Meeting Date				
			litems Only				
Dennis Pratt /	Barbara Olsen	Fleet Operatio		Transportation			
Su	Ibmitted By	D	ivision	Department			
			n Required:				
Hilbilt Sales Co		-63 for use by Was	ludge hauler trailer in th te Water Noland Plant,				
\$	43,561.00	\$	969,000.00	Other Vehicles &	& Equipment		
Cost o	of this request	Category	/ Project Budget	Program Category	/ Project Name		
9700 1	920.5802.00	\$	-	Vehicles and Equipment Program / Project Category Name			
	ount Number	Funds	Used to Date				
020	080.2013	\$	969,000.00	Shop F	Shop Fund		
	ect Number	· · · · · · · · · · · · · · · · · · ·	ining Balance	Fund Name			
Budgeted Item	X	Budget Adjus	tment Attached X				
	y Julley	<u>/2-2</u> Da	ate	linance or Resolution #	167-12		
City Attorney	Hille	/ <u>2-2</u> 		tract Date: tract Number:			
	ernal Services Director	<u>~ 1 - 2 - 2</u> Da	d:3_ ate Received ir Clerk's Of	r City 12-23-12 P01:	44 RCVD		
Chief of Staff	Man-	/-2-; Da		Lin (12/28/1-			
11. //	1 Honda	1/2	//3	-7/J			
<i>AUGNUU</i> Mayor	0	Øa	ite				



A. 3 Bid #12-63, Hilbilt Sales Corporation-Arkansas Page 2 of 6

THE CITY OF FAYETTEVILLE, ARKANSAS DEPARTMENT CORRESPONDENCE

CITY COUNCIL AGENDA MEMO

To:	Mayor/City Council
Thru:	Terry Gulley, Director of Transportation
From:	Dennis Pratt, Fleet Operations Supt.
Date:	December 21, 2012
Subject:	Purchase of One end dump sludge Hauler for Waste Water

PROPOSAL: That City Council approve the purchase of one end dump sludge hauler trailer in the amount of \$39,690 plus tax from Hilbilt Sales Corp – Arkansas, bid #12-63 for use by Waste Water Noland Plant, and approval of a Budget Adjustment to move funds to the Fleet expense account. Multiple trailers are required at each treatment plant so that when one is filling with sludge, it allows one to be hauling sludge to the solar dryer site.

<u>RECOMMENDATION</u>: Unit 9105 – a Lufkin ULD end dump sludge hauler – was wrecked (totaled) in 2012 so it needs to be replaced.

Fleet recently purchased an end dump sludge hauler. We contacted the vendor and they have agreed to let us piggy-back bid 12-63 which saves the City the cost of having to re-bid it.

I recommend the purchase of one Clement Starlite end dump trailer from Hilbilt Sales Corp – Arkansas in the amount of \$39,690 plus tax.

This purchase was approved by the Equipment Committee at the meeting of December 27, 2012.

<u>BUDGET IMPACT</u>: This trailer has been budgeted on both the capital and operating sides for 2013. The capital purchase price was underestimated, so a Budget Adjustment is attached to cover the shortfall.

A. 3 Bid #12-63, Hilbilt Sales Corporation-Arkansas Page 3 of 6

RESOLUTION NO.

A RESOLUTION PURSUANT TO BID #12-63 AUTHORIZING A CONTRACT WITH HILBILT SALES CORPORATION-ARKANSAS IN THE AMOUNT OF \$39,690.00 FOR THE PURCHASE OF ONE (1) END-DUMP HAULER TRAILER FOR USE AT THE NOLAND WASTEWATER TREATMENT FACILITY, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas pursuant to Bid #12-63 hereby authorizes a contract with Hilbilt Sales Corporation-Arkansas in the amount of \$39,690.00 for the purchase of one (1) end-dump hauler trailer for use at the Noland Wastewater Treatment Facility.

<u>Section 2.</u> That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and **APPROVED** this 15th day of January, 2013.

