

City of Fayetteville Staff Review Form

City Council Agenda Items  
and  
Contracts, Leases or Agreements

11/20/2012

City Council Meeting Date  
Agenda Items Only

Dennis Pratt / Barbara Olsen

Submitted By

Fleet Operations

Division

Transportation

Department

Action Required:

A resolution approving the purchase of a Caterpillar Dozer from Riggs Cat off their bid on the State contract in the amount of \$105,422 for use by Transportation Division, and approval of a budget adjustment to move funds to the Fleet expense account.

\$ 105,422.00

Cost of this request

\$ 105,000.00

Category / Project Budget

Construction Equipment

Program Category / Project Name

9700.1920.5802.00

Account Number

\$ -

Funds Used to Date

Vehicles and Equipment

Program / Project Category Name

02077.2012

Project Number

\$ 105,000.00

Remaining Balance

Shop Fund

Fund Name

Budgeted Item

Budget Adjustment Attached

Troy J. Gully  
Department Director

11-2-12  
Date

Previous Ordinance or Resolution # \_\_\_\_\_

Jim Skelley  
City Attorney

11-2-12  
Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul A. Butler  
Finance and Internal Services Director

11-5-2012  
Date

11-02-12 P12:51 RCVD  
Received in City Clerk's Office  
King J.

Don Man  
Chief of Staff

11-6-12  
Date

Received in Mayor's Office  
ENTERED  
11/3/12

Donald Jordan  
Mayor

11/8/12  
Date

Comments:

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## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation

**From:** Dennis Pratt, Fleet Operations Supt.

**Date:** Nov 1, 2012

**Subject:** Purchase of one Caterpillar Dozer

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**PROPOSAL:** That City Council approve the purchase of a Caterpillar Dozer from Riggs Cat off the State Contract in the amount of \$105,422 for use by Transportation Division, and approve a Budget Adjustment to move funds to the Fleet expense account.

**RECOMMENDATION:** Unit #808 is a 1998 Cat Dozer that was scheduled for replacement in 2012. Fleet tried to push replacement back to 2013, but late last week the number one piston went out, ruining the crankshaft. It is too expensive to repair when it is so close to being replaced. A Cat dozer is available on the State Contract that is the same type standard dozer. This unit was being used on the trail project around Lake Fayetteville so it needs to be replaced as soon as possible.

I recommend purchasing this unit off the State Contract in the amount of \$105,422.

This purchase was unanimously approved by the Equipment Committee at the meeting of October 30, 2012.

**BUDGET IMPACT:** As this unit was initially planned to be replaced in 2012, both operating and capital funds have been budgeted. The capital purchase was slightly underestimated, so a Budget Adjustment is attached to cover the \$600 difference.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CATERPILLAR BULLDOZER FROM RIGGS CAT, PURSUANT TO A STATE PROCUREMENT CONTRACT, IN THE AMOUNT OF \$105,422.00 FOR USE BY THE TRANSPORTATION DIVISION, AND APPROVING A BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby authorizes the purchase of one (1) Caterpillar bulldozer from Riggs Cat, pursuant to a state procurement contract, in the amount of \$105,422.00 for use by the Transportation Division.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

**PASSED and APPROVED** this 20<sup>th</sup> day of November, 2012.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN**, Mayor

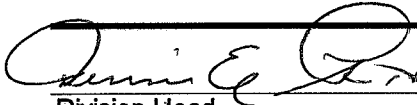
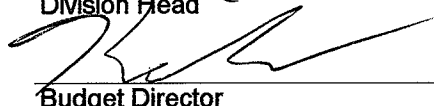
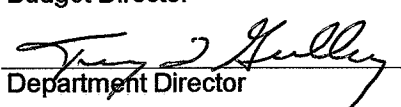
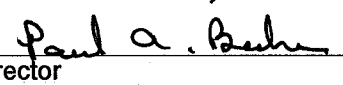

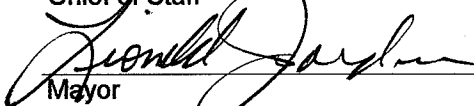
By: \_\_\_\_\_  
**SONDRA E. SMITH**, City Clerk/Treasurer

**City of Fayetteville, Arkansas  
Budget Adjustment Form**

<b>Budget Year</b>	Division: Fleet Operations Department: Transportation Services	<b>Request Date</b>	<b>Adjustment Number</b>
2012		10/31/2012	

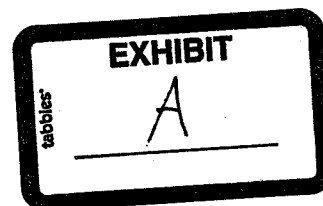
**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Unit 808 (a 1998 Cat Dozer) is being replaced. It is scheduled for replacement this year, but the purchase price was underestimated. \$600 is available is project 02078.2010 as unit 2020 was not replaced. Sufficient funds are available to meet City objectives.

