City of Fayetteville Staff Review Form

A. 3 J.A. Riggs Cat of Springdale Page 1 of 6

City Council Agenda Items and Contracts, Leases or Agreements

4/17/2012

City Council Meeting Date Agenda Items Only

Dennis Pratt / Barbara Olse	en Fleet Oper	rations	Transportation		
Submitted By		Division	Department		
		Action Required:			
	gdale, AR in the amount	t of \$266,109 for use by W	ational Joint Powers Association) bid later and Sewer Division, and approval		
\$ 266,10		274,000.00	Backhoe / Loaders		
Cost of this request	Cate	egory / Project Budget	Program Category / Project Name		
9700.1920.5802.00	\$: -	Vehicles and Equipment		
Account Number	Fi	unds Used to Date	Program / Project Category Name		
02076.2012	\$	274,000.00	Shop Fund		
Project Number	R	Remaining Balance	Fund Name		
Department Director And Stall City Attorney	A .	2 0 0 1-	ntract Date:		
Finance and Internal Services Dis	rector	Date Received Clerk's Colors Date Received Received Received Clerk's Colors A 12 12 Received Receive	ed in ENTERED		
Mayor Comments:		D∕ate			



THE CITY OF FAYETTEVILLE, ARKANSAS DEPARTMENT CORRESPONDENCE

CITY COUNCIL AGENDA MEMO

To:

Mayor/City Council

Thru:

Terry Gulley, Director of Transportation 12/1

From:

Dennis Pratt, Fleet Operations Supt.

Date:

March 28, 2012

Subject:

Purchase of three Backhoe Loaders for Water and Sewer

PROPOSAL: That City Council approve the purchase of three backhoe loaders in the amount of \$266,109 for use by Water and Sewer, and approve a budget adjustment to move funds to the Fleet expense account.

<u>RECOMMENDATION:</u> These backhoes are on the NJPA (National Joint Powers Association) bid. This saves the City the expense of bidding them out. Fleet received four bids; a bid tab sheet is attached.

The lowest bid that meets all specs is from J.A. Riggs Tractor of Springdale, AR.

I recommend acceptance of the lowest bid that meets specs from J.A. Riggs Tractor of Springdale in the amount of \$88,703 each or \$266,109 for three backhoes.

These backhoes are for use by Water & Sewer Division and will replace units 644, 651 and 652.

This purchase was unanimously approved by the Equipment Committee on March 27, 2012

BUDGET IMPACT: These replacements were budgeted for on both the capital and operating sides. The purchase price was underestimated on the capital side so funds are being moved from fund balance to cover the difference. There are sufficient funds remaining to meet City objectives.

A RESOLUTION APPROVING AN AGREEMENT WITH J.A. RIGGS CAT OF SPRINGDALE IN THE TOTAL AMOUNT OF \$266,109.00 FOR THE PURCHASE OF THREE (3) BACKHOE LOADERS FOR USE BY THE WATER AND SEWER DIVISION PURSUANT TO THE NATIONAL JOINT POWERS ASSOCIATION PROCUREMENT AGREEMENT, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves an agreement in the total amount of \$266,109.00 for the purchase of three (3) backhoe loaders for use by the Water and Sewer Division pursuant to the National Joint Powers Association procurement agreement.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

PASSED and **APPROVED** this 17th day of April, 2012.

APPROVED:	ATTEST:
By:	By:
LIONELD JORDAN, Mayor	SONDRA E. SMITH, City Clerk/Treasurer

City of Fayetteville, Arkansas **Budget Adjustment Form**

A. 3 V11.0222 J.A. Riggs Cat of Springdale

Adjustment Number **Request Date Budget Year** Division: **Fleet Operations** Department: Transportation Services 2012 3/20/2012

BUDGET ADJUSTMENT DESCRIPTION / JUSTIFICATION

Three backhoe loaders are being purchased off the NJPA bid. All three were budgeted for, but insufficient capital funds were requested. Fleet is requesting to use funds from Shop Fund Balance to cover the shortfall in project 02076.2012. The amount requested will cover the shortfall of: \$7,000 for unit #696, \$28,000 for unit #697 and \$28,000 for unit #698.

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There will be sufficient funds in the shop fund to meet City objectives.

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Finance Director	Date	General L	euger Date		
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Chief of Staff	<u>4-2-12</u> Date	Posted to General Ledge		ır Initial	Date
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-Mayor John	7/3//2 Plate	Checked .	/ Verified	Initial	 Date
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K:\Veh.Repl-Exp Requests\2012 Requests\3-2	0-12 WSEW Backhoes	BA.xls		abbies*	A

NJPA Bids 4-wheel Drive Backhoe Loader

Who bid	Туре	Price Each	Quantity	Total Price	
Williams Tractor	New Holland B95B	\$86,900.00	3	\$260,700.00	
J.A. Riggs Cat	Caterpillar 420E	88,703.00	3	\$266,109.00	
Scott Construction Equip.	4Wheel drive Loader	91,437.14	3	\$274,311.42	
Warrior of Arkansas, Inc.	310SK TMC John Deere	102,651.38	3	\$307,954.14	

	City All purchases under \$2500 shall be used on a All PO Request shall be scanne	P-Card unl	N) ess medical o	ot a Purchase Or <i>r 1099 service</i>	^{der)} e <i>related. (Call x</i>	D) Request	Requisition No.: P.O Number:	Date: A. 3 3/28/2012 J.A. Rig Expected Delagayo	ggs Cat of Springdal दिवादः
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∖dd	ress:	<u></u>		J.A. R	IGGS TRACTOR	Fob Point:	Yes: No:_X Taxable	Quotes Attached	
City:			lot-t-	······································			Yes: No: <u>X</u> _	Yes:	No:x
JILY.	•		State:			Zip Code: Ship to code: 50	Divison Head Approv		
	uester:					Requester's Employee #:	Extension:		
	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	1940	485		T
	CATERPILLAR 420E BACKHOE LOADER PER	3	EA	88,703.00	\$266,109.00	Account Numbers 9700.1920.5802.00	Project/Subproject # 02076.2012	Inventory #	Fixed Asset #
				00,703.00	\$200,109.00	9700.1920.3602.00	02076.2012		
2	NJPA BID. TO BE:				\$0.00				
3	UNIT 696, FIXED ASSET 700696				\$0.00				700696
4	UNIT 697, FIXED ASSET 700697				\$0.00				700697
5	UNIT 698, FIXED ASSET 700698				\$0.00				700698
6					\$0.00				
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*	Shipping/Handling		Lot		\$0.00				
	Special Instructions:						Subtotal:	\$266,109.00	
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\pp	rovals:						Total:	\$266,109.00	=
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