

City Council Agenda Items
and
Contracts, Leases or Agreements

1/15/2013

City Council Meeting Date
Agenda Items Only

Dennis Pratt / Barbara Olsen

Submitted By

Fleet Operations

Division

Transportation

Department

Action Required:

A resolution to approve the purchase of three compact pickup trucks in the amount of \$69,875 from Landers Toyota of Little Rock off the State Vehicle Contract, and approval of a Budget Adjustment to move funds to the Fleet expense account.

\$ 69,875.00

Cost of this request

\$ 604,000.00

Category / Project Budget

Light / Medium Trucks

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ 83,284.00

Funds Used to Date

Vehicles and Equipment

Program / Project Category Name

02078.2013

Project Number

\$ 520,716.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

Tony D. Gully
Department Director

12-28-12
Date

Previous Ordinance or Resolution # _____

J. Kelly
City Attorney

12-28-12
Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Becker
Finance and Internal Services Director

1-3-2013
Date

Received in City 12-23-12 P01:44 RCVD
Clerk's Office

Don Man
Chief of Staff

1-2-13
Date

Received in
Mayor's Office



Siemond Jordan
Mayor

1/3/13
Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TG*

From: Dennis Pratt, Fleet Operations Supt.

Date: December 21, 2012

Subject: Purchase of three compact pickups for Water and Sewer

PROPOSAL: That City Council approve the purchase of three Toyota Tacoma compact pickup trucks in the amount of \$69,875 from Landers Toyota of Little Rock off the State Vehicle Contract for use by Water and Sewer Division, and approval of a Budget Adjustment to move funds to the Fleet expense account.

RECOMMENDATION: Three compact pickup trucks are due for replacement for Water & Sewer: 2 for Meter and 1 for Backflow Prevention. These trucks are available off the State Vehicle Contract from Landers Toyota of Little Rock for \$21,037 for a 2 x 4, and \$24,419 for a 4 x 4 with limited slip differential. The Toyota Tacoma is the only compact pickup available on the State Contract for 2013.

Meter truck #2020 is a 1999 Ford Ranger 2 x 4 ext cab, Meter truck #2069 is a 2005 Ford Ranger 4 x 4 ext cab, and the Backflow Prevention truck #2048 is a 2002 Ford Ranger 4 x 4 ext cab. As requested by the Equipment Committee, Meter 4 x 4 trucks have been reduced to a total of five. To maintain this level, the 2 x 4 will be replaced with 2 x 4, and the 4 x 4 with a 4 x 4.

I recommend the purchase of these three trucks from Landers Toyota off the State Contract for a total of \$69,875.

This purchase was approved by the Equipment Committee at the meeting of December 27, 2012.

BUDGET IMPACT: These replacements were budgeted on both the capital and operating sides. The purchase price was under-estimated in the capital budget, so a budget adjustment is attached.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) TOYOTA TACOMA COMPACT PICKUP TRUCKS IN A TOTAL AMOUNT OF \$69,875.00, PURSUANT TO A STATE PROCUREMENT CONTRACT, FROM LANDERS TOYOTA OF LITTLE ROCK FOR USE BY THE WATER AND SEWER DIVISION, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of three (3) Toyota Tacoma compact pickup trucks in a total amount of \$69,875.00, pursuant to a state procurement contract, from Landers Toyota of Little Rock for use by the Water and Sewer Division.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

PASSED and APPROVED this 15th day of January, 2013.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)

All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: A. 14 12/28/2012 Landers Toyota of Little Rock
P.O Number:	Expected Delivery Date:

Vendor #: 18148	Vendor Name: LANDERS TOYOTA	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
Address:	Fob Point:	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
City:	State:	Zip Code:	Ship to code: 50

Requester: BARBARA OLSEN	Requester's Employee #: 1940	Division Head Approval: <i>[Signature]</i>
	Extension: 485	

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	TOYOTA TACOMA ACCESS CAB 7164 2x4, TO	1	EA	21,037.00	\$21,037.00	9700.1920.5802.00	02078.2013		
2	BE UNIT 2162, FA 702162				\$0.00				702162
3	TOYOTA TACOMA ACCESS CAB 7164 4x4,	2	EA	24,419.00	\$48,838.00	9700.1920.5802.00	02078.2013		
4	WITH LIMITED SLIP DIFFERENTIAL, TO				\$0.00				
5	BE UNIT 2163, FA 702163				\$0.00				702163
6	and UNIT 2164, FA 702164				\$0.00				702164
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal:	\$69,875.00
Total:	<u>\$69,875.00</u>

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

