




## Departmental Correspondence

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**To:** Mayor Lioneld Jordan and City Council Members

**From:** Greg Tabor, Police Chief 

**Date:** August 31, 2012

**Re:** 2012-2013 Selective Traffic Enforcement Program (STEP) Grant Award

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### Background

The Fayetteville Police Department has participated in the Selective Traffic Enforcement Program (STEP) every year since its inception in 1998. For fifteen (15) years, we have partnered through grant funding with the Arkansas Highway Safety Office in an effort to reduce the total number of motor vehicle crashes, injuries and fatalities. Our primary strategy for reaching our mutual goals is through dedicated and diligent enforcement of occupant protection and DWI/DUI laws. This is accomplished by dedicating patrol officer(s) to monitor STEP activity for a given period of time in a known problem area. In addition to increased law enforcement, this grant funding allows us to participate in directed DWI Checkpoints, Click It or Ticket protection mobilizations, purchase additional equipment, provide child safety seat checkpoints, and a loaner child safety seat for those in need.

### Discussion

The 2012-2013 STEP Grant Award is based on a one hundred percent (100%) local match of in-kind expenses and a request for \$99,000 in federal and \$13,500 in state grant funding. Local matching funds are only required on the federal funding portion. In-kind expenses are defined as on-duty regular shift hours dedicated to STEP activity; additionally, this grant will reimburse the City for overtime hours dedicated to STEP activity. The grant period for this award runs from October 1, 2012 to September 30, 2013. STEP is a very important program and funding source for the Fayetteville Police Department. Through dedicated STEP activity during our shift hours, our Department can meet the in-kind matching funds required of this grant award. Furthermore, the loss of this grant funding would have an adverse affect on community safety.

### Recommendation

Due to the many positive results, Staff recommends approval of the 2012-2013 Selective Traffic Enforcement Program Grant Award and budget adjustment in the amount of \$112,500. If you should have any comments or question regarding this grant award, please contact me at extension 500.

### Budget Impact

In-kind matching in the amount of \$99,000 are budgeted. Our salary expense will not increase; patrol officers will perform in-kind matching STEP activities while on duty.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE THE 2012-2013 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT AWARD IN THE AMOUNT OF \$112,500.00 AND TO APPROVE THE ATTACHED BUDGET ADJUSTMENT

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves the 2012-2013 Selective Traffic Enforcement Program Grant Award in the amount of \$112,500.00 and approves the attached budget adjustment.

**PASSED and APPROVED** this 18<sup>th</sup> day of September, 2012.

APPROVED:

ATTEST:

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**


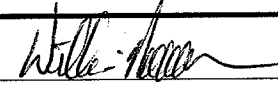
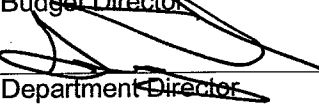
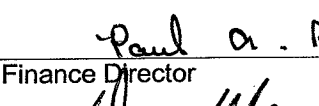


**City of Fayetteville, Arkansas  
Budget Adjustment Form**

A. 3 V11\_0425  
2012-2013 Selective Traffic  
Enforcement Program (STEP) Grant  
Adjustment Number

<b>Budget Year</b> 2012	<b>Division:</b> Police <b>Department:</b> Police	<b>Request Date</b> 9/18/2012	<b>Adjustment Number</b>
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**BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION**

Establish budget for 2012-2013 Selective Traffic Enforcement Program grant award.

<b>Division Head</b> 	<b>Date</b> 8-24-12	<b>Prepared By:</b> 	<b>#NAME?</b>
<b>Budget Director</b> 	<b>Date</b> 8-31-12	<b>Reference:</b>	
<b>Department Director</b> 	<b>Date</b> 9-4-2012	<b>Budget &amp; Research Use Only</b>	
<b>Finance Director</b> Paul A. Behm	<b>Date</b> 9-4-12	<b>Type:</b> A    B    C <u>D</u> E    P	
<b>Chief of Staff</b> 	<b>Date</b> 9/5/12	<b>General Ledger Date</b>	
<b>Mayor</b> 	<b>Date</b> 9/5/12	<b>Posted to General Ledger</b>	<b>Initial</b> <b>Date</b>
		<b>Checked / Verified</b>	<b>Initial</b> <b>Date</b>

Account Name	Account Number	TOTAL BUDGET ADJUSTMENT		Project.Sub Number
		Expense	Revenue	
Personnel Svcs - Contra	1010.2920.5120.00	99,000		08067 . 1213
Minor equipment	1010.2920.5210.00	13,500		08067 . 1213
State Grants-Operational	1010.0001.4302.01		13,500	08067 . 1213
Federal Grant-Operational	1010.0001.4309.01		99,000	08067 . 1213

**Willie Newman - Funding Amounts**

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**From:** Nick Collins <nick.collins@asp.arkansas.gov>  
**To:** Willie Newman <wnewman@ci.fayetteville.ar.us>  
**Date:** 8/30/2012 10:00 AM  
**Subject:** Funding Amounts

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Willie,

Below are the funding breakdowns that I have been given. If there is equipment, it is figured in to some of the categories and I don't know the breakdown on it yet.

402 OP (seat belt)	\$47,000
405 OP (sb mob)	\$ 9,000
402 SE (speed)	\$ 5,000
410 K8 (DWI)	\$38,000
Child Seats	\$13,500
Total	\$112,500

**Nick Collins**

Program Manager  
Arkansas State Police Highway Safety Office  
1 State Police Plaza Drive / Little Rock, Arkansas 72209  
501-618-8137 / Fax 501-618-8124