	<u>10-31-12</u>	<b>Prepared By:</b> <u>Barbara Olsen</u>				
<b>Division Head</b>	<b>Date</b>					<i>bolsen</i>
	<u>11-5-12</u>	<b>Reference:</b> _____	<b>Budget &amp; Research Use Only</b>			
<b>Budget Director</b>	<b>Date</b>	<b>Type:</b> A       B       C       D       E       P				
	<u>10-31-12</u>	<b>General Ledger Date</b> _____				
<b>Department Director</b>	<b>Date</b>	<b>Posted to General Ledger</b> _____	<b>Initial</b>	<b>Date</b>		
	<u>11-5-2012</u>	<b>Checked / Verified</b> _____	<b>Initial</b>	<b>Date</b>		
<b>Finance Director</b>	<b>Date</b>					
	<u>11-7-12</u>					
<b>Chief of Staff</b>	<b>Date</b>					
	<u>11/8/12</u>					
<b>Mayor</b>	<b>Date</b>					

**TOTAL BUDGET ADJUSTMENT**

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Vehicles and equipment	9700.1920.5802.00	600		02077 . 2012
Vehicles and equipment	9700.1920.5802.00	(600)		02078 . 2010



92 HP



Quote 108566-01

October 29, 2012

CITY OF FAYETTEVILLE  
1525 S HAPPY HOLLOW RD  
FAYETTEVILLE, ARKANSAS 72701-7258

Attention: DENNIS PRATT

WE ARE PLEASED TO QUOTE THE FOLLOWING FOR YOUR PURCHASE CONSIDERATION.

ONE (1) NEW CATERPILLAR MODEL: D4K2 XL TRACK TYPE TRACTOR WITH ALL STANDARD EQUIPMENT IN ADDITION TO THE ADDITIONAL SPECIFICATIONS LISTED BELOW:

STOCK NUMBER: KMM212      SERIAL NUMBER: 0KMM00212      YEAR: 2012      SMU: 0

Sell Price		\$102,632.04
Ext Warranty		Included
Before Tax Balance	2790 +	\$102,632.04

**WARRANTY**

2.290 - GPS

Standard Warranty: 12 Months / Unlimited Hours Premier Warranty\* All standard warranties include travel time & mileage for first three months. Scheduled Oil sampling is required during entire warranty period.

Extended Warranty: 36 MO/5000 HR Powertrain & Hydraulics GOVERNMENTAL

500.00 / 12 month  
Mileage charge

**ADDITIONAL CONSIDERATIONS**

105,422 TOTAL

- This Quote is provided in accordance with State of Arkansas Term Contract # 4600025551 for NJPA Cooperative contract # NJPA-060311

THANK YOU FOR YOUR INTEREST IN RIGGS CAT AND CATERPILLAR PRODUCTS FOR YOUR BUSINESS NEEDS. THIS QUOTATION IS VALID FOR 30 DAYS, AFTER WHICH TIME WE RESERVE THE RIGHT TO RE-QUOTE. IF THERE ARE ANY QUESTIONS, PLEASE DO NOT HESITATE TO CONTACT ME.

SINCERELY,

STEVE SMITH  
MACHINE SALES REPRESENTATIVE RIGGS CAT

Accepted by \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_  
Signature

Engine RPM and gear display  
Hour meter, electronic  
Engine air cleaner service indicator,  
electronic  
Water-in-fuel indicator, electronic

Powerport, 12 volt  
Coat hook  
Storage compartment  
Cup holder  
Floor mat, rubber, heavy duty

**FLUIDS**

Antifreeze, Extended life coolant (-37C)

**OTHER STANDARD EQUIPMENT**

C - Frame, variable pitch link,  
hydraulic cylinders and lines  
Engine enclosures  
Front pull device  
Rigid drawbar  
Ecology drains ( engine, powertrain and

implement oil, and engine coolant)  
Scheduled oil sampling ports (engine,  
powertrain implement oil)  
Vandalism protection  
Heavy duty crankcase guard

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

**All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)**

**All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)**

Requisition No.:	Date:	A. 4
	11/1/2012	Riggs Cat
P.O Number:	Expected Delivery Date:	Page 7 of 8

Vendor #: <b>11700</b>	Vendor Name: <b>J.A. RIGGS</b>	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Address:		Fob Point:		
City:	State:	Zip Code:	Ship to code: <b>50</b>	Divison Head Approval: <i>Dennis E. [Signature]</i>
Requester: <b>BARBARA OLSEN</b>		Requester's Employee #: <b>1940</b>	Extension: <b>485</b>	

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2012 CATERPILLAR D4K2 TRACT TYPE DOZER	1	EA	105,422.00	\$105,422.00	9700.1920.5802.00	02077.2012		
2	PER BID SPECS ON STATE CONTRACT, TO BE				\$0.00				700820
3	UNIT #820, FIXED ASSET #700820				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:	Subtotal: <b>\$105,422.00</b>
	Total: <b>\$105,422.00</b>

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____

