

City of Fayetteville Staff Review Form

**City Council Agenda Items
and
Contracts, Leases or Agreements**

4/17/2012

**City Council Meeting Date
Agenda Items Only**

Dennis Pratt / Barbara Olsen
Submitted By

Fleet Operations
Division

Transportation
Department

Action Required:

A resolution approving the purchase of three backhoe loaders off the NJPA (National Joint Powers Association) bid from J.A. Riggs Cat of Springdale, AR in the amount of \$266,109 for use by Water and Sewer Division, and approval of a budget adjustment to move funds to the Fleet Expense account.

\$ 266,109.00 Cost of this request	\$ 274,000.00 Category / Project Budget	Backhoe / Loaders Program Category / Project Name
9700.1920.5802.00 Account Number	\$ - Funds Used to Date	Vehicles and Equipment Program / Project Category Name
02076.2012 Project Number	\$ 274,000.00 Remaining Balance	Shop Fund Fund Name

Budgeted Item

Budget Adjustment Attached

Tyler Gully
Department Director

3-28-12
Date

Previous Ordinance or Resolution # _____

Tom Kelly
City Attorney

3-29-12
Date

Original Contract Date: _____

Original Contract Number: _____

Paul a. Becher
Finance and Internal Services Director

3-30-2012
Date

03-29-12 A09:57 RCVD
Received in City Clerk's Office
Kim G.

Don Man
Chief of Staff

4-2-12
Date

Received in Mayor's Office
ENTERED
3/29/12
PH

Frederick Jordan
Mayor

4/3/12
Date

Comments:

CITY COUNCIL AGENDA MEMO

To: Mayor/City Council
Thru: Terry Gulley, Director of Transportation *TG*
From: Dennis Pratt, Fleet Operations Supt.
Date: March 28, 2012
Subject: Purchase of three Backhoe Loaders for Water and Sewer

PROPOSAL: That City Council approve the purchase of three backhoe loaders in the amount of \$266,109 for use by Water and Sewer, and approve a budget adjustment to move funds to the Fleet expense account.

RECOMMENDATION: These backhoes are on the NJPA (National Joint Powers Association) bid. This saves the City the expense of bidding them out. Fleet received four bids; a bid tab sheet is attached.

The lowest bid that meets all specs is from J.A. Riggs Tractor of Springdale, AR.

I recommend acceptance of the lowest bid that meets specs from J.A. Riggs Tractor of Springdale in the amount of \$88,703 each or \$266,109 for three backhoes.

These backhoes are for use by Water & Sewer Division and will replace units 644, 651 and 652.

This purchase was unanimously approved by the Equipment Committee on March 27, 2012

BUDGET IMPACT: These replacements were budgeted for on both the capital and operating sides. The purchase price was underestimated on the capital side so funds are being moved from fund balance to cover the difference. There are sufficient funds remaining to meet City objectives.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT WITH J.A. RIGGS CAT OF SPRINGDALE IN THE TOTAL AMOUNT OF \$266,109.00 FOR THE PURCHASE OF THREE (3) BACKHOE LOADERS FOR USE BY THE WATER AND SEWER DIVISION PURSUANT TO THE NATIONAL JOINT POWERS ASSOCIATION PROCUREMENT AGREEMENT, AND APPROVING A BUDGET ADJUSTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby approves an agreement in the total amount of \$266,109.00 for the purchase of three (3) backhoe loaders for use by the Water and Sewer Division pursuant to the National Joint Powers Association procurement agreement.

Section 2. That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached as Exhibit "A".

PASSED and APPROVED this 17th day of April, 2012.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA E. SMITH, City Clerk/Treasurer

NJPA Bids 4-wheel Drive Backhoe Loader

Who bid	Type	Price Each	Quantity	Total Price
Williams Tractor	New Holland B95B	\$86,900.00	3	\$260,700.00
J.A. Riggs Cat	Caterpillar 420E	88,703.00	3	\$266,109.00
Scott Construction Equip.	4Wheel drive Loader	91,437.14	3	\$274,311.42
Warrior of Arkansas, Inc.	310SK TMC John Deere	102,651.38	3	\$307,954.14

City Of Fayetteville - Purchase Order (PO) Request

(Not a Purchase Order)

All purchases under \$2500 shall be used on a P-Card unless medical or 1099 service related. (Call x256 with questions)
All PO Request shall be scanned to the Purchasing e-mail: Purchasing@ci.fayetteville.ar.us

Requisition No.:	Date: A. 3
P.O Number:	3/28/2012 J.A. Riggs Cat of Springdale Expected Delivery Date:

Vendor #: 11700	Vendor Name: J.A. RIGGS TRACTOR
-----------------	---------------------------------

Mail Yes: ___ No: <input checked="" type="checkbox"/> X	Taxable Yes: ___ No: <input checked="" type="checkbox"/> X
Quotes Attached Yes: ___ No: <input checked="" type="checkbox"/> X	

Address:	Fob Point:	Zip Code:	Ship to code: 50
City:	State:	Division Head Approval: <i>Dennis Co</i>	

Requester: BARBARA OLSEN	Requester's Employee #: 1940	Extension: 485
--------------------------	------------------------------	----------------

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Numbers	Project/Subproject #	Inventory #	Fixed Asset #
1	CATERPILLAR 420E BACKHOE LOADER PER	3	EA	88,703.00	\$266,109.00	9700.1920.5802.00	02076.2012		
2	NJPA BID. TO BE:				\$0.00				
3	UNIT 696, FIXED ASSET 700696				\$0.00				700696
4	UNIT 697, FIXED ASSET 700697				\$0.00				700697
5	UNIT 698, FIXED ASSET 700698				\$0.00				700698
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Subtotal:	\$266,109.00
Total: <u>\$266,109.00</u>	

Special Instructions:

Approvals:

Mayor: _____	Department Director: _____	Purchasing Manager: _____
Finance & Internal Services Director: _____	Budget Manager: _____	IT Manager: _____
Dispatch Manager: _____	Utilities Manager: _____	Other: _____