

City Council Agenda Items
and
Contracts, Leases or Agreements

10/16/2012

City Council Meeting Date
Agenda Items Only

Yolanda Fields
Submitted By

Community Services
Division

Development Services
Department

Action Required:

Approval for a purchase in the amount of \$ _____ for 1500 Energy Efficiency / Weatherization Kits from _____ for the CDBG Housing Program.

<u>Cost of this request</u>	\$ <u>534,427.00</u>	<u>Category / Project Budget</u>	<u>Program Category / Project Name</u>
<u>2180.4940.5315.00</u>	\$ <u>-</u>	<u>Funds Used to Date</u>	<u>Program / Project Category Name</u>
<u>Account Number</u>			
<u>Project Number</u>	\$ <u>534,427.00</u>	<u>Remaining Balance</u>	<u>Community Development</u>
			<u>Fund Name</u>

Budgeted Item

Budget Adjustment Attached

[Signature]
Department Director 10.02.2012
Date

Previous Ordinance or Resolution # _____

[Signature] - see note 10-3-12
City Attorney Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Bush
Finance and Internal Services Director 10-3-2012
Date

Received in City Clerk's Office
[Signature]
10-02-12 P04:26RR/CVD

[Signature]
Chief of Staff 10-4-12
Date

Received in Mayor's Office
[Signature]
ENTERED 10/3/12

[Signature]
Mayor 10/4/12
Date

Staff recommends approval of the purchase request.

Final Bid Docs & Agreement need review once determined. JTC



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CITY COUNCIL AGENDA MEMO

To: Mayor and City Council

Thru: Jeremy Pate, Dir. Development Services 

From: Yolanda Fields, Dir. Community Services 

Date: October 2, 2012

Subject: CDBG Housing Program – Approval for purchase of Energy Efficiency Kits

PROPOSAL:

One of the goals of the Community Development Block Grant Housing Program is to help citizens of Fayetteville increase the energy efficiency of their homes. To help in meeting this goal, the CDBG Housing Program would like to purchase Home Energy Efficiency / Weatherization Kits for distribution through the CDBG Housing Program to qualifying residents. Kits would include items such as kitchen and bath aerators, showerheads, weatherstripping, caulk, and CFL bulbs, all designed to decrease energy consumption in a home.

RECOMMENDATION:

Staff recommends approval of the request for the purchase of Energy Efficiency / Weatherization Kits. Bids for this project will open on October 11, 2012 and award information will be provided for the Council Meeting of October 16, 2012. As you are aware, normally bid amounts and the awarded party is submitted with the packet. Staff is requesting that this item be placed on the agenda in anticipation of receiving acceptable bids, due to a time-sensitive issue related to the CDBG grants for this year. This process will assist in meeting the CDBG timeliness ratio calculation. Under the provisions of 24 CFR 570.902 of the CDBG regulations, a grantee (like the City) is considered to be timely, if 60 days prior to the end of the grantee's program year, the balance in its line-of-credit does not exceed 1.5 times the annual grant. If this requirement is not met the City's CDBG funding for next year will be automatically cut in the amount that exceeds this limit. This year the City received its CDBG funding at the end of August which gave us two months to meet our timeliness test; testing for the City of Fayetteville will be conducted at the end of October, thus it is critical that this contract be awarded and the funds expended as soon as possible to meet the CDBG criteria and retain the maximum possible level of funding for the following year.

BUDGET IMPACT:

None.

RESOLUTION NO. _____

A RESOLUTION AWARDDING BID AND AUTHORIZING THE PURCHASE
OF 1500 ENERGY EFFICIENCY/WEATHERIZATION KITS FROM
_____ IN THE AMOUNT OF _____ FOR USE
BY THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards the
bid and authorizes the purchase of 1500 energy efficiency/weatherization kits from
_____ in the total amount of _____, for
use by the Community Development Block Grant Program.

PASSED and APPROVED this 16th day of October, 2012.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

