

City of Fayetteville Staff Review Form

**City Council Agenda Items
 and
 Contracts, Leases or Agreements**

8/21/2012

**City Council Meeting Date
 Agenda Items Only**

Dennis Pratt / Barbara Olsen
Submitted By

Fleet Operations
Division

Transportation
Department

Action Required:

A resolution awarding bid #12-59 to Williams Tractor of Fayetteville, AR in the amount of \$45,276 for the purchase of two Polaris Rangers with Kimtek Transport units for use by Fire Department, and approval of a Budget Adjustment to move funds to the Fleet expense account.

\$ 45,276.00	\$ 684,990.00	Other Vehicles and Equipment
Cost of this request	Category / Project Budget	Program Category / Project Name
9700.1920.5802.00	\$ 411,036.00	Vehicles and Equipment
Account Number	Funds Used to Date	Program / Project Category Name
02080.2012	\$ 273,954.00	Shop Fund
Project Number	Remaining Balance	Fund Name

Budgeted Item

Budget Adjustment Attached

Ty 2 Gully 8-1-12
 Department Director Date

Previous Ordinance or Resolution # _____

[Signature] 8-2-12
 City Attorney Date

Original Contract Date: _____

Original Contract Number: _____

Paul A. Beck 8-3-2012
 Finance and Internal Services Director Date

Received in City Clerk's Office 08-01-12 P04:48 RCVD
 King J.

[Signature] 8-3-12
 Chief of Staff Date

Received in Mayor's Office
 ENTERED 8/2/12
 PH

[Signature] 8/6/12
 Mayor Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council

Thru: Terry Gulley, Director of Transportation *TGG*

From: Dennis Pratt, Fleet Operations Supt.

Date: August 1, 2012

Subject: Purchase of two Utility Rescue vehicles for Fire Department use

PROPOSAL: That City Council approve the purchase of two Utility Rescue vehicles with skid units from Williams Tractor of Fayetteville in the amount of \$45,276 for use by the Fire Department, and approval of a Budget Adjustment to move funds from Fire Dept. Capital Improvement fund to the Shop Fund.

RECOMMENDATION: Bid 12-59 was opened on July 13, 2012. Four bids were received; a bid tab sheet is attached.

Units #9168 and #9169 are two expansion 6 wheel utility vehicles with emergency rescue skid units that the Fire Department will use for fire/rescue/ems on the trail system. These new units will allow the Fire Dept. to offer assistance as the growth of the City's trail system generates a greater need for fire services along the trails.

I recommend the purchase of two Polaris Ranger Utility Vehicles with Kimtek Rescue Units from Williams Tractor of Fayetteville, bid Option #3 which is the lowest bid.

This purchase was unanimously approved by the Equipment Committee on July 31, 2012.

BUDGET IMPACT: Funds for the purchase are available in Fire's Capital Improvement fund; operating funds are available in Fire Department operating budget.

RESOLUTION NO. _____

A RESOLUTION AWARDDING BID #12-59 AND AUTHORIZING THE PURCHASE OF TWO (2) POLARIS RANGERS WITH KIMTEK TRANSPORT UNITS FROM WILLIAMS TRACTOR OF FAYETTEVILLE IN THE TOTAL AMOUNT OF \$45,276.00 FOR USE BY THE FIRE DEPARTMENT, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #12-59 and authorizes the purchase of two (2) Polaris Rangers with Kimtek transport units from Williams Tractor of Fayetteville in the total amount of \$45,276.00 for use by the Fire Department.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution as Exhibit "A".

