

City of Fayetteville Staff Review Form

**City Council Agenda Items
and
Contracts, Leases or Agreements**

6/5/2012

**City Council Meeting Date
Agenda Items Only**

Justine Middleton
Submitted By

Community Services
Division

Development Services
Department

Action Required:

Recognize donation revenue to Animal Services for the 1st quarter of 2012. Approval of a Budget Adjustment in the total amount of \$19,175.00

<u>\$19,175</u> Cost of this request	\$ - Category / Project Budget	<u>Animal Services Donations</u> Program Category / Project Name
<u>see attached detail</u> Account Number	\$ - Funds Used to Date	<u>Animal Services Project</u> Program / Project Category Name
<u>see attached detail</u> Project Number	\$ - Remaining Balance	<u>General</u> Fund Name

Budgeted Item

Budget Adjustment Attached

[Signature]
Department Director

05.10.2012
Date

Previous Ordinance or Resolution # _____

[Signature]
City Attorney

5-10-12
Date

Original Contract Date: _____

Original Contract Number: _____

Paul a. Beck
Finance and Internal Services Director

5-14-2012
Date

Received in City Clerk's Office 05-10-12 P02:14 RCVD
[Signature]

[Signature]
Chief of Staff

5-14-12
Date

Received in Mayor's Office
ENTERED
5/10/12
[Signature]

[Signature]
Mayor

5/15/12
Date

Comments: Staff recommends approval of the budget adjustment in the amount of \$19175

CITY COUNCIL AGENDA MEMO

To: City Council

Thru: Yolanda Field, Dir. Community Services; Jeremy Pate, Dir. Community Development *JP*

From: Justine Middleton, Animal Services Superintendent

Date: May 7, 2012

Subject: Approval of a Budget Adjustment for Animal Services Division

PROPOSAL:

Animal Services would like to recognize donation revenue from the first quarter of 2012. These funds are donated by private citizens and organizations to benefit the animals cared for by Animal Services.

RECOMMENDATION:

Staff recommends approval of a budget adjustment to budget the Animal Services Donation Revenue for the first quarter of 2012.

BUDGET IMPACT:

Recognize Animal Shelter Donations in the amount of \$19,175.00.

RESOLUTION NO. _____

A RESOLUTION APPROVING A BUDGET ADJUSTMENT IN THE AMOUNT OF \$19,175.00 REPRESENTING DONATION REVENUE TO ANIMAL SERVICES FOR THE FIRST QUARTER OF 2012

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A", in the amount of \$19,175.00 representing donation revenue to Animal Services for the first quarter of 2012.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby expresses its sincere gratitude for these donations.

PASSED and APPROVED this 5th day of June, 2012.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas
Budget Adjustment Form

Budget Year 2012	Division: Animal Services Department: Development Services	Request Date 5/7/2012	Adjustment Number
----------------------------	---	---------------------------------	--------------------------

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Recognizing donation revenue to the Fayetteville Animal Shelter from the 1st quarter of 2012.

<u>[Signature]</u> Division Head	Date 5-14-12	Prepared By: <u>Justine Middleton</u> jmiddleton
<u>[Signature]</u> Budget Director	Date	Reference:
<u>[Signature]</u> Department Director	Date 05-10-2012	Budget & Research Use Only
<u>Paul A. Behr</u> Finance Director	Date 5-14-2012	Type: A B C <u>D</u> E P
<u>[Signature]</u> Chief of Staff	Date 5-14-12	General Ledger Date
<u>[Signature]</u> Mayor	Date 5/15/12	Posted to General Ledger
		Initial _____ Date _____
		Checked / Verified
		Initial _____ Date _____

TOTAL BUDGET ADJUSTMENT

Account Name	Account Number	TOTAL BUDGET ADJUSTMENT		Project.Sub Number
		Expense	Revenue	
Donations-Animal Shelter	1010.0001.4808.00		16,495	03048 1
Donation-AnShelSpay/Neute	1010.0001.4808.01		2,680	03049 1
Veterinary supplies	1010.2740.5200.03	13,000		03048 . 1
Veterinary supplies	1010.2740.5200.03	2,680		03049 . 1
ADDSpecial projects	1010.2740.5342.01	2,495		03048 . 1
Minor equipment	1010.2740.5210.00	1,000		03048 . 1
				.
				.
				.
				.
				.
				.
				.
				.
				.
				.
				.
				.
				.

