

City Council Agenda Items
and
Contracts, Leases or Agreements

5/1/2012

City Council Meeting Date
Agenda Items Only

Ray M. Boudreaux
Submitted By

Aviation
Division

Transportation
Department

Action Required:

Action Required: A Resolution to approve Task Order No. 8 in the amount of \$18,000.00 with McClelland Consulting Engineers, Inc., for Plans & Specifications, Bidding Service and Construction Administration, of the Airfield Pavement Rehab & Striping Phase II project. Contact: R. Wayne Jones, P.E., 443-2377; 443-9241 FAX; wjones@mccllelland-engrs.com

\$ 18,000.00
Cost of this request

\$ -
Category / Project Budget

Airport Pavement Rehab & Re-mark
Program Category / Project Name

5550.3960.5314.00
Account Number

\$ -
Funds Used to Date

Airport Capital Exp
Program / Project Category Name

12012 1
Project Number

\$ -
Remaining Balance


Airport
Fund Name

Budgeted Item

Budget Adjustment Attached


Department Director 4-16-12
Date


Previous Ordinance or Resolution # 101-09
62-12



City Attorney 4-18-12
Date


Original Contract Date: _____

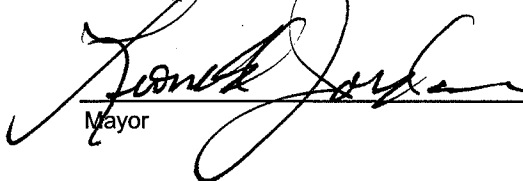
Original Contract Number: _____


Finance and Internal Services Director 4-18-2012
Date

Received in City Clerk's Office 4-17-12 A07:52 RCVD



Chief of Staff 4-18-12
Date

Received in Mayor's Office



Mayor 4/18/12
Date

Comments: This project is eligible for a 90% Grant from DOT/FAA and 5% matching grant from the AR Department of Aeronautics

City Council Meeting of: May 1, 2012
Agenda Item Number:



AVIATION DIVISION
FAYETTEVILLE EXECUTIVE AIRPORT • DRAKE FIELD

CITY COUNCIL AGENDA MEMO/STAFF CONTRACT REVIEW MEMO

TO: Mayor Jordan
THRU: Don Marr, Chief of Staff
THRU: Staff/Contract Review Committee
THRU: Terry Gulley, Transportation Director *TJG*
FROM: Ray M. Boudreaux, Aviation Director *RB*
DATE: April 12, 2012

SUBJECT: Approve Task Order Number 8 in the amount of \$18,000.00 with McClelland Consulting Engineers for design, engineering and oversight of Phase II of the Pavement Rehabilitation Project at Drake Field. Signature of the mayor.

RECOMMENDATION: Approve Task Order Number 8 in the amount of \$18,000.00 with MCE for design engineering, bidding services, and project oversight for Phase II of the Pavement Rehabilitation Project to complete rejuvenation of the remainder of the asphalt pavements at the airport. Signature of the Mayor.

BACKGROUND: The Airport board approved the submission of this project for consideration at the April Airport Board meeting. Last fall the Airport received grant funding from the FAA and the Arkansas Aeronautics Commission for Pavement Rejuvenation Project which was used for the Runway and most Taxiways. There was not enough money in the project to complete all pavements as the FAA was in a time of temporary funding from Congress. We received notification that we have our annual entitlement available for 2012 which is enough to complete rejuvenation of all remaining asphalt pavements this year. We will be able to complete South taxiway "B" and east and west side parking aprons. This project will only be completed with receipt of Grant funding. Initial design costs will be incurred in order to apply for the Grants.

Upon receipt of acceptable bids, we will petition the Council for approval to apply for grants from the FAA and the Arkansas Aeronautics Commission and receipt of the funds and award of the contract to complete the work.