PASSED and APPROVED this 21st day of August, 2012.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

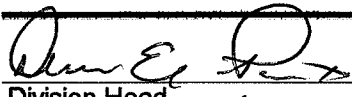

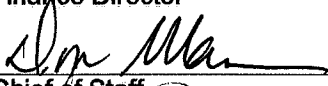

**City of Fayetteville, Arkansas
Budget Adjustment Form**

A. 5 V11.0425
Bid #12-59 Williams Tractor
Page 4 of 6

Budget Year 2012	Division: Fire Department Department: Fire Department	Request Date 7/18/2012	Adjustment Number
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BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Funds are requested for the Fire Department to purchase the following expansion vehicles; Unit 9168 Polaris 6x6 Ranger ATV/UTV with Kimtek Firelight Supermax Transport FST-12 skid unit and Unit 9169 Polaris 6x6 Ranger ATV/UTV with Kimtek Firelight Supermax Transport FST-12 skid unit

 Division Head	8-3-12 Date	Prepared By: <u>Ginny Gundlach</u> <i>bolsen</i>	
 Budget Director	8-3-12 Date	Reference: _____	
Department Director	Date	Budget & Research Use Only	
		Type: A B C <u>D</u> E P	
Finance Director	8-3-2012 Date	General Ledger Date	
 Chief of Staff	8-3-12 Date	Posted to General Ledger	Initial Date
 Mayor	8/8/12 Date	Checked/Verified	Initial Date

**SIGN
HERE**

TOTAL BUDGET ADJUSTMENT 45,426 45,426

Account Name	Account Number	Increase / (Decrease)		Project.Sub Number
		Expense	Revenue	
Transfer to Shop	4470.9470.7602.70	45,426		03019 . 1
Vehicles and equipment	4470.9470.5802.00	(45,426)		03019 . 1
Vehicles and equipment	9700.1920.5802.00	45,426		02080 . 2012
Trans from Cap Improv	9700.0970.6602.47		45,426	.
				.

EXHIBIT
A



9168 + 9169

BID: 12-59
 DATE: 07/13/12
 TIME: 2:00 PM
 CITY OF FAYETTEVILLE

Bid 12-59, Utility Rescue Vehicles

BIDDER	Line Item Details	Make & Model	UNIT PRICE	EST. QUANTITY	TOTAL BASE BID
1	Alternative Support Apparatus (ASAP) Line Item 1: Utility Vehicle Line Item 2: Rescue Unit	ASAP Wildfire ES	\$ 32,192.50	2	\$ 64,385.00
<i>Line items were combined into one</i>					
2	Williams Tractor - Option #1 Line Item 1: Utility Vehicle Line Item 2: Rescue Unit	Polaris - 6x6 Ranger	\$ 11,988.00	2	\$ 23,976.00
		Maintainer - Fire Skid Package	\$ 21,648.00	2	\$ 43,296.00
					\$ 67,272.00
3	Williams Tractor - Option #2 Line Item 1: Utility Vehicle Line Item 2: Rescue Unit	Polaris 6x6 Ranger	\$ 11,988.00	2	\$ 23,976.00
		NO BID	\$ -	2	\$ -
					\$ 23,976.00
<i>Line item #2 not included</i>					
4	Williams Tractor - Option #3 Line Item 1: Utility Vehicle Line Item 2: Rescue Unit	Polaris - 6x6 Ranger	\$ 11,988.00	2	\$ 23,976.00
		Kimtek - Firelight Supermax Transport FST-12	\$ 10,650.00	2	\$ 21,300.00
					\$ 45,276.00

*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:

[Signature]

P. VICE, PURCH MGR

[Signature]
 WITNESS

7/13/12
 DATE

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)

All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date:	A. 5
	8/1/2012	Bid #12-59 Williams Tractor
P.O Number:	Expected Delivery Date:	6 of 6

Vendor #: 11133	Vendor Name: WILLIAMS TRACTOR	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Taxable Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Address:		Fob Point:	
City:	State:	Zip Code:	Ship to code: 50
Requester: BARBARA OLSEN		Requester's Employee #: 1940	Extension: 485

Divison Head Approval: <i>[Signature]</i>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
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Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	2012 POLARIS 6 X 6 RANGER UTILITY VEHICLES	2	EA	22,638.00	\$45,276.00	9700.1920.5802.00	02080.2012		
2	WITH KIMTEK TRANSPORT UNITS, PER BID SPEC				\$0.00				
3	12-59, TO BE UNITS 9168, FIXED ASSET 709168				\$0.00				709168
4	AND 9169, FIXED ASSET 709169				\$0.00				709169
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions:

Subtotal:	\$45,276.00
Total:	\$45,276.00

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____