APPROVED:

ATTEST:

By:

By:

LIONELD JORDAN, Mayor

SONDRA E. SMITH, City Clerk/Treasurer

		City of Fayetteville Budget Adjustm	A. 3/12.0724 Bid #12-63, Hilbilt Sales	
Budget Year	Division:	Fleet Operations	Request Date	Corporation-Arkansas Adjustment Number
BY 2013	Department:	Transportation Services	1/15/2013	
		SCRIPTION / JUSTIFICATION	wrecked (totaled) in 2012	Linit 9104 (same kind of

Unit 9105 (WWTP_F044), a Lufkin Sludge hauling trailer, was wrecked (totaled) in 2012. Unit 9104 (same kind of trailer, WWTP_F043) was scheduled for replacement in 2013, but 9105 will be replaced instead. The purchase price was underestimated. This BA will move funds from fund balance to cover the shortfall.

Sufficient funds remain to meet City objectives.

Division Head	/ <u>/2/2</u> Date	Prepareo	d By:	Barbara	a Olser	<u>1</u>		bolsen
		Reference	ce:					
Budget Director	<u>// 3/7</u> Date		В	udget & F	Resear	ch Use Or	nly	
Department Director	<u>/2-/3-/2</u> Date	Туре:	A	В	С	D	Е	Р
Paul a. But Finance Director	$\frac{1-2-20:3}{\text{Date}}$	General	Ledge	Date				
Chief of Staff	<u>1-2-13</u> Date	Posted to	o Gene	eral Ledge	ər	Initial		Date
Sionell Joylan	//_3 Date	Checked	l / Veril	ied		Initial		Date
			~	· · · · · ·				
IC IC	OTAL BUDGET ADJ	USTIVIENT	<u>.</u>	500 ncrease		5500 ease)	Dre	oject.Sub
Account Name	Account Nu	umber	<u></u>	(pense		evenue		lumber
Vehicles and equipment	9700.1920.5		Ε Σ	5,500		-		80.2013
Use of fund balance	9700.0970.4	999.99	RE	/		5500		•
								•
					<u> </u>			•
			•					
					<u> </u>			•
								•
							. <u> </u>	
	analaina							•
								•
					·•			
-					EVI	lipit		
					EXF	IIBIT		
				tabbies	Δ			
	ments\1-15-13 WWTP Tra			3				1 of 1

A. 3[,] Bid #12-63, Hilbilt Sales Corporation-Arkansas Page 5 of 6



23

BID: 12-63 07/27/12 2:00 PM **CITY OF FAYETTEVILLE**

Bid 12-63, Dump Trailer Re-Bid

BIDDER	MANUFACTURER	MÖDEL		TOTAL BID PRICE
1 Hilbilt Sales Corporation - Arkansas	Clement Ind.	Starlite	2. 2. 2.	\$39,690,00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

P. VICE, PURCH MGR

mo

07/27/12 DATE

		06 E		Durchas	o Order (DC	N Deguaat	Requisition No.:	Date:	A: 3 Bid #12-63, Hilbilt Sales
City Of Fayetteville - Purchase Order (PO) Request (Not a Purchase Order)								12/28/2012 Expected Deliver	y Date: Arkanses Page 6 of 6
All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)									Page 6 of 6
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us Vendor #: Vendor Name:									
							Mail Yes: No: <u>_X</u>		
Addr	ess:					Fob Point:	Taxable	Quotes Attached	
			Otala.		·····	Zin Onder Chin to order	Yes: x No:	Yes:	No:x
City:			State:			Zip Code: Ship to code: 50	Divison Head Approva	ai:	
	uester: BARA OLSEN					Requester's Employee #: 1940	Extension: 485		
Item	BARA OLSEN Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
	2013 CLEMENT STARLITE END DUMP TRAILER	1	EA	39,690.00	\$39,690.00	9700.1920.5802.00	02080.2013		709166
2	PER BID SPECS 12-63. TO BE UNIT 9166,				\$0.00				
3	FIXED ASSET #709166				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00	· · · · · · · · · · · · · · · · · · ·			
8		1			\$0.00				
9					\$0 .00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				
	Special Instructions:						Subtotal:	\$39,690.00	
					<u>.</u>		Tax:	\$3,671.33	
						Total:	\$43,361.33	-	
Арр	rovals:				<u></u>			<u></u>	
May	or:		Department Director:				Purchasing Manager:	·	
Fina	nce & Internal Services Director:	Budget Manager:				IT Manager:	internet		
Disp	atch Manager:		Utilities Manager:				Other:		

Revised 1/2/2008