BUDGET IMPACT: Total Project cost estimated to be \$172,150.00. This project will be funded FAA 95% and State 5%. Should the Congress require that the FAA only fund 90% of the expense, approximately \$8,600.00 will be required from Airport Fund to complete the Project. It is not yet known whether the 90/10 rule will apply for 2012. Initial expense for plans and specs, and bidding services will not exceed \$10,500.00 and will be initially expensed from the Airport Fund balance

Attachments: Task Order Number
Staff Review
Budget Adjustment

RESOLUTION NO. _____

A RESOLUTION TO APPROVE TASK ORDER NO. 8 WITH MCCLELLAND CONSULTING ENGINEERS, INC. IN THE AMOUNT OF \$18,000.00 FOR PLANS, BIDDING SERVICE AND CONSTRUCTION ADMINISTRATION OF THE AIRFIELD PAVEMENT REHABILITATION AND STRIPING PHASE II PROJECT AND TO APPROVE A BUDGET ADJUSTMENT OF \$18,000.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby approves Task Order No. 8 with McClelland Consulting Engineers, Inc. in the amount of \$18,000.00 for Plans, Bidding Service, And Construction Administration Of The Airfield Pavement Rehabilitation And Striping Phase II Project and approves a budget adjustment of \$18,000.00.

PASSED and APPROVED this 1st day of May, 2012.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer


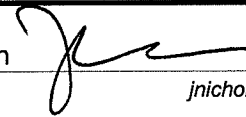
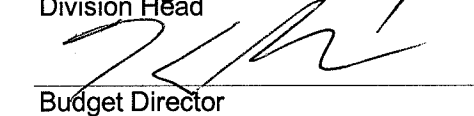

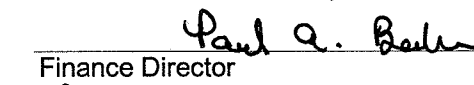
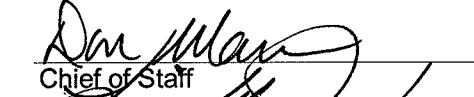

**City of Fayetteville, Arkansas
Budget Adjustment Form**

A. 2 V11.0415
McClelland Consulting Engineers,
Inc. Task Order No. 8

Budget Year 2012	Division: Aviation	Request Date 5/1/2012	Adjustment Number
	Department: Transportation Services		

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Establish a project budget for Engineering services in the Pavement Rehabilitation & Remarking Phase II project. The project is eligible for 95% funding from the DOT/FAA and Department of Aeronautics. Application for funding is based on the project bids. The Engineering Task Order will be paid for using Airport Fund reserves. The Airport reserves will subsequently be restored 95% when the respective grants are approved by the funding agencies.

 Division Head	4/16/12 Date	Prepared By: James Nicholson 
 Budget Director	4/16/12 Date	Reference: _____ Budget & Research Use Only
 Department Director	4/16/12 Date	Type: A B C D E P
 Finance Director	4-18-2012 Date	General Ledger Date _____
 Chief of Staff	4/18/12 Date	Posted to General Ledger Initial _____ Date _____
 Mayor	4/19/12 Date	Checked / Verified Initial _____ Date _____

Account Name	Account Number	TOTAL BUDGET ADJUSTMENT		Project.Sub Number
		18,000 Expense	18,000 Revenue	
Use of fund balance	5550.0955.4999.99		18,000	.
Professional services	5550.3960.5314.00	18,000		12012 . 1
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April 9, 2012

Mr. Ray Boudreaux
Airport Director,
Fayetteville Executive Airport
4500 S. School Suite F
Fayetteville, AR 72701


RECEIVED
APR 12 2012
AIRPORT

Re: Task Order No 8
Phase II Airfield Pavement Rehab & Striping
Fayetteville Executive Airport

Dear Mr. Boudreaux:

In response to your request, please find three (3) copies of Task Order No 8 for the Phase II, Airfield Pavement Rehab & Striping Project.

Please advise if you need further information regarding this Task Order.

Sincerely,

McCLELLAND CONSULTING ENGINEERS, INC.


