

City of Fayetteville Staff Review Form

City Council Agenda Items  
 and  
 Contracts, Leases or Agreements

8/21/2012

City Council Meeting Date  
 Agenda Items Only

Dennis Pratt / Barbara Olsen  
 Submitted By

Fleet Operations  
 Division

Transportation  
 Department

Action Required:

A resolution awarding Bid #12-57 to Williams Tractor of Fayetteville, AR in the amount of \$27,203 (tax included) for the purchase of one Round Baler for use by Wastewater Treatment Plant East.

\$ 27,203.00  
 Cost of this request

9700.1920.5802.00  
 Account Number

02083.2011  
 Project Number

\$ 56,614.00  
 Category / Project Budget

\$ 20,916.00  
 Funds Used to Date

\$ 35,698.00  
 Remaining Balance

Tractors / Mowers  
 Program Category / Project Name

Vehicles and Equipment  
 Program / Project Category Name

Shop Fund  
 Fund Name

Budgeted Item

Budget Adjustment Attached

[Signature]  
 Department Director

8-1-12  
 Date

Previous Ordinance or Resolution # \_\_\_\_\_

[Signature]  
 City Attorney

8-2-12  
 Date

Original Contract Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Paul a. Buhn  
 Finance and Internal Services Director

8-2-2012  
 Date

08-01-12 P04:48 RCVD  
 Received in City Clerk's Office  
Kim J.

[Signature]  
 Chief of Staff

8-2-12  
 Date

Received in Mayor's Office  
 ENTERED  
8/2/12  
[Signature]

[Signature]  
 Mayor

8/3/12  
 Date

Comments:

## CITY COUNCIL AGENDA MEMO

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**To:** Mayor/City Council

**Thru:** Terry Gulley, Director of Transportation *TG*

**From:** Dennis Pratt, Fleet Operations Supt.

**Date:** August 1, 2012

**Subject:** Purchase of Round Baler for Wastewater Treatment Plant East

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**PROPOSAL:** That City Council approve the purchase of one Round Baler in the amount of \$27,203 (including tax ) from Williams Tractor of Fayetteville, AR for use by Wastewater Treatment Plant East.

**RECOMMENDATION:** Re-bid 12-57 was opened on July 6, 2012. Three bids were received; a bid tab sheet is attached.

Unit #583 is a 2004 New Holland Round Baler that was due for replacement in 2010. We pushed replacement back to 2012. Now it is worn out and no longer dependable for full time front line use.

The low bid from Williams Tractor meets all specs. I recommend the purchase of the New Holland BR7060 Round Baler from Williams Tractor of Fayetteville, AR in the amount of \$27,203 including tax.

This purchase was unanimously approved by the Equipment Committee on July 31, 2012.

**BUDGET IMPACT:** This replacement was budgeted for on both the capital and operating sides.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AWARDDING BID #12-57 AND AUTHORIZING THE PURCHASE OF ONE (1) ROUND BALER FROM WILLIAMS TRACTOR OF FAYETTEVILLE IN THE TOTAL AMOUNT OF \$27,203.00 FOR USE BY WASTEWATER TREATMENT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby awards Bid #12-57 and authorizes the purchase of one (1) round baler from Williams Tractor of Fayetteville in the total amount of \$27,203.00 for use by wastewater treatment.

**PASSED and APPROVED** this 21<sup>st</sup> day of August, 2012.

**APPROVED:**

**ATTEST:**

By: \_\_\_\_\_  
**LIONELD JORDAN, Mayor**

By: \_\_\_\_\_  
**SONDRA E. SMITH, City Clerk/Treasurer**



#5032

BID: 12-57  
DATE: 07/06/12  
TIME: 2:00 PM  
CITY OF FAYETTEVILLE

### Bid 12-57, Round Baler Re-Bid

BIDDER	Make & Model	Est. Quantity	TOTAL COST
1 Country Side Farm & Lawn	John Deere 458	1	\$24,942.00
2 Larson Farm & Lawn	John Deere 458	1	\$28,017.88
3 Williams Tractor, Inc.	New Holland BR7060	1	\$24,900.00 PLUS TAX

OK

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED: P. Vice  
P. VICE, PURCHASING MGR

Juli Paladino  
WITNESS

07/06/12  
DATE

## City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

*All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)*

*All PO Request shall be scanned to the Purchasing e-mail: [Purchasing@ci.fayetteville.ar.us](mailto:Purchasing@ci.fayetteville.ar.us)*

Requisition No.:	Date:	Bid #12-57 Williams Tractor
P.O Number:	Expected Delivery Date:	8/1/2012 Page 5 of 6

Vendor #: <b>11133</b>	Vendor Name: <b>WILLIAMS TRACTOR</b>	Mail Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
Address:		Fob Point:	Taxable Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
City:	State:	Zip Code:	Ship to code: <b>50</b>
Requester: <b>BARBARA OLSEN</b>		Requester's Employee #: <b>1940</b>	Division Head Approval:
		Extension: <b>485</b>	Quotes Attached Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	NEW HOLLAND BR7060 ROUND BALER, PER	1	EA	24,900.00	\$24,900.00	9700.1920.5802.00	02083.2011		
2	BID SPECS 12-57. TO BE UNIT #5032, FIXED				\$0.00				705032
3	ASSET #705032				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Subtotal:	<b>\$24,900.00</b>
Total:	<b><u>\$27,203.25</u></b>

Special Instructions:

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Approvals:

Mayor: \_\_\_\_\_

Finance & Internal Services Director: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_

Department Director: \_\_\_\_\_

Budget Manager: \_\_\_\_\_

Utilities Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

IT Manager: \_\_\_\_\_

Other: \_\_\_\_\_