R. Wayne Jones, P.E.
Vice President

Enclosure: Task Order No 8 (3 copies)

**TASK ORDER NO. 8
PHASE II
AIRFIELD PAVEMENT REHABILITATION & RE-STRIPING**

**STATE OF ARKANSAS
COUNTY OF WASHINGTON**

This Task Order is written pursuant to the basic agreement entitled CITY OF FAYETTEVILLE, AGREEMENT FOR ENGINEERING SERVICES, executed on May 5, 2009. The referenced basic agreement pertains to proposed improvements to Drake Field, Fayetteville Executive Airport. This Task Order entered into and executed on the date indicated below the signature block, by and between the City of Fayetteville and McClelland Consulting Engineers (MCE), sets forth the project description, project schedule, and engineering fees related to the preparation of Phase II Airfield Taxiway and Apron Asphalt Pavement Rehabilitation at Drake Field.

SECTION I - PROJECT DESCRIPTION

The overall project is to consist of the rehabilitation and re-striping of the Airfield Pavement including, Asphalt Pavement Rejuvenation and re-striping of the Taxiway "B", the East T-hangar Apron, the West GA Apron areas. The services to be performed include: Detailed Plans and Specifications, Bidding Services and Construction Administration/Construction Observation Services.

SECTION II - PROJECT SCHEDULE

From the time the City of Fayetteville issues the Notice To Proceed (NTP), McClelland Consulting Engineers, Inc. will endeavor to execute the project within the following time periods:

<u>Task</u>	<u>Completion After NTP</u>
A. Prepare Airfield Pavement Striping Plan and Specifications	20 calendar days

SECTION III - SCOPE OF SERVICES

McClelland Consulting Engineers, Inc. shall, generally, provide those services listed in the basic agreement which are applicable to this specific Task Order. Specifically, the project is likely to include:

- A. Prepare the Phase II Airfield Pavement Rehabilitation Plan, specifications, and Bid Documents.
- B. Prepare Bidding Document and recommendations for award of construction contract.
- C. Construction Administration and Inspection.
- D. Providing three sets of "Record Drawings".

SECTION IV - FEES AND PAYMENTS

The following fees are to be paid to McClelland Consulting Engineers, Inc. as compensation for his services:

A. Detailed Airfield Striping Plans and Specifications	lump sum of	\$ 8,000.00
B. Bidding Service	lump sum of	\$ 2,500.00
C. Construction, Administration & Inspection	hourly rates estimated to be	\$7,500.00

Appendix A presents hourly rates for personnel anticipated to be assigned to this project by McClelland Consulting Engineers, Inc.

SECTION V - BASIC AGREEMENT IN EFFECT:

Except as amended specifically herein, the basic AGREEMENT FOR ENGINEERING SERVICES shall remain in full force as originally approved and executed.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed as of the date and year first herein written.

FOR THE CITY OF FAYETTEVILLE:

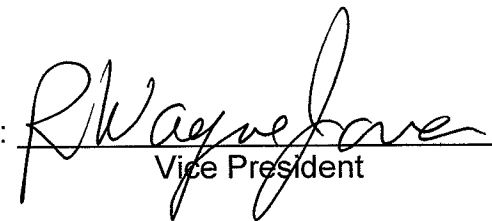
By: _____
Mayor

Attest: _____

Date: _____

FOR McCLELLAND CONSULTING ENGINEERS, INC.:

By: _____
President

Attest: 
Vice President

Date: 1/9/12

**APPENDIX A
TASK ORDER NO. 8
Hourly Rates for Personnel
Fayetteville Executive Airport**

<u>CATEGORY</u>	<u>BILLABLE HOURLY RATE</u>
Principal Engineer	\$ 155
Sr. Project Manager	\$ 143
Project Engineer	\$ 135
Project Engineer IV	\$ 127
Project Engineer III	\$ 115
Project Engineer II	\$105
Project Engineer I	\$ 85
Principal Architect	\$ 165
Project Architect	\$ 125
Associate Architect	\$ 110
Architect	\$ 95
Intern Architect	\$ 75
Construction Administrator	\$ 80
Survey Technician	\$ 90
Engineering Technician/Observer IV	\$ 90
Engineering Technician/Observer III	\$ 84
Engineering Technician/Observer II	\$ 65
Engineering Technician/Observer I	\$ 55
Chief Draftsman	\$ 73
Draftsman II	\$ 60
Soils Lab Supervisor	\$ 60
Clerical Support	\$ 50
Mileage	\$ 0